



SOUTH (OUTER) AREA COMMITTEE

**Meeting to be held in Rothwell One Stop Centre, Civic Chamber, Marsh Street, LS26 0AD
On Monday, 6th September, 2010 at 4.00 pm**

MEMBERSHIP

Councillors

J Dunn	-	Ardsley and Robin Hood;
L Mulherin	-	Ardsley and Robin Hood;
K Renshaw	-	Ardsley and Robin Hood;
R Finnigan	-	Morley North;
B Gettings	-	Morley North;
T Leadley	-	Morley North;
J Elliott	-	Morley South;
T Grayshon	-	Morley South;
S Varley	-	Morley South;
S Golton	-	Rothwell;
S Smith	-	Rothwell;
D Wilson	-	Rothwell;

**Agenda compiled by:
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**South East Area Manager:
Shaid Mahmood
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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES OF THE MEETING HELD ON 21 JUNE 2010</p> <p>To confirm as a correct record the minutes of the meeting held on 21 June 2010</p>	1 - 10
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>(10 mins discussion)</p> <p style="text-align: center;"><u>COUNCIL BUSINESS</u></p>	

Item No	Ward	Item Not Open		Page No
8			<p>CHILDREN'S SERVICES PERFORMANCE REPORT</p> <p>To receive and consider the report of the Interim Director of Children's Services.</p> <p>Presentation: 5 Minutes / Discussion : 10 Minutes</p>	11 - 32
9			<p>SOUTH LEEDS DIVISIONAL COMMUNITY SAFETY PARTNERSHIP UPDATE REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Presentation: 5 Minutes / Discussion: 10 Minutes</p> <p style="text-align: center;"><u>EXECUTIVE BUSINESS</u></p>	33 - 62
10			<p>OUTER SOUTH COMMUNITY CENTRES REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Presentation: 5 Minutes / Discussion: 10 Minutes</p>	63 - 72
11			<p>OUTER SOUTH AREA COMMITTEE WELL BEING BUDGET REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Presentation: 5 Minutes / Discussion 5 Minutes</p>	73 - 106
12			<p>AREA MANAGER'S REPORT</p> <p>To receive and consider the attached report of the Director of Environment and Neighbourhoods</p> <p>Presentation: 5 Minutes / Discussion 5 Minutes</p>	107 - 170

Item No	Ward	Item Not Open		Page No
13			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Monday, 18 October 2010 – Thorpe Primary School Monday 29 November 2010 – Drighlington Meeting Hall Monday, 31 January 2011 – Morley Town Hall Monday, 14 March 2011 – Civic Chamber, Rothwell One Stop Centre</p> <p>All meetings start at 4.00 p.m.</p> <p>MAP TO TODAY'S VENUE</p> <p>Civic Chamber, Rothwell One Stop Centre</p>	

SOUTH (OUTER) AREA COMMITTEE

MONDAY, 21ST JUNE, 2010

PRESENT: Councillor R Finnigan in the Chair

Councillors J Dunn, J Elliott, B Gettings,
S Golton, T Leadley, L Mulherin,
K Renshaw, S Smith, S Varley and
D Wilson

1 Election of Chair

The report of the Chief Democratic Services Officer informed Members of the arrangements for the annual election of the Area Committee Chair. It was reported that a nomination had been received in support of Councillor Robert Finnigan to take the Chair for the 2010/11 Municipal Year.

Following a show of hands, it was

RESOLVED – That Councillor Robert Finnigan be elected as Chair of the South Outer Area Committee for the 2010/11 Municipal Year.

2 Exempt Information - Possible Exclusion of the Press and Public

RESOLVED – That the public be excluded from the meeting during consideration of the following parts of the meeting designated exempt on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present there would be disclosure to them of exempt information so designated as follows:

Agenda Item 18, Town Centre Management, discussion of the Options as outlined in paragraph 6.0 under the terms of Access to Information Procedure Rule 10.4 (3) (information relating to the financial or business affairs of any particular person (including the authority holding that information)) and on the grounds that the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

3 Declaration of Interests

The following declarations of personal interests were made:

- Councillor Elliott – Agenda Item 18, Town Centre Management - as a Member of the Morley Town Centre Partnership (Minute No. 16 refers)
- Councillor Wilson – Agenda Item 12, Licensing Act 2003 Policy – as a Member of the Licensing Committee (Minute No. 9 refers)

- Councillor Mulherin – Agenda Item 13, Children and Young People’s Activities Final Evaluation 2009/10 – due to her Membership of the Rothwell Cluster of Extended Services (Minute No. 10 refers)
- Councillor Finnigan – Agenda Item 18, Town Centre Management – due to his position on the Morley Town Centre Management Board (Minute No. 16 refers) and Agenda Item 17, Area Manager’s Report due to his position on the Morley Literature Festival (Minute No. 15 refers)
- Councillor Leadley - Agenda Item 13, Children and Young People’s Activities Final Evaluation 2009/10 – due to his position as Chair of the Lewisham Centre Management Committee and position as Governor at Westerton Primary School (Minute No. 10 refers); Agenda Item 14, Area Committee Well-Being Budget as a Member of Morley Town Council (part fund Town Centre Management), . Trustee and Management Committee Member of Morley Elderly Action (Minute No. 14 refers); Agenda Item 17, Area Manager’s Report as Member of Morley Town Council (part fund Town Centre Management), Chair of Morley Town Council’s Planning Committee (Conservation Audits), Trustee and Committee Member of Morley Elderly Action (Minute No. 15 refers), Agenda Item 18, Town Centre Management as Member of Morley Town Council (Minute No. 16 refers).
- Councillor Gettings – Agenda Item 17, Area Manager’s Report as a Member of Morley Town Council (part funds Town Centre Management) and Chair of the Morley Literature Festival (Minute No. 15 refers) and Agenda Item 18, Town Centre Management as a Member of Morley Town Council (Minute No. 16 refers)
- Councillor Varley – Agenda Item 17, Area Manager’s Report as a Member of Morley Town Council (part funds Town Centre Management) and Chair of the Morley Literature Festival (Minute No. 15 refers) and Agenda Item 18, Town Centre Management as a Member of Morley Town Council (Minute No. 16 refers)

4 Apologies for Absence

Apologies for absence were submitted on behalf of Councillor Grayshon.

5 Minutes - 15 March 2010

RESOLVED – That the minutes of the meeting held on 15 March 2010 be confirmed as a correct record.

6 Open Forum

The agenda made reference to the provision contained in the Area Committee Procedure rules for an Open Forum Session at each ordinary meeting of an Area Committee, for members of the public to ask questions or to make representations on matters within the terms of reference of the Area Committee. On this occasion, no matters were raised under this item by those members of the public who were in attendance.

Draft minutes to be approved at the meeting
to be held on Monday, 6th September, 2010

7 Area Committee Roles 2010 -11

This report of the Director of Environment and Neighbourhoods presented the Area Committee with a summary of their Area Functions and Priority Advisory Functions for 2010/11. As there were no significant changes proposed to the functions agreed by the Executive Board for 2009/10, it was agreed that this approval is to be rolled forward to 2010/11.

Members discussed the role of Community Environmental Officers and Community Environmental Support Officers and further information was requested on enforcement issues and the issue of Fixed Penalty Notices. Further discussion focussed on street cleansing.

RESOLVED – That the summary of approved Area Functions and designated priority functions for 2010/11 which are appended to this report be noted.

(Councillor Renshaw joined the meeting at 4.10 p.m. during the discussion on this item).

8 Appointments to Outside Bodies

The report of the Chief Democratic Services Officer outlined the procedures for Council appointments to outside bodies, and the Committee was requested to consider and appoint to those bodies listed at Appendix 2 and referred to in Paragraphs 14-33 of the report.

RESOLVED –

(1) That the following outside body appointments be made:

Outside Body	Name	Review Date
Morley Town Centre Management Board	Councillor R Finnigan Councillor T Grayshon	June 2011
Morley Literature Festival Committee	Councillor J Elliott Councillor R Finnigan Councillor B Gettings	June 2011
Outer South ALMO Area Panel Aire Valley Homes	Councillor S Varley Councillor J Dunn	June 2011
Divisional Community Safety Partnership	Councillor R Finnigan	June 2011
Area Children's Partnership	Councillor B Gettings	June 2011
Area Health and Social Care Partnership	Councillor K Renshaw	June 2011
Area Employment, Enterprise and Training Partnership	Councillor L Mulherin	June 2011

(2) That Councillor Judith Elliott be appointed as Corporate Carer.

9 Licensing Act 2003 Policy

Draft minutes to be approved at the meeting
to be held on Monday, 6th September, 2010

The report of the Assistant Chief Executive (Corporate Governance) advised the Area Committee of the impending review of the Licensing Act 2003 Statement of Licensing Policy and public consultation.

The Chair welcomed the following to the meeting:

- Michael Waters, Senior Liaison and Enforcement Officer
- Nicola Raper, Section Head, Entertainments Licensing
- Susan Holden, Principal Project Officer, Licensing and Registration Services.

It was reported that the review of the Council's Licensing Policy was due and public consultation period would be held between July and October. The consultation would be publicised in One Stop Centres, Libraries, Leisure Centres and other Council buildings. There would also be press releases to announce the review. The three main amendments to the review included the introduction of minor variations, the ability for Community Halls to operate without a Designated Premises Supervisor and the Challenge 25 Age Verification Scheme.

In response to Members comments and questions, the following issues were discussed:

- The decision on a large casino for Leeds.
- The change of classification for bars that have lap dancing to Sex Establishments.
- Amendments to the Social Responsibilities Bill which may affect licensing issues.

RESOLVED – That the report be noted.

10 Children's and Young People's Activities Final Evaluation 2009-10

The report of the Director of Environment & Neighbourhoods referred to the £35,000 well being funds previously agreed by the committee to enable the development of an annual programme for out of school activities. Further information detailed in the reported included a summary of the work achieved by the Children and Young Peoples Working Group; an evaluation of out of school activities; an update on the commissioning of 2010/11 Children and Young People out of school activities and success of the Breeze monitoring.

In response to Members comments and questions, the following issues were discussed:

- Work with the Voluntary Sector
- Match funding – Members requested further details
- Concern regarding provision and facilities in Ardsley and Robin Hood

Draft minutes to be approved at the meeting
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- Concern over impact that could be caused by potential spending cuts
- Youth Service provision in the Area
- Use of other funding streams

RESOLVED – That the report be noted.

11 Area Delivery Plan 2008-11 - Annual Refresh

The report of the South East Area Manager presented a refresh of the Area Delivery Plan (ADP) 2008-11 to ensure that priorities and actions met with current local needs. It explained the context for the plan including its links to the Leeds Strategic Plan and actions planned relating to responsibilities delegated to Area Committee by the Executive Board, both around Council functions and partnership working. The report presented the Outer South area priorities around which the work of the Area Management Team would be focused in 2010-11 on behalf of the Area Committee. The report also presented an update on the Outer South 'Community Charter, the 'resident-friendly' document of the Area Delivery Plan

Members attention was drawn to the draft Area Delivery Plan and Community Charter, both of which were appended to the report.

RESOLVED –

- (a) That the annual refresh of the ADP 2008-11 be approved.
- (b) That the intention to use Ward Member meetings to bring forward and track any new local actions that relate to the agreed priorities be noted.
- (c) That the continued connectivity with the community engagement events and the setting of Area Committee priorities outlined in the ADP be noted.
- (d) That the following Members be nominated to act as champions for the specific themes of the ADP:
 - Culture – Councillor J Elliott
 - Enterprise & Economy – Councillor L Mulherin
 - Transport – Councillor T Leadley
 - Environment – Vacancy
 - Health & Wellbeing – Councillor K Renshaw
 - Thriving Places – Councillor R Finnigan
 - Harmonious Communities – Councillor T Grayshon
- (e) That the continued development of the community charter as the public facing resident friendly version of the ADP be agreed and the Area Committee Chair approve the final draft before printing.

12 Dog Control Orders

The report of the Director of Environment and Neighbourhoods sought feedback on the proposals to introduce Dog Control Orders in the City and inform committees of the consultation process with regards to these proposals.

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The Chair welcomed Stacey Campbell, Health and Environmental Action Services, to the meeting.

Members were informed of the different kinds of Dog Control Orders available and those that it was proposed to introduce in Leeds, which included the following:

- Areas where dogs must be kept on leads at all times;
- Areas where dog owners could be requested to keep their dogs on leads;
- Areas where dogs were to be excluded, and
- Limiting the number of dogs that can be walked by one person at any one time - a limit of 6 was proposed.

Fixed penalty notices would be issues where orders were contravened and prosecution would follow if the fixed penalty notices were not adhered to.

It was reported that the first phase of introducing the orders would include play areas and the second phase would include schools and playing fields. Members were asked to inform Stacey Campbell of any areas not included in the report.

In response to Members comments and questions, the following issues were discussed:

- Enforcement Issues – who had the powers to enforce and costs of Fixed Penalty Notices – it was reported that staff in Environmental Action Teams would be able to issue Fixed Penalty Notices in addition to current provision and Fixed Penalty Notices would be for £75.
- The consultation process – it was reported consultation closed on 31 August 2010 and a report would be submitted to Executive Board in the autumn.
- Publicising of the orders – this would be done via signage and other resources including the Council website.

RESOLVED – That the report be noted.

13 Priority Neighbourhood Worker Update

The report of the Director of Environment and Neighbourhoods outlined the work achieved by the Priority Neighbourhood Worker since November 2009; including an update to Members on the Neighbourhood Improvement Plans (NIPs), details on the 'Supported Area' programme and additional community engagement work.

Members attention was brought to the Neighbourhood Improvement Plan updates detailed in the report and Community Safety Issues.

RESOLVED – That the report be noted.

14 Well-being Budget Report

The report of the Director of Environment and Neighbourhoods provided Members with the following:

- An update on both the revenue and capital elements of the Area Committee's budget.
- Details of projects that require approval.
- A summary of all revenue and capital projects agreed to date.
- A summary of the revenue allocation for 2010/11 Well being Revenue Budget already approved and linked to the priorities and outcomes identified in the approved Area Delivery Plan (ADP).
- An update on the Small Grants budget.

The Area Committee was asked to consider the approval of funding for additional litterbins across the South Outer area. Further discussion included the additional allocation to each Area Committee from the Area Committee Wellbeing Capital programme and Members queried whether this was the same for each Area Committee regardless of the number of Wards involved. Area Management staff agreed to investigate this.

RESOLVED –

- (a) That the content of the report be noted.
- (b) That the position of the Well being Budget as set out at 3.0 be noted.
- (c) That the actual revenue expenditure for 2009/10 as outlined in Appendix 1 be noted.
- (d) That the revenue allocation for 2010/11 as outlined in 2.2. be noted.
- (e) That the ring fence revenue amounts for 2010/11 as outlined in Appendix 1 be noted.
- (f) That the capital allocation for 2010/11 as outlined in 2.2 be noted.
- (g) That the Well being capital projects already agreed as listed in Appendix 2 be noted.
- (h) That £12,800 capital (£3,200 from each ward pot) towards Outer South Additional Litterbins as detailed in 4.4.1 be agreed.
- (i) That the Small Grants situation as outlined in 5.1 be noted.

15 Area Managers Report

The report of the Director of Environment and Neighbourhoods detailed a range of activities taking place within the Outer South Leeds Area and also provided Members with an update on actions and achievement of the Area Management Team relating too priorities and work of the Area Committee since the Area Committee meeting in March 2010.

In brief summary, the following issues were discussed:

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- Work that was linked to the Area Delivery Plan
- Ginnel Mapping
- Site Based Gardeners
- Morley Literature Festival – it was reported that the Arts Council would not be contributing this year

RESOLVED –

- (a) That the report be noted.
- (b) That the Cleaner Neighbourhoods Terms of Reference and Community Skip criteria for 2010/11 as outlined in 6.1 be confirmed.
- (c) That Morley North be the next ward to have a ginnel location map compiled as outlined in 6.1.
- (d) That £30,000 funding and locations outlined in 6.5 for the Site Based Gardeners Project be confirmed.

16 Town Centre Management

The report of the Director of Environment and Neighbourhoods provided Members with an opportunity to review the Town Centre Management Project and following Member briefings, consider future options for the future delivery of the project.

The Chair welcomed Peter Mudge. Town Centre Management to the meeting. Peter gave the Area Committee a brief overview of the work carried out by Town Centre Management in Morley and Rothwell over the previous few years and possible future areas of work.

The Chair thanked Peter for his efforts on behalf of the Area Committee and the Meeting went into private session to discuss the options as outlined in the report.

Members discussed the options available. It was proposed to take Option 3 as described in paragraph 6.2.3 of the report with the amendment that the project should end in September 2010 and Members subsequently voted in favour of this option.

RESOLVED –

- (a) That the report noted.
- (b) That Option 3 as described in paragraph 6.2.3 be agreed as the preferred option for the future delivery of Town Centre Management with the amendment to end the current project at the end of September 2010.

17 Dates, Times and Venues of Future Meetings

Monday, 6 September 2010 – Rothwell One Stop Centre
 Monday, 18 October 2010– to be arranged

Draft minutes to be approved at the meeting
 to be held on Monday, 6th September, 2010

Monday, 29 November 2010 – Drighlington Meeting Hall
Monday, 31 January 2011 – Morley Town Hall
Monday, 14 March 2011 – Rothwell One Stop Centre

All meetings to commence at 4.00 p.m.

The meeting concluded at 6.05 p.m.

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Report of the Interim Director of Children's Services

South Leeds (Outer) Area Committee

Date: Monday 6th September 2010

Subject : Children's Services Performance Report

<p>Electoral Wards Affected: All</p> <p><input type="checkbox"/> N/A Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

To provide the Outer South Area Committee with various Children's Services performance data disaggregated at Area Committee or Ward level.

1.0 Purpose Of This Report

- 1.1 The purpose of this report is to provide the Area Committee with performance data relating to Children's Services.
- 1.2 To provide information on the performance data to be provided at the January cycle of meetings.
- 1.3 To provide information on progress and activity that has taken place to improve safeguarding arrangements across the city during 2009-10.

2.0 Background Information

- 2.1 Following the last performance report that was presented in February 2010 an approach was developed and agreed with Locality Enablers which incorporated the feedback from the various Area Committee meetings. It was agreed that performance reports would be presented twice a year – January and September. The report to be taken to the September cycle of meetings would include data covering:

- **Looked After Children (LAC)** - Numbers of LAC - by Ward, 31st March 2010 position
- **Assessments**
 - **NI 68:** percentage of referrals to children's social care going on to initial assessment – by Ward and latest quarterly information available
 - **NI 59:** percentage of initial assessments for children's social care carried out within 7 working days of referral - by Ward and latest quarterly data available
 - **NI 60:** percentage of core assessments for children's social care that were carried out within 35 working days of their commencement - by Ward and latest quarterly data available
- **CAF data**
- **NEET** (end of year figure for NEET as well as the latest monthly figure available)
- **Not Known** (latest monthly figure available).

2.2 The report to be taken to the **January cycle of meetings** will include data covering:

- **attainment (NI 75** Proportion of pupils in schools maintained by the authority achieving five or more GCSEs at grades A*-C or equivalent, including English and Maths; and **NI 76** - Reduction in number of schools where fewer than 55% of pupils achieve level 4 or above in both English and Maths at KS2)
- **absence / attendance**
- **exclusions**
- **Ofsted judgements** (Inspection reports published on the Ofsted website – latest data available).

2.3 It is important to note that it is a relatively recent development to be able to provide Ward level performance information in this way. Therefore the data produced for this report will provide a baseline for comparisons for future years.

3.0 Activity To Improve Safeguarding

3.1 A number of activities to improve safeguarding have taken place over the first quarter of the year including:

- Work is ongoing to update existing documentation to more clearly explain thresholds for appropriate levels of support for children and young people across the wide spectrum of need. It is intended to provide this to the Children's Trust Board in September.
- The Practice Standards Manual has been distributed in social care and is in use. The manual sets out the standards of service delivery and details key practice issues to be covered to ensure those standards are routinely met. It provides a quick reference point for practitioners and managers. Training is provided to support implementation.
- Children and Young People's Social Care continue to implement the Practice Improvement Programme. As part of this a programme of audit is being developed that will see more than 1,000 files examined in October and November this year. In addition an ongoing audit process will be developed to ensure continued monitoring and improvement.

- The Interim Head of Safeguarding is working with key colleagues to progress the development of the Integrated Safeguarding Unit, ready for implementation in September.
- The Interim Head of Safeguarding is also overseeing the collection of intelligence on the child protection process. Once the collection of data is complete this will inform resource allocation and improvement activity.
- Children and Young People's Social Care are also continuing to undertake an analysis of why a higher than average number of children and young people are subject to a child protection plan for two or more years in Leeds.

3.2 In addition, Councillor Blake will oversee a review of the Governance arrangements for Looked after Children with members of the Corporate Carers Group, using the Corporate Parenting toolkit and self assessment developed by the National Children's Bureau. This will ensure the structures and systems that are in place to undertake Corporate Parenting responsibilities are in line with best practice and meet the criteria for excellence as outlined in Ofsted reports.

4.0 Numbers Of Looked After Children

4.1 The numbers of looked after children continue to rise as do the numbers of referrals made to Children and Young People's Social Care. There is no evidence to suggest that thresholds for children entering local authority care are too low, and the continued rise seen in Leeds mirrors many other local authorities across the country. Since quarter four, 2009-10 the numbers of looked after children has increased by 19 as indicated in the table below (**disaggregated data for the numbers of looked after children by originating Ward can be found at Appendix 1**).

City-wide Position						
PI Ref.	Title	Frequency & Measure	Base-line	2009/10 Result	2010/11 Target	Q1 2010/11 result
LSP-HW2b(i) a	Number of looked after children (excluding unaccompanied asylum seekers)	Quarterly Numerical	1281 (07/08)	1362	Not Applicable	1381 provisional
LSP-HW2b(i) b	Number of children looked after - expressed as a rate per 10,000, excluding unaccompanied asylum seekers	Quarterly Rate	83.8 per 10,000 (07/08)	89.1 per 10,000	Not Applicable	90.7 provisional (child population is 152,200)

4.2 Work continues to be carried out to identify young people who are able to safely return to their families and to ensure appropriate levels of support are maintained following their rehabilitation. This has now been extended to include 16 and 17-year olds who are spending increasing amounts of time with their families and are able to be supported to return to the full-time care of their families. A HOSDAR (Head of

Service decision and review) Panel has been established and meets weekly. The panel considers any new requests for children and young people to be accommodated, or for care proceedings to be instigated. The Panel has met five times since the end of June 2010 and continues to meet weekly.

4.3 Further analysis is required in order to better understand the characteristics and trends relating to the looked-after population. This will involve looking at the demographics of looked after children and analysing which ethnic groups have a disproportionate number of children going into care.

5.0 Referrals To Children And Young People Social Care And Common Assessment Framework (CAF)

5.1 NI 68, the percentage of referrals to children’s social care going on to initial assessment can act as a proxy measure for several issues. For example higher levels of referrals going onto become initial assessments demonstrates that the wide range of referrers understand the thresholds of children’s social care and are referring appropriately. The national average is 66.5% based on all local authorities for 2008-09 (**disaggregated data for the percentage of referrals to children’s social care going on to initial assessment by Ward can be found at Appendix 2**).

City-wide Position						
Reference	Title	Frequency	Base- & Measure line	2009/10 Result	2010/11 Target	Q1 2010/11 result
NI 68	Percentage of referrals to children's social care going on to initial assessment	Annual %	56.8%	60.7% (provisional result)	70%	62.5% (6,763/10,817 = (rolling 12 month figure)

5.2 It is anticipated that several work streams will coalesce to impact on the number of inappropriate referrals to Children and Young People’s Social Care, allowing the Service to concentrate on those individuals who require their support.

5.3 The Children’s Screening Team, which is based at the Contact Centre has been fully operational since 29 April 2010. The team is tasked with distinguishing between Requests for Service (RFS) and referrals, ensuring the RFS are dealt with by other areas of Children’s Services. The team is now made up of 4 qualified social workers who are able to use their knowledge and experience to determine whether a call is a referral or RFS. This will cause the percentage of referrals going on to initial assessments to rise, but it is not yet clear how much of an impact this will have.

5.4 Changes to Electronic Social Care Recording System (ESCR) have also been implemented to improve the contact centre process, assessment process and the validation of data; this gives better controls, simplifies recording and generates better accuracy.

- 5.5 The Common Assessment Framework (CAF) is starting to be embedded and is a key part of delivering frontline services that are integrated, and are focused around the needs of children and young people. The CAF is a standardised approach to conducting assessments of children's additional needs and deciding how these should be met. It can be used by practitioners across children's services. The CAF promotes more effective, earlier identification of additional needs, particularly in universal services. It aims to provide a simple process for a holistic assessment of children's needs and strengths; taking account of the roles of parents, carers and environmental factors on their development. Practitioners are then better placed to agree with children and families about appropriate modes of support. The CAF also aims to improve integrated working by promoting coordinated service provision.
- 5.6 The end of May saw in excess of 2160 CAFs initiated on the database with approximately two thirds open on the system, and one third closed at any one time. Currently, each month on average 90 CAFs are registered, 10 are closed and 50 multi agency meetings are regularly recorded, though holiday times do see a drop in activity.
- 5.7 An average 40 calls and 40 emails are received daily by the CAF Team with a further 50 emails outgoing relating to CAF activity, although this continues to increase. Processing CAF documentation, following up or amending information, seeking or providing advice or guidance effectively improves month on month. Data demonstrates that a majority of CAFs are initiated on White, British children and young people with other diverse ethnic groups represented in 25%. In 13% of CAFs the child or young person is identified by parents or lead professional as disabled.
- 5.8 58% have been undertaken with Males, 41% with females, and 1% on unborn children. The majority of CAFs on the system are for children in the 0-5 age groups making up 38% of CAFs. 29% are children within the 6-11 age group, 30% for young people 12 - 16 and 3% on young people aged 17+. The majority of CAFs have been registered by Early Years (24%) followed by Primary Schools (19%), Health, including Intensive Family Support Services (13%), Voluntary/third sector (12%), High Schools (13%), Education Leeds (9%), Best teams (3%), Extended Services (2%) and Youth Offending Service and Youth Service (2%).
- 5.9 During June, a total of 17 cases were forwarded to the CAF team from Children and Young People's Social Care, recommending that a common assessment be initiated on a child or young person. Of these, 5 now have a CAF in place. Early Years and health undertake the majority of assessments on 0-5 year-olds, Education Leeds and primary schools on 6-11 year olds and Education Leeds and high schools on young people of 12 and above. Third sector undertake assessments across the age groups. **A more detailed breakdown of the numbers of CAFs raised and completed at Area Committee level can be found at Appendix 5.**

5.10 Furthermore, Integrated Service Leaders, who work in localities across clusters, have been in place since February 2010, (roles realigned from within existing staff resources). Their role is to provide leadership to services and partner agencies across clusters to embed integrated working at a locality level. This includes promoting and embedding the CAF process and Intervention Panels which are in place to help support agencies to improve outcomes for children. In addition, there are 3 Children Leeds Panels which consider cases of children and young people with complex problems who are on the edge of care, and more recently those in care to see whether they can be supported to live with their families. Since the first panels met in January 2010 there have been 82 families referred with a total of 267 children and young people supported.

6.0 Initial Assessments By Children And Young People’s Social Care

6.1 Performance for NI 59 - the percentage of initial assessments for children’s social care carried out within 7 working days of referral - has steadily increased over the last five months, with the month of June being recorded at 84%. Furthermore, the result for quarter one 2010-11 was 80% which is a significant improvement on the same period last year when the result was 68.7% (**disaggregated data for the percentage of initial assessments for children’s social care carried out within 7 working days of referral by Ward can be found at Appendix 3**).

City-wide Position						
PI Title	Frequency & Measure	Rise or Fall	Base -line	2009/10 Result	2010/11 Target	Q1 2010/11 Result
NI 59: Percentage of initial assessments for children’s social care carried out within 7 working days of referral	Quarterly %	Rise	79.9 % (08-09)	61.2% (provisional result)	80%	80.0% (1,294/1,617) (Cumulative figure for Q1)

6.2 Current performance reflects the work that has been undertaken to develop capacity in iPerformer in ESCR (an interactive tool enabling the Service to download reports to assess how the indicator is performing, determine what work is outstanding and be made aware of any validation errors that need resolving). Utilising this information from Head of Service level down, has proved invaluable, as any small dips in performance can be quickly identified & addressed. The Children and Young People’s Social Care Service has also been assessing performance at a team level to identify the issue of poorly performing teams and to share best practice of teams that perform strongly.

6.3 The consistent level of performance reflects the hard work that has been carried out to ensure that the Service met the June 2010 target of 72% as set out in the Improvement Plan. A range of work had been carried out to influence the performance of initial and core assessments including:

- Continued focus on referral audits and reviews of case files and analysis of performance management information is on-going to ensure timeliness is not at the expense of quality.

- Consolidating the staffing arrangements in the Contact Centre and introduced processes to distinguish between Requests for Service and Referrals; changes to systems have been implemented and training was delivered throughout Q1 2010/11; monitoring impact will continue throughout the year.
- Matching the 35 new social work staff starting in the next three months to Assessment and Care Management teams based on profiles of need. These new staff are predominantly newly qualified social workers who are just completing their qualifications.
- Further attempts to recruit more Advanced Practitioners failed to attract suitable candidates; there are currently 13 advanced practitioners against the target of 25.
- Implementing the performance management framework; the on-line management information and the daily tracking of progress with trend analysis is informing social workers, team managers and senior managers that improved safeguarding is achievable and evidenced. It highlights potential delays and pressure points, allowing early intervention and risk reduction.

7.0 Core Assessments By Children And Young People's Social Care

7.1 Performance for the month of June for NI 60 - Percentage of core assessments for children's social care that were carried out within 35 working days of their commencement was 91.1%, which is testament to the work being done across the three service delivery areas. The first quarter's performance is a significant rise on the year-end performance of 68.5%, and is slightly higher than the 79.4% result from the same period a year ago. However, 366/458 core assessments were completed in time this quarter, compared to only 143/180 in the same period last year (a 154% increase in volume), which emphasises the increase in performance in real terms. Although quarter one's result is 'red', performance in June alone was particularly strong, and the Service is confident that this is the start of a period of good performance that will see the cumulative result rise over the next quarter (**disaggregated data for the percentage of core assessments for children's social care carried out within 35 working days of their commencement by Ward can be found at Appendix 4**).

City-wide Position					
Title	Frequency and Measure	Base-line	2009/10 Result	2010/11 Target	Q1 2010/11 result
NI 60: Percentage of core assessments that were carried out within 35 working days of their commencement	Quarterly %	77.4% (08-09)	64.9% (provisional result)	84%	79.9% (366/458)

7.2 The Service is clearing up historical issues that have had a negative impact on the indicator in the past, and this should contribute to continued good performance. As with NI 59, the regular use of iPerformer in ESCR (an interactive tool enabling the Service to download reports to assess how the indicator is performing, determine what work is outstanding and be made aware of any validation errors that need resolving) from Head of Service level down has proved invaluable, allowing any potential issues to be quickly identified and dealt with.

7.3 The consistent level of performance reflects the hard work that has been carried out to ensure that the Service met the June 2010 target of 80% as set out in the Improvement Plan. The range of development work as described in 6.3 has also supported this improvement in the performance of core assessments.

8.0 NEET and Not Knowns

8.1 The annual result for the NI 117 - 16 - 18 year olds who are not in education training or employment (NEET) – indicates that the recent trend of sustained improvement has continued. NEET has declined from 9.6% in 2008-09 to 8.2% in 2009-10, however, the target has been missed by 0.4 percentage points. There is concern that the full impact of the economic recession has not yet been felt and that there will be a 'lag' effect resulting in a temporary increase in NEET later this year. Other local authorities are currently experiencing this effect which has resulted in Leeds moving into the top half of the statistical neighbours table for the first time. This provides some evidence that the recent measures put in place in Leeds are having the desired positive effect (**disaggregated data for the number of young people who are NEET and Not Knowns for the month of June 2010 by Ward can be found at Appendix 6**).

City-wide Position						
PI Ref:	Title	Frequency & Measure	Rise or Fall	Baseline	2008/09 Result	2009/10 Result
NI 117	16 - 18 year olds who are not in education training or employment (NEET)	Annually %	Fall	9.1% (An average of Nov, Dec 2006 and Jan 2007)	9.6%*	8.2%

***Although NEET data is collected monthly, this indicator use an annual result which is based on three one month snapshots at the end of November, December and January each year.**

8.2 To build on this improvement, ongoing activities include:

- the Core Team of the Corporate NEET Improvement Board implementing the actions identified in the Improvement Plan and tracking progress
- the NEET action plan being updated to include the Improvement Plan priorities
- the establishment of a time-limited project to solve the IT/database issues
- the mobilisation of the Connexions Wedge Contracts (Targeted Support) and;
- the first elements of the Phase 3 Specialist Support contracts ensure close links are made with Universal and Specialist services, so that there are appropriate referral pathways for young people for support when needed.

- 8.3 Considerable action has been undertaken to reduce the Not Known figure which has dropped to 5.2% in March 2010. This measure also features in the Improvement Plan, whereby the target to be achieved by January 2011 is 6.3%.
- 8.4 Although year on year there has been some improvement, the NEET rate this quarter increased with the figure rising through each month of the quarter. The biggest improvement this quarter is the number of Not Knowns. Over the last year there has been a clear downward trajectory in the number of Not Knowns and the June position saw the lowest number of Not knowns ever at 965 young people (5%) compared to 1983 young people (9.9%) for same period last year. This significant reduction can be attributed to the work done by the Connexions Service.
- 8.5 Significant progress has been made in improving access to the Connexions database which will enable better recording and tracking of data. Improvements in recording are demonstrated by the reduction in Not Known figures. Connexions is working with individual colleges to ensure that systems are put in place for identifying, tracking and prioritising young people who are at risk of becoming NEET.
- 8.6 The Children Leeds Learning Partnership is merging with the 14-19 Strategy Group, Integrated Youth Support Services Board and Learning and Support Partnership from September 2010. This will ensure clear ownership of the NEET Strategy on a permanent basis.
- 8.7 Due to the in year reductions to the Area Based Grant, work is underway to assess the implications across children's services.
- 8.8 As mentioned at paragraph 2.3, it is important to note that it is a relatively recent development to be able to provide Ward level performance information in this way. Therefore the data produced for this report will provide a baseline for comparisons for future years.

9.0 Implications For Council Policy and Governance

- 9.1 The performance data and ongoing activities mentioned in this report will help inform future policy in the redesign of Children's Services. The transformation programme is working on the design of future options to create a fully integrated Children's Service. It is intended there will be more information available in the near future, at which point members will be invited to make comment.

10.0 Legal and Resource Implications

- 10.1 There are no legal and resource implications.

11.0 Conclusions

- 11.1 Not applicable as the report is information based.

12.0 Recommendations

- 12.1 Area Committees are requested to note the contents of this report.

Background Papers

- Area Committee Performance Management reporting for Children's Services
November 2009

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- Appendix 1 – Number of children in care
- Appendix 2 – Percentage of referrals
- Appendix 3 – Percentage of initial assessments
- Appendix 4 – Core assessments
- Appendix 5 – Common Assessment Framework (CAF)
- Appendix 6 – NEET and Not Known data

Appendix 1

Number Of Children In Care At 31st March 2010 By Originating Ward Address

The information in the table below is based on the 903 return (statutory statistical return submitted to the DfE) and is correct as at 31 March 2010. There were 1,362 children in care (excluding UASC) at 31 March 2010, but ongoing data cleanup meant that not every child had a home postcode recorded when the information was extracted from the ESCR database. Approximately 12 children had no home postcode recorded, and this information was added directly to the DfE's secure website at a later date. This site does not store postcodes for confidentiality reasons, so these 12 are not factored into the data below.

Area Committee	Ward	Nos. of children in care	Percentage
Inner East	Gipton & Harehills	146	11.06
Inner East	Killingbeck & Seacroft	80	6.06
Inner East	Burmantofts & Richmond Hill	131	9.92
Total		357	27.04
Outer East	Cross Gates & Whinmoor	30	2.27
Outer East	Garforth & Swillington	4	0.30
Outer East	Kippax & Methley	20	1.52
Outer East	Temple Newsam	40	3.03
Total		94	7.12
Inner North East	Moortown	9	0.68
Inner North East	Roundhay	15	1.14
Inner North East	Chapel Allerton	70	5.30
Total		94	7.12
Outer North East	Alwoodley	12	0.91
Outer North East	Harewood	5	0.38
Outer North East	Wetherby	5	0.38
Total		22	1.67
Inner North West	Hyde Park & Woodhouse	59	4.47
Inner North West	Kirkstall	36	2.73
Inner North West	Weetwood	12	0.91
Inner North West	Headingley	15	1.14
Total		122	9.25
Outer North West	Adel & Wharfedale	5	0.38
Outer North West	Guiseley & Rawdon	6	0.45
Outer North West	Horsforth	29	2.20
Outer North West	Otley & Yeadon	28	2.12
Total		68	5.15
Inner West	Armley	82	6.21
Inner West	Bramley & Stanningley	79	5.98
Total		161	12.19
Outer West	Calverley & Farsley	10	0.76
Outer West	Farnley & Wortley	34	2.58
Outer West	Pudsey	19	1.44
Total		63	4.78
Inner South	Beeston & Holbeck	72	5.45
Inner South	City & Hunslet	123	9.32
Inner South	Middleton Park	85	6.44
Total		280	21.21
Outer South	Ardsley & Robin Hood	6	0.45
Outer South	Morley North	14	1.06
Outer South	Morley South	20	1.52
Outer South	Rothwell	19	1.44
Total		59	4.47
Grand Total		1320	100

Appendix 2

Q1 – 2010-11				
NI 68: Percentage of referrals to children’s social care going on to initial assessment				
Area Committee	Ward	No. of Referrals	No. of Initial Assessments	% of Referrals going on to Initial Assessment
Inner East	Gipton & Harehills	192	140	72.92%
Inner East	Killingbeck & Seacroft	119	70	58.82%
Inner East	Burmantofts & Richmond Hill	217	111	51.15%
Outer East	Cross Gates & Whinmoor	50	27	54%
Outer East	Garforth & Swillington	37	28	75.68%
Outer East	Kippax & Methley	42	27	64.29%
Outer East	Temple Newsam	72	48	66.67%
Inner North East	Moortown	19	10	52.63%
Inner North East	Roundhay	31	9	29.03%
Inner North East	Chapel Allerton	80	61	76.25%
Outer North East	Alwoodley	43	31	72.09%
Outer North East	Harewood	5	2	40%
Outer North East	Wetherby	23	10	43.48%
Inner North West	Hyde Park & Woodhouse	72	55	76.39%
Inner North West	Kirkstall	87	70	80.46%
Inner North West	Weetwood	30	23	76.67%
Inner North West	Headingley	10	4	40%
Outer North West	Adel & Wharfedale	25	14	56%
Outer North West	Guiseley & Rawdon	37	20	54.05%
Outer North West	Horsforth	28	14	50%
Outer North West	Otley & Yeadon	43	27	62.79%
Inner West	Armley	167	92	55.09%
Inner West	Bramley & Stanningley	160	117	73.13%
Outer West	Calverley & Farsley	31	21	67.74%
Outer West	Farnley & Wortley	80	65	81.25%
Outer West	Pudsey	49	34	69.39%
Inner South	Beeston & Holbeck	136	100	73.53%
Inner South	City & Hunslet	121	91	75.21%
Inner South	Middleton Park	188	121	64.36%
Outer South	Ardsley & Robin Hood	42	26	61.90%
Outer South	Morley North	37	24	64.86%
Outer South	Morley South	52	47	90.38%
Outer South	Rothwell	48	29	60.42%

Appendix 3

Q4 – 2009-10

NI 59: Percentage of initial assessments for children's social care carried out within 7 working days of referral

Area Committee	Ward	Total No. of IA	No. of IA carried out within time-scales	% of IA carried out within time-scales	No. of IA not carried out within time-scales	% of IA not carried out within time-scales
Inner East	Gipton & Harehills	70	45	64.29%	25	35.71%
Inner East	Killingbeck & Seacroft	118	81	68.64%	37	31.36%
Inner East	Burmantofts & Richmond Hill	91	70	76.92%	21	23.08%
Outer East	Cross Gates & Whinmoor	32	16	50%	16	50%
Outer East	Garforth & Swillington	11	6	54.55%	5	45.45%
Outer East	Kippax & Methley	30	10	33.33%	20	66.67%
Outer East	Temple Newsam	27	18	66.67%	9	33.33%
Inner North East	Moortown	19	13	68.42%	6	31.58%
Inner North East	Roundhay	20	12	60%	8	40%
Inner North East	Chapel Allerton	49	39	79.59%	10	20.41%
Outer North East	Alwoodley	15	15	100%	0	0%
Outer North East	Harewood	7	7	100%	0	0%
Outer North East	Wetherby	7	6	85.71%	1	14.29%
Inner North West	Hyde Park & Woodhouse	70	55	78.57%	15	21.43%
Inner North West	Headingley	16	11	68.75%	5	31.25%
Inner North West	Kirkstall	57	39	68.42%	18	31.58%
Inner North West	Weetwood	43	28	65.12%	15	34.88%
Outer North West	Adel & Wharfedale	33	19	57.58%	14	42.42%
Outer North West	Guiseley & Rawdon	38	29	76.32%	9	23.68%
Outer North West	Horsforth	14	5	35.71%	9	64.29%
Outer North West	Otley & Yeadon	47	30	63.83%	17	36.17%
Inner West	Armley	152	98	64.47%	54	35.53%
Inner West	Bramley & Stanningley	134	90	67.16%	44	32.84%
Outer West	Calverley & Farsley	31	20	64.52%	11	35.48%
Outer West	Farnley & Wortley	94	59	62.77%	35	37.23%
Outer West	Pudsey	41	18	43.90%	23	56.10%
Inner South	Beeston & Holbeck	105	52	49.52%	53	50.48%
Inner South	City & Hunslet	95	50	52.63%	45	47.37%
Inner South	Middleton Park	177	82	46.33%	95	53.67%
Outer South	Ardsley & Robin Hood	36	25	69.44%	11	30.56%
Outer South	Morley North	26	13	50%	13	50%
Outer South	Morley South	38	28	73.68%	10	26.32%
Outer South	Rothwell	30	12	40%	18	60%

Appendix 3

Q1 – 2010-11

NI 59: Percentage of initial assessments for children's social care carried out within 7 working days of referral

Area Committee	Ward	Total No. of IA	No. of IA carried out within time-scales	% of IA carried out within time-scales	No. of IA not carried out within time-scales	% of IA not carried out within time-scales
Inner East	Gipton & Harehills	140	92	65.71%	48	34.29%
Inner East	Killingbeck & Seacroft	70	52	74.29%	18	25.71%
Inner East	Burmantofts & Richmond Hill	111	90	81.08%	21	18.92%
Outer East	Cross Gates & Whinmoor	27	20	74.07%	7	25.93%
Outer East	Garforth & Swillington	28	23	82.14%	5	17.86%
Outer East	Kippax & Methley	27	24	88.89%	3	11.11%
Outer East	Temple Newsam	48	34	70.83%	14	29.17%
Inner North East	Moortown	10	6	60%	4	40%
Inner North East	Roundhay	9	5	55.56%	4	44.44%
Inner North East	Chapel Allerton	61	36	59.02%	25	40.98%
Outer North East	Alwoodley	31	24	77.42%	7	22.58%
Outer North East	Harewood	2	1	50%	1	50%
Outer North East	Wetherby	10	7	70%	3	30%
Inner North West	Hyde Park & Woodhouse	55	47	85.45%	8	14.55%
Inner North West	Kirkstall	70	60	85.71%	10	14.29%
Inner North West	Weetwood	23	22	95.65%	1	4.35%
Inner North West	Headingley	4	4	100%	0	0%
Outer North West	Adel & Wharfedale	14	10	71.43%	4	28.57%
Outer North West	Guiseley & Rawdon	20	19	95%	1	5%
Outer North West	Horsforth	14	14	100%	0	0%
Outer North West	Otley & Yeadon	27	17	62.96%	10	37.04%
Inner West	Armley	92	85	92.39%	7	7.61%
Inner West	Bramley & Stanningley	117	101	86.32%	16	13.68%
Outer West	Calverley & Farsley	21	15	71.43%	6	28.57%
Outer West	Farnley & Wortley	65	55	84.62%	10	15.38%
Outer West	Pudsey	34	29	85.29%	5	14.71%
Inner South	Beeston & Holbeck	100	77	77%	23	23%
Inner South	City & Hunslet	91	76	83.52%	15	16.48%
Inner South	Middleton Park	121	100	82.64%	21	17.36%
Outer South	Ardsley & Robin Hood	26	22	84.62%	4	15.38%
Outer South	Morley North	24	20	83.33%	4	16.67%
Outer South	Morley South	47	36	76.60%	11	23.40%
Outer South	Rothwell	29	19	65.52%	10	34.48%

Appendix 4

Q4 – 2009-10

NI 60: The percentage of core assessments that were completed within 35 working days of their commencement

Area Committee	Ward	CA Total	No. of CA completed within 35 working days	% of CA completed within 35 working days	No. of CA not completed within 35 working days	% of CA completed within 35 working days
Inner East	Gipton & Harehills	36	21	58.33%	15	41.67%
Inner East	Killingbeck & Seacroft	29	21	72.41%	8	27.59%
Inner East	Burmantofts & Richmond Hill	26	22	84.62%	4	15.38%
Outer East	Cross Gates & Whinmoor	14	7	50%	7	50%
Outer East	Garforth & Swillington	1	1	100%	0	0%
Outer East	Kippax & Methley	9	6	66.67%	3	33.33%
Outer East	Temple Newsam	2	0	0%	2	100%
Inner North East	Moortown	9	7	77.78%	2	22.22%
Inner North East	Roundhay	2	2	100%	0	0%
Inner North East	Chapel Allerton	14	9	64.29%	5	35.71%
Outer North East	Alwoodley	9	6	66.67%	3	33.33%
Outer North East	Harewood	7	7	100%	0	0%
Outer North East	Wetherby	1	1	100%	0	0%
Inner North West	Hyde Park & Woodhouse	18	12	66.67%	6	33.33%
Inner North West	Kirkstall	19	8	42.11%	11	57.89%
Inner North West	Weetwood	11	6	54.55%	5	45.45%
Inner North West	Headingley	2	2	100%	0	0%
Outer North West	Adel & Wharfedale	7	7	100%	0	0%
Outer North West	Guiseley & Rawdon	12	8	66.67%	4	33.33%
Outer North West	Horsforth	5	5	100%	0	0%
Outer North West	Otley & Yeadon	10	6	60%	4	40%
Inner Armley	Armley	42	28	66.67%	14	33.33%
Inner West	Bramley & Stanningley	66	44	66.67%	22	33.33%
Outer West	Calverley & Farsley	7	5	71.43%	2	28.57%
Outer West	Farnley & Wortley	36	23	63.89%	13	36.11%
Outer West	Pudsey	13	11	84.62%	2	15.38%
Inner South	Beeston & Holbeck	41	26	63.41%	15	36.59%
Inner South	City & Hunslet	47	13	27.66%	34	72.34%
Inner South	Middleton Park	41	28	68.29%	13	31.71%
Outer South	Ardsley & Robin Hood	6	6	100%	0	0%
Outer South	Morley North	11	3	27.27%	8	72.73%
Outer South	Morley South	6	2	33.33%	4	66.67%
Outer South	Rothwell	20	15	75%	5	25%

Appendix 4

Q1 – 2010-11

NI 60: The percentage of core assessments that were completed within 35 working days of their commencement

Area Committee	Ward	CA Total	No. of CA completed within 35 working days	% of CA completed within 35 working days	No. of CA not completed within 35 working days	% of CA completed within 35 working days
Inner East	Gipton & Harehills	22	18	81.82%	4	18.18%
Inner East	Burmantofts & Richmond Hill	17	16	94.12%	1	5.88%
Inner East	Killingbeck & Seacroft	33	26	78.79%	7	21.21%
Outer East	Cross Gates & Whinmoor	9	8	88.89%	1	11.11%
Outer East	Garforth & Swillington	2	2	100%	0	0%
Outer East	Kippax & Methley	7	5	71.43%	2	28.57%
Outer East	Temple Newsam	12	9	75%	3	25%
Inner North East	Moortown	0	N/A	N/A	N/A	NA
Inner North East	Roundhay	1	1	100%	0	0%
Inner North East	Chapel Allerton	15	14	93.33%	1	6.67%
Outer North East	Alwoodley	4	3	75%	1	25%
Outer North East	Harewood	0	N/A	N/A	N/A	NA
Outer North East	Wetherby	1	0	0%	1	100%
Inner North West	Hyde Park & Woodhouse	6	5	83.33%	1	16.67%
Inner North West	Kirkstall	15	11	73.33%	4	26.67%
Inner North West	Weetwood	10	8	80%	2	20%
Inner North West	Headingley	1	1	100%	0	0%
Outer North West	Adel & Wharfedale	2	2	100%	0	0%
Outer North West	Guiseley & Rawdon	8	3	37.50%	5	62.50%
Outer North West	Horsforth	10	6	60%	4	40%
Outer North West	Otley & Yeadon	8	8	100%	0	0%
Inner West	Armley	37	31	83.78%	6	16.22%
Inner West	Bramley & Stanningley	43	36	83.72%	7	16.28%
Outer West	Calverley & Farsley	5	5	100%	0	0%
Outer West	Farnley & Wortley	19	15	78.95%	4	21.05%
Outer West	Pudsey	11	11	100%	0	0%
Inner South	Beeston & Holbeck	25	15	60%	10	40%
Inner South	City & Hunslet	25	19	76%	6	24%
Inner South	Middleton Park	44	32	72.73%	12	27.27%
Outer South	Ardsley & Robin Hood	0	N/A	N/A	N/A	N/A
Outer South	Morley North	8	4	50%	4	50%
Outer South	Morley South	8	8	100%	0	0%
Outer South	Rothwell	4	3	75%	1	25%

Please Note: For certain Wards the numbers of Core Assessments is at zero. This is due to the fact that either a Core Assessment is yet to be carried out as they are within the 35 working days or it was deemed that no further action required.

Appendix 5

The complete list of agencies / sectors who can potentially raise CAFs is: Behaviour and Education Support Team - BEST; Early Years; Education Leeds; Health; IGEN; LCC; Multi Agency Support Team; Third Sector (including voluntary, community, charity); Youth Offending Service; Youth Service; Primary Schools; High Schools; Extended Services; CYP Social Care; Environments and Neighbourhoods; Connexions; Schools – Specialist Inclusive Learning Centres; Schools – Pupil Referral Unit; Prospects; Housing (LCC); Connect Housing and the Private Sector.

CAF Data – Number of Assessments Initiated by Agency – Quarter 1 – 2010-11

Area Committee	Assessors/Agency/Group	Number of Assessments Initiated
Inner East	CONNECT HOUSING	1
	EARLY YEARS	7
	EDUCATION LEEDS	1
	EXTENDED SERVICES	1
	HEALTH	5
	HIGH SCHOOL	8
	PRIMARY SCHOOLS	13
	SCHOOLS (SILC)	1
	THIRD SECTOR	1
	YOUTH OFFENDING SERVICE	1
	YOUTH SERVICE	1
Inner East Total		40
Outer East	CONNEXIONS	1
	EARLY YEARS	5
	EDUCATION LEEDS	1
	EXTENDED SERVICES	1
	HEALTH	2
	HIGH SCHOOL	8
	IGEN	2
	PRIMARY SCHOOLS	11
	YOUTH OFFENDING SERVICE	1
	YOUTH SERVICE	1
Outer East Total		33
Inner North East	EARLY YEARS	14
	EDUCATION LEEDS	1
	EXTENDED SERVICES	3
	HEALTH	3
	HIGH SCHOOL	5
	PRIMARY SCHOOLS	4
Inner North East Total		30
Outer North East	EARLY YEARS	5
	HEALTH	2
	HIGH SCHOOL	2
	PRIMARY SCHOOLS	5
Outer North East Total		14
Inner North West	EARLY YEARS	5
	EDUCATION LEEDS	2
	HIGH SCHOOL	2
	PRIMARY SCHOOL	8
	SCHOOLS (SILC)	1
	THIRD SECTOR	2
Inner North West Total		20

Area Committee	Assessors/Agency/Group	Number of Assessments Initiated
Outer North West	EARLY YEARS	3
	EDUCATION LEEDS	1
	HIGH SCHOOL	11
	PRIMARY SCHOOL	6
Outer North West Total		21
Inner West	BEST (Behaviour & Education Support Team)	4
	EARLY YEARS	2
	EDUCATION LEEDS	4
	EXTENDED SERVICES	1
	HEALTH	1
	HIGH SCHOOL	3
	MULTI AGENCY SUPPORT TEAM	1
	PRIMARY SCHOOLS	7
	THIRD SECTOR	5
	YOUTH SERVICE	1
Inner West Total		29
Outer West	BEST	2
	CONNEXIONS	1
	EARLY YEARS	5
	EDUCATION LEEDS	4
	HEALTH	2
	HIGH SCHOOL	9
	IGEN	1
	PRIMARY SCHOOLS	4
THIRD SECTOR	3	
Outer West Total		31
Inner South	EARLY YEARS	10
	EDUCATION LEEDS	3
	EXTENDED SERVICES	1
	HEALTH	4
	HIGH SCHOOL	7
	HOUSING (LCC)	1
	IGEN	1
	PRIMARY SCHOOL	7
	SCHOOLS (SILC)	3
THIRD SECTOR	4	
Inner South Total		41
Outer South	EARLY YEARS	12
	EXTENDED SERVICES	1
	HEALTH	1
	HIGH SCHOOL	3
	PRIMARY SCHOOLS	6
Outer South Total		23
Grand Total		218

Appendix 5

CAF Data – Number of Assessments Completed by Agency – Quarter 1 – 2010-11

Area Management Wedge	Assessors/Agency/Group	Number of Assessments Completed
Inner East	CYP SOCIAL CARE	1
	EARLY YEARS	1
	EDUCATION LEEDS	1
	EXTENDED SERVICES	2
	HEALTH	7
	PRIMARY SCHOOL	3
	THIRD SECTOR	1
Inner East Total		16
Outer East	EXTENDED SERVICES	2
	HEALTH	3
	HIGH SCHOOL	3
	PRIMARY SCHOOL	1
Outer East Total		9
Inner North East	EARLY YEARS	4
	HEALTH	3
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
Inner North East Total		9
Outer North East	EARLY YEARS	2
	EXTENDED SERVICES	1
	HEALTH	1
	PRIMARY SCHOOL	1
Outer North East Total		5
Inner North West	EARLY YEARS	1
	THIRD SECTOR	2
Inner North West Total		3
Inner West	EARLY YEARS	2
	EDUCATION LEEDS	3
	PRIMARY SCHOOL	1
	SCHOOL (SILC)	1
	THIRD SECTOR	2
Inner West Total		9
Outer West	THIRD SECTOR	2
Outer West Total		2
Inner South	EARLY YEARS	2
	EDUCATION LEEDS	2
	HEALTH	2
	HIGH SCHOOL	1
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
Inner South Total		9
Inner South	EARLY YEARS	2
	EDUCATION LEEDS	2
	HEALTH	2
	HIGH SCHOOL	1
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
Inner South Total		9

Area Committee	Assessors/Agency/Group	Number of Assessments Completed
Outer South	EARLY YEARS	2
	HEALTH	1
	IGEN	1
	PRIMARY SCHOOL	1
	THIRD SECTOR	1
	YOUTH SERVICE	1
Outer South Total		7
Grand Total		56

Appendix 6

NEET And Not Known Data Disaggregated By Ward – Standalone data for the month of June 2010

It should be noted that these figures will not include young people who are in education or training in Leeds and not resident in Leeds, those young people are included in the headline figures for the authority. If a young person's address is unknown it is recorded as the Connexions Centre. This means the large number of young people in the city centre does not reflect the number of young people who actually live in the city centre. Errors in the recording of postcode on the Connexions database mean there are a number of young people who can not be matched to a ward or a super output area. For this reason these figures should be viewed as indicative. City wide figures for June 2010 are:- Adjusted NEET: 8.8 % (1638 young people); Not Known: 5.0% (965 young people)

Area Committee	Ward	NEET		Not Known		Total No. of YP
		Count	%	Count	%	
Inner East	Gipton & Harehills	103	11.74%	70	7.98%	877
Inner East	Killingbeck & Seacroft	90	11.46%	57	7.26%	785
Inner East	Burmantofts & Richmond	91	14.22%	61	9.53%	640
Outer East	Crossgates & Whinmoor	41	7.03%	21	3.60%	583
Outer East	Garforth & Swillington	22	4.26%	9	1.74%	517
Outer East	Kippax & Methley	28	6.02%	15	3.23%	465
Outer East	Temple Newsam	51	7.85%	31	4.77%	650
East Total		426	9.43%	264	5.84%	4517
Inner North East	Moortown	26	4.96%	5	0.95%	524
Inner North East	Roundhay	25	4.35%	20	3.48%	575
Inner North East	Chapel Allerton	75	11.59%	46	7.11%	647
Outer North East	Alwoodley	20	4.42%	10	2.21%	452
Outer North East	Harewood	7	2.46%	4	1.40%	285
Outer North East	Wetherby	3	1.13%	9	3.38%	266
North East Total		156	5.67%	94	3.42%	2749
Inner North West	Headingley	10	10.75%	4	4.30%	93
Inner North West	Hyde Park & Woodhouse	41	13.95%	17	5.78%	294
Inner North West	Kirkstall	43	9.39%	23	5.02%	458
Inner North West	Weetwood	28	6.24%	6	1.34%	449
Outer North West	Adel & Wharfedale	15	3.64%	9	2.18%	412
Outer North West	Guisley & Rawdon	19	3.82%	11	2.21%	498
Outer North West	Horsforth	17	3.42%	14	2.82%	497
Outer North West	Otley & Yeadon	34	6.13%	16	2.88%	555
North West Total		207	6.36%	100	3.07%	3256
Inner West	Armley	104	15.05%	27	3.91%	691
Inner West	Bramley & Stanningley	78	12.50%	34	5.45%	624
Outer West	Calverley & Farsley	15	3.18%	14	2.97%	471
Outer West	Farnley & Wortley	61	8.76%	47	6.75%	696
Outer West	Pudsey	35	6.25%	25	4.46%	560
West Total		293	9.63%	147	4.83%	3042
Inner South	Beeston & Holbeck	79	12.78%	38	6.15%	618
Inner South	City & Hunslet	91	11.36%	166	20.72%	801
Inner South	Middleton Park	104	13.38%	54	6.95%	777
Outer South	Ardsley & Robin Hood	35	6.68%	14	2.67%	524
Outer South	Morley North	25	5.06%	19	3.85%	494
Outer South	Morley South	28	5.76%	19	3.91%	486
Outer South	Rothwell	35	7.26%	19	3.94%	482
South Total		397	9.49%	329	7.87%	4182

Comparison With Other Local Authorities For June 2010

The figures for Leeds Statistical Neighbours are detailed in the table below. Leeds is in line with statistical neighbours for the percentage of young people NEET. The percentage of young people Not Known in Leeds has reduced but requires further improvement, 1.6 percentage points above the mean indicator for statistical neighbours.

Statistical Neighbours	16-18 NEET %	Age 16 NEET%	Age 17 NEET%	Age 18 NEET%	16 - 18 NK %	Age 16 NK%	Age 17 NK%	Age 18 NK%
Leeds	8.8%	7.8%	8.6%	9.2%	5.0%	2.9%	3.1%	7.1%
Mean indicator for statistical neighbours	8.8%	7.1%	8.0%	9.8%	3.4%	1.4%	1.9%	5.3%
Sheffield	9.4%	7.9%	8.0%	11.0%	4.5%	1.9%	2.5%	6.8%
Bolton	10.8%	9.7%	9.9%	11.7%	5.1%	2.9%	3.8%	6.5%
Stockton-on-Tees	10.6%	7.1%	9.0%	12.7%	1.0%	0.7%	0.3%	1.7%
Darlington	8.4%	7.5%	8.3%	8.7%	1.4%	0.3%	0.7%	2.5%
Calderdale	7.9%	5.2%	6.9%	9.4%	3.0%	0.2%	1.2%	5.1%
St. Helens	7.6%	5.6%	7.1%	8.5%	2.0%	Not Available	0.9%	3.3%
Derby	8.3%	7.0%	7.7%	9.1%	6.5%	3.1%	3.3%	10.3%
Kirklees	8.6%	8.0%	7.8%	9.5%	3.8%	1.5%	1.9%	6.2%
North Tyneside	9.2%	7.5%	9.1%	9.6%	3.5%	0.6%	1.3%	5.9%
Milton Keynes	7.3%	5.3%	6.7%	8.2%	3.4%	1.0%	2.6%	4.5%



Originator: Gerry Shevlin

Tel: 22 43040

**Report of the Director of Environment and Neighbourhoods
South Leeds (Outer) Area Committee**

Date: Monday 6th September 2010

Subject: South Leeds Divisional Community Safety Partnership Update Report

Electoral Wards Affected:
 Ardsley & Robin Hood
 Morley North
 Morley South
 Rothwell

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

EXECUTIVE SUMMARY

This report outlines the community safety issues in Outer South and the actions that are being taken to address them.

1.0 PURPOSE OF THIS REPORT

- 1.1 This report provides an update from the Area Community Safety Co-ordinator on crime levels in Outer South Leeds. It includes information about crime in each Ward, satisfaction levels with the Police/Leeds City Council and actions taken or ongoing to tackle those issues. It summarises a range of activities that have taken place over the year including CCTV, Dispersal Orders, Operation Champion Operation Staysafe, Police and Communities Together (PACT) meetings, Preventing Violent Extremism, and the Safer Schools Partnership. The report describes how the DCSP is delivering the Outer South Area Delivery Plan and the priorities for 2010/11.
- 1.2 This report also presents a review of Well-being funded activity from 09/10 and presents proposals from the Rothwell and Morley Neighbourhood Policing Teams for Well-being funding in 10/11.

2.0 CRIME FIGURES AND RELATED ACTIVITY

2.1 Crime statistics and crime reduction activity for wards in Outer South Leeds

2.1.1 This section of the report provides information about crime levels in each ward with a brief summary of actions being taken to address issues in each area. Secondly, it provides an overview of the numbers of reported incidents of ASB, actions to address ASB and the numbers of ASBOs and Injunctions that have been issued. Thirdly, it contains information relating to public perceptions about crime/ASB and levels of satisfaction with the council and police in tackling ASB.

2.1.2 The spreadsheet at **Appendix 1** shows the crime figures by ward for all wards in South Leeds (attached to this report as appendix 1a, 1b, 1c and 1d). This contains crime figures for 2009/10, 2008/09 and % change. ASB information for 2009/10 is included but as police incident recording systems underwent a major change in April 2009 there is no comparable data for 2008/09.

2.2 Ardsley Robin Hood ward

Total crime has increased by 11%. Burglary Other is the crime type showing the greatest increase during 2009. This includes garage and shed burglaries. However, it should be noted that the increase is slight with numbers rising from 118 offences in 2008/09 to 149 offences in 2009/10. Burglary Dwelling has also shown a slight increase (from 129 to 141 offences) a trend that has been seen across the city. Ongoing activity to address burglary includes closer monitoring of individuals suspected of being involved in committing burglary offences. The Neighbourhood Policing Team has also provided 333 Smartwater kits to burglary victims across the Morley area funded by the Outer South Area Committee. Drugs offences have reduced by 60% (from 20 to 8 offences) and robbery has reduced by 50% (from 6 to 3 offences). For both offence types, the NPT has continued to target the key nominals who are involved in committing offences. The current deployment process means that there are more Police/PCSOs visible in potential hotspot areas and this has obviously worked as crime has reduced.

2.3 Morley North ward

Total crime has increased by 5%. Theft of motor vehicles had shown a steady decline during 2008, from 23 in the first quarter to 11 in the last quarter. This trend continued in 2009 with a 21% reduction from 69 to 54 offences. Targeted patrols in the Morley North area have been carried out preventing Bradford and Kirklees nominals gaining access to the ward via the A650. A great deal of targeted crime prevention specific to vehicle crime has been delivered in the area with particular attention to putting the onus on the owners of cars to be more aware of leaving cars insecure and advising against having valuables such as mobile phones or satnavs on display. There has been a significant reduction in drugs offences from 20 in 2008/09 to 11 in 2009/10 – a reduction of 45%.

2.4 Morley South ward

Total crime in the ward has increased by 1.5%. With the exception of Other Thefts, the other acquisitive crime types (burglary dwelling/elsewhere, theft of and from motor vehicles and robbery) have all increased. There has been a minimal increase in crime that does not raise undue concerns as this is predictable due to the current economic climate. For example increased unemployment and increased price of lead that results in increased metal thefts. Drugs offences have shown a significant decrease from 27 offences to 16 offences.

2.5 Rothwell ward

Total crime in the ward has decreased by 6.5%. Drugs offences have reduced by 78% - the highest reduction across the Outer South area. This can be attributed to positive relationships with partner agencies. This has helped in tackling low level crime before it has escalated to more serious issues. The NPT have also worked closely with the Neighbourhood Crime Team (NCT) to do proactive work focussing on prolific offenders and target nominals. Theft from motor vehicle has increased by 53% from 139 offences in 2008/09 to 213 offences in 2009/10. However, this trend seems to be reversing. A strong focus on the nominal believed responsible for many of these offences was targeted by the NPT and NCT. He was arrested and is now serving a custodial sentence. The impact has been noticeable and the current levels of theft from motor vehicles are now much reduced.

2.6 Burglary

2.6.1 Although the levels of burglary in each ward have shown slight increases, it should be borne in mind that all four Outer South wards remain below average the city average. City and Holbeck Division has the lowest rate of acquisitive crime in Leeds and was able to exceed its target during 09/10 to reduce acquisitive crime. Figures were down 9.4% on the previous year with 472 fewer offences (4535 offences against a target of 4827).

2.6.2 In December 2009, the Comprehensive Area Assessment identified that major improvements were needed in dealing with a rising level of burglary and a "red flag" was given to the city. In response partners developed a joint intelligence function and tasking process to support the identification and management of offenders. Burglary action plans have been produced for the three strategic localities of concern – Beeston, Harehills and Hyde Park. This activity helped to contribute to the lower rates of burglary in the city in the latter part of the year. There was a reduction in the number of serious acquisitive crimes of 5.8% down from 19935 offences in 08/09 to 16708 offences in 09/10

2.6.3 A range of activity to tackle burglary in Outer South has taken place during 2009/10 including:

- Operation Titan introduced – a West Yorkshire wide initiative to tackle burglary through Force wide co-ordination of key burglary offenders and assistance to divisions during the investigative process.
- Joint working with Force Automatic Number Plate Recognition team. Officers have been successful in using this enforcement tool designed to deny criminals the use of the roads.
- Increased crime prevention carried out.

2.7 Drugs offences

All four wards have seen a reduction in the number of Drugs offences this year. The NPT have been very proactive in carrying out search warrants under the Misuse of Drugs Act in all areas. The NPT have also worked closely with our colleagues in the Drugs and Offender Management Unit (DOMU) which is the umbrella department for several crime reduction programmes and initiatives. The Leeds DOMU accommodates a multi agency partnership team including personnel from West Yorkshire Police, Probation Service, Youth Offending Team, Prison Service, Substance misuse experts, housing advisors and experts to assist with education and training. The Programmes managed within DOMU improve community safety and protect members of the public.

2.8 Anti- Social Behaviour

The table below shows the numbers of ASB incidents reported in each ward during 2009/10. As police incident recording systems underwent a major change in April 2009 there is no comparable data for 2008/09.

Ward	No of ASB incidents
Ardley Robin Hood	998
Morley North	871
Morley South	1111
Rothwell	940

A range of multi agency activity has taken place to tackle local issues of ASB. Here is a selection of the range of work that has been delivered through the multi agency Tasking meetings in each ward:

2.8.1 Ardsley Robin Hood ward

East Ardsley: The Gordon Street, area of East Ardsley was brought to the table as a result of allegations of ASB from local youths. Exchange of information between Police and the local Housing Association brought about concentrated patrols in the area. Police visits to local residents provided re assurance and reports are that the issues have now subsided. This area will continue to be monitored to ensure the alleged issues don't return.

ASB at Robin Hood has featured consistently at the tasking meetings. Youth services and Aire Valley Homes along with the police have been taking a pro-active approach on the youths at Leadwell Lane. The Youth Service mobile provision and outreach workers have been active in the area. Alongside this, AVH and Police have issued housing cautions and ABCs to those involved in causing ASB. Continued action on 2 individuals with ASBU/AVH. AVH currently looking at tenancy action and a key individual is currently on Curfew.

Persistent ASB in the Tingley area addressed by a Dispersal Order. More details of this can be found in section 3.2 of this report.

2.8.2 Morley North ward

Drighlington: Reports of ASB against a local youth were received and enforcement carried out by Police and the ASB Unit of Leeds City Council. A joint visit by Police and ASBU resulted in an ASB Warning being issued to him. No further similar reports have been received since against him.

2.8.3 Morley South ward

Harrops – Britannia Road, Morley. Reports of ASB in this location brought about enforcement action in the form of Aire Valley Homes visits along with ASBU. Police enforcement has also taken place by way of high visibility Patrols and the arrest of a local youth for breaches of an ASB Order granted against him. To further enhance the work carried out in this area it formed part of a concentrated joint Police and Youth Services operation. Carried out during the May School holiday period 'Operation Deflate' provided re assurance to the community and prevented further acts of ASB. An individual was arrested, charged and subsequently issued a Tagging Order by the Court. Work is still ongoing in this area.

ASB on The Harrops and Askeys. Continued problems with ASB with racial connotations involving several problem families on the estate. AVH are keen to take tenancy action to remove the families and are working with other agencies to gather the necessary intelligence. A Tenancy caution has already been served on one of the families, an ASBO is in place for one of the young people. Covert CCTV due to be in place by Summer 2010.

A number of residents have made complaints to Ward Members about ASB and vandalism in Tingley Crescent, the nearby play area and alleyway. A multi agency response has been working with Members and residents to determine the scale of the problems and develop appropriate remedies.

2.8.4 Rothwell ward

Following several thousand pounds of damage caused to Rose Lund centre at John O' Gaunts all partners pulled together to gather intelligence and deal with the perpetrators. RNPT, youth services and Groundwork set up a "Restorative Justice" project with 16 youths who had caused the destruction. All 16 attended and repaired the damage they had caused, in place of being arrested and criminal proceedings. Very well received by the local community and positively publicised in the media/press.

ASB Manor Road- Joint action from ASBU, Police, Housing and youth services lead to the main perpetrator receiving an 18 month prison sentence for breach of ASBO. Once the ring leader was removed the remainder of the group clearly shocked by the sentence have reduced there ASB to practically zero.

ASB Commercial Street - Group of 20 youths intimidating customers at Boots, Morrisons and other stores. Tasking/ASB action has dramatically improved the problem and all premises happy with action taken.

ASB Green Lea, Oulton - Nominals identified and ASB action taken jointly with ASBU. AVH served a caution on mother of one of the main offenders.

2.9 Other ASB issues

2.9.1 Five known nominals from the Morley area were brought to Tasking due to allegations of disorder and associated ASB. Although none were tenants and none of the agencies were involved with them consideration was given to Bolt on ASB Orders should they not receive custodial sentences. The court found them guilty of the offences and all were sentenced to lengthy jail sentences. They were removed from the table to allow the prison sentences to have the desired effect.

2.9.2 'Their Space' youth centre developed within Morley Town Centre. This is a joint venture between Police, Youth Services and a local business. It provides diversionary

activities on Tuesdays and Thursdays between 3.30pm and 6.00pm. It is hoped this provision will go from strength to strength as early indications show it is already a popular facility.

- 2.9.3 The use of nuisance motorcycles is a problem that is being tackled hand in hand with the Police and Council off road teams who will issue Section 59 notices to persons or seize motorcycles. Follow up ASB enforcement action has also taken place. Aire Valley Homes have worked with the NPT to deal with any tenants suspected of such involvement. Local land owners have also provided information to the police in order for them to take action for trespass.

2.10 ASBOs and Injunctions

There are 6 current ASBOs in Outer South – the table below shows the number per ward and the total number of ASBOs issued since they were introduced in 2001.

Ward	Number of ASBOs issued since 2001	Number of current ASBOs
Ardsley Robin Hood	11	1
Morley North	3	3
Morley South	7	1
Rothwell	10	1

Information from the Anti Social Behaviour Unit confirms that no injunctions were issued in Outer South during 2009/10. One injunction was issued in May 2010 in the Rothwell ward due to expire in May 2012.

2.11 Confidence in police and Council's ability to deal with ASB.

West Yorkshire Police and Leeds City Council have a joint target to increase the percentage of residents who are satisfied with the way they are performing to address ASB in their local area. Performance against this target across the Division has increased from 40% to 45%. The information is not available for each ward, however both Morley and Rothwell NPTs have shown increases to 45.8% and 45.7% respectively. More detailed information about Confidence, Crime Concerns, ASB Concerns and User Satisfaction can be found in **Appendix 2** and **Appendix 3**.

3.0 Community Safety Activity

This section of the report describes a range of community safety initiatives/projects that have taken place across one or more wards in Outer South. It includes the following: CCTV schemes, Dispersal Orders, Operation Champion, Operation Staysafe, Police and Communities Together (PACT) meetings, Preventing Violent Extremism and the Safer Schools Partnership.

3.1 CCTV

- 3.1.1 A citywide review of CCTV is currently taking place. A strategic lead has been appointed who has consulted with officers and Members to establish a baseline position of current CCTV schemes operating in the city. The review will seek to make recommendations that will guide the development and management of both new and existing schemes. This will hopefully lead to clearer guidance being in place for groups wishing to establish CCTV schemes in their areas. Any new projects involving the use of CCTV have been put on hold until this guidance is in place.
- 3.1.2 Two CCTV schemes were in development prior to the citywide review commencing and these have been progressed. A scheme at Manor Road shops involving a partnership with Commercial Asset Management, Property Management Service, Aire Valley Homes (AVH) and Rothwell Neighbourhood Policing Team (NPT) has been developed and is presented as a Wellbeing proposal to this meeting. The Churwell Action Group sponsored scheme for Churwell Park became operational in February 2010. Following discussion with colleagues in Leeds Community Safety, further work is being done with Churwell Action Group to ensure that appropriate governance arrangements are in place.

3.2 Dispersal Orders

There have been no Dispersal Orders in Rothwell during 2009/10. A Dispersal Order was introduced in Tingley between November 2009 and April 2010 to tackle local ASB issues. During that time 181 people were stopped within the Dispersal area; more than 30 were dispersed from the area and of these six were summoned to appear before court for breaching the order by returning to the area. ASB was reduced by 25% in the Dispersal Order area. As a result the boundary of the area was extended and a new Order is in place from July to December 2010. It originally covered an area bounded by Smithy Lane, Westerton Road, Garden House Lane and Bradford Road. The new Order will now include a much larger area as the western border has been extended to Syke Road.

3.3 Operation Champion

There have been two Champions in Outer South – Drighlington (Morley North ward) in August 2009 and Oulton (Rothwell ward) in March 2010. Both these operations have been previously reported to the Area Committee via the Area Managers reports in October 09 and June 10. The next Operation Champion is due to take place in Ardsley Robin Hood ward in October 2010.

3.4 Operation Staysafe

- 3.4.1 Staysafe was part of the Youth Crime Action Plan, funded by the Youth Task Force to tackle youth crime and ASB. A hotspot based, multi agency approach was taken to identify young people out on the streets who are committing low level ASB and/or "are at risk of significant harm". The officers then have the option to take the young person home or to a place of safety if they could not be safely left at home (ie parents not at home or other safeguarding concerns were identified). The place of safety was staffed by Social Care staff that had access to Leeds City Council systems so could identify any ongoing Social Care involvement or safeguarding concerns. The operation was publicised in advance via local media and by information distribution in the local high schools. Deployment on the ground was by mobile police patrols and youth work teams with mobile provision, in regular contact with each other and able to call on each other as required.

- 3.4.2 The first Staysafe in the city took place in Morley/Tingley in February 2009. The teams patrolled the hotspot ASB areas and spoke to over 100 young people, 14 of whom were returned home as they were out late and unaccompanied. Each of their parents were spoken to and they were supportive of the initiative. The option to do follow up work with the families was discussed and it was agreed that no further action was necessary. However, there was a significant reduction in ASB calls with only 1 call received compared with 10 calls the previous Friday.
- 3.4.3 Although targeted using information from NPT Inspectors and Safer Leeds, there were very few young people actually causing a problem were encountered. Those that were taken home for being "at risk" were well received and not a single follow up referral was deemed necessary, for either young people or parents.
- 3.4.4 Due to the limited impact the above had had in follow up work with young people and parents a revised model was agreed for 2010/11. This involved a multi agency street based team going out for 4 consecutive Friday nights and having a more conventional Staysafe on week 3. This was run on one occasion in Bramley but did not lead to higher levels of engagement.
- 3.4.5 Due to changes in the way the Youth Crime Action Plan funding is allocated and the low impact of the project, the decision has been taken not to run any more Staysafes.

3.5 PACT meetings

- 3.5.1 A timetable of Partners And Communities Together (PACT) meetings has been established across Outer South. The aims of the meetings are to agree local priorities, at least once a month, giving residents a chance to meet the Neighbourhood Policing Teams and partner agencies. These meetings have built on existing residents groups to make best use of resources. There are 10 PACT meetings in Morley NPT and 3 in Rothwell - the most recent one in Oulton was established during Operation Champion there earlier this year.
- 3.5.2 The Home Secretary has recently announced that the Governments single confidence target and the Policing Pledge would be scrapped. West Yorkshire has said that improving public confidence will remain its top priority. With regard to the Policing Pledge, West Yorkshire Police will no longer call it Pledge but the local commitment to provide a high quality local service will continue to be the foundation for how we deliver policing in West Yorkshire.

3.6 Preventing Violent Extremism

- 3.6.1 The national Prevent strategy has five key strands aimed at addressing the factors that can lead to individuals being drawn towards extremism. These are:
- **challenging** the violent extremist ideology and supporting mainstream voices;
 - **disrupting** those who promote violent extremism and supporting the institutions where they are active;
 - **supporting** individuals who are being targeted and recruited to the cause of violent extremism;
 - **increasing** the resilience of communities to violent extremism; and
 - **addressing** the grievances that ideologues are exploiting.
- 3.6.2 In July 2007 the Prime Minister announced that over the next three years the Government would make £70m available for community led work to tackle violent

extremism – with £45m available for local authorities from 2008 - 2011. Since then, more resources have been allocated to this agenda through a national Community Leadership Fund and a more recently announced Challenge and Innovation Fund. Leeds was one of the Local Authorities that received some of this funding.

- 3.6.3 Preventing Extremism is a key theme within the Council's cohesion and integration priorities. Building cohesion and integration includes promoting a shared sense of belonging and ensuring that we can build better relationships between people from different cultures and backgrounds. Extremist messages can stem from some of the most cohesive communities which is why we need to undertake a more targeted approach to tackling extremism and building the resilience of individuals and communities. Central government will take forward the national and international aspects of this work but local communities have an integral role to play at a local level.
- 3.6.4 A small dedicated Leeds City Council Prevent team has been recruited to assist in the coordination and delivery of this important work and a city-wide action plan has been produced that outlines the scale of the task ahead. There has also been additional funding available to groups to deliver activity. The Prevent Officer has been working with agencies in Outer South to address issues of extremism.
- 3.6.5 The following projects in Outer South were successful in their applications to the Leeds Prevent programme following an open and transparent commissioning round in June 2009.
- 3.6.6 Outer South Youth Services (Morley) - A small amount of funding was secured from the police to undertake a targeted piece of work with young people from the Bridge Street and Harrops area who were identified as being possibly involved in racist behaviour and also expressing racist/ far right views. An ongoing programme of activities was put together by Youth Services and this programme has engaged at least 12 of the vulnerable young people. The programme in the Harrops has been running several weeks and has been well received by the young people and received good feedback from partners
- 3.6.7 Outer South Youth Services/ Rothwell Extended Schools Cluster/ Involve - This partnership secured funding for training for frontline staff to educate frontline workers, particularly those who work with young people and families, to understand the facts and figures about refugees and asylum seekers in the Leeds area, particularly the Outer South. It included developing the understanding of staff about how far right messages are spread and the way asylum facts are used to support this ideology. This is intended to equip them with the knowledge and skills to have challenging but supportive conversations with their clients. This training has been delivered to approximately 40 staff. "Involve" are working with 5 young people extensively around racism and extreme views and Youth Services will do a targeted programme at 5 locations – these are likely to be John O'Gaunts, Thorpe, Ardsley, Tingley and Morley.
- 3.6.8 Prevent funding also paid for 2 World Cup football events which have been held at South Leeds Stadium this year, one at Easter and one this Summer holiday. The first attracted 200 young people between 9 and 16yrs from all areas of South Leeds to

train and then compete in mixed teams with the intention of bringing young people from different communities together around sport. A number of partners worked on this event including South Leeds stadium, South Leeds Academy, West Yorkshire Police, BEST and St Lukes. They were supported by Leeds United and Manchester City Football Clubs.

3.7 Safer Schools Partnership

3.7.1 The Safer Schools Partnership (SSP) exists to place a police officer within the school community to assist in achieving the five Every Child Matters outcomes. Dealing with incidents in a restorative manner and therefore not criminalising children unnecessarily. Officers build up positive relationships with pupils, parents and staff and educate pupils on safety through the curriculum. The schools contribute fifty percent of funding for the officers as per their allocation to school.

3.7.2 City and Holbeck has seven high schools engaged in the partnership with officers in the following Outer South schools:

- Bruntcliffe - One third of full time officer.
- Woodkirk - One third of full time officer.
- Morley - No SSP coverage.
- Rodillian - No SSP coverage.
- Royds – One Officer however, they have now withdrawn from the Partnership.

3.7.3 Overall, crime has reduced by 10% in the schools that have had Safer Schools Officers. A review of schools which have been assigned Safer Schools Officers since 2008 was commissioned by Safer Leeds to identify any effect the initiative may have had on schools crime and incident totals. The data used is for the period from April 2008 to December 2009, chosen for the stability of police recording systems during this period.

Crime and incident totals

Name of school	2008 total	2009 total	Total change	% change	Change
Morley Bruntcliffe	11	8	-3	-27	Decrease
Royds School	15	7	8	-53	Decrease
Woodkirk High School	8	16	8	+100	Increase

3.7.4 Although Woodkirk High School is showing an increase in crime, it should be noted that 6 of the offences were “burglary other” against the school itself. Suspects have smashed a window to gain access to the school, outside of school hours with 5 offences occurring overnight. One offence has the status of detected.

3.7.5 ASB calls from April 08 to December 09 have been analysed to see if there has been any change. The table below shows a comparison between total calls from April 08 to December 08 compared with calls from April 09 to December 09.

Name of school	Apr 08- Dec 08	Apr 09- Dec 09	Total change	% change	Change
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Morley Bruntcliffe	0	0	0	0	Stable
Royds School	0	0	0	0	Stable
Woodkirk High School	1	9	8	800	Increase

3.7.6 The numbers of calls in all three schools remains low and don't adequately reflect the quality of the work that is being carried out by the Safer Schools Officers. It should be noted that where an increase has occurred (Woodkirk), this is likely to be an increase in awareness and confidence in the role of the officers rather than a surge in ASB incidents.

4.0 Links between the Area Committee and Divisional Community Safety Partnership (DCSP)

4.1 The South Leeds DCSP remains as the key partnership overseeing the delivery of the South Leeds Community Safety plan and community safety elements of the Area Delivery Plan (ADP) for Outer South Leeds. The Area Committee has committed through its ADP 10/11 to support the Safer Leeds Partnership outcomes that form the basis of the DCSP plan. These are: creating safer environments, support for victims, reducing offending, improving community confidence and improving lives by reducing harm caused by substance abuse.

4.2 The DCSP has benefited from the involvement of Elected Members with a Community Safety Champion representing the Area Committees on the DCSP. As a result of this involvement, the Area Committee now receives a summary of the minutes of each DCSP and the opportunity to raise issues through the Community Safety Champion.

4.3 In order to enhance this relationship, a model has been developed that will allow the Champion to play a fuller role in problem solving with the partnership through contributions to Tasking meetings. This would involve regular attendance at both Morley and Rothwell Tasking meetings. Their task during the meeting will be to represent the views of relevant ward members and enhance existing channels of communication between Members and officers. The Champion will also have a quality assurance role where they assist in tackling issues that are not making progress by taking these up with the appropriate senior officers in partner agencies. This will support the mechanism that is already in place whereby the Priority Neighbourhood Development Worker gathers issues from the relevant ward members. Members are asked to support a trial of this approach to be reviewed in six months. An outline role profile has been produced that shows the expectations of the role – see **Appendix 4**.

5.0 KEY PRIORITIES FOR 2010/11

5.1 Multi agency review of ASB procedures (Quest)

5.1.1 The Quest ASB review was instigated by several partner agencies (West Yorkshire Police, Community Safety – ASBU and ALMO's) in February this year partly in response to the tragic Pilkington case but also in recognition of the disjointed approaches in Leeds with several agencies dealing with ASB at different stages or in isolation.

5.1.2 The review team have validated a number of issues identified through consultation with key stakeholders and frontline staff, explored opportunities to resolve those

issues resulting in a business case (highlighting opportunities for improvement) being presented to and approved by the reviews governance board.

5.1.3 The review process has looked at early intervention and prevention opportunities including those presented by Safer Schools Partnership officers with the aim of ensuring ASB is tackled in a joined up way.

5.1.4 The recommendations of the review are being considered by the Board though no detail has been made available as yet. Members will be updated about the implementation of the process and its impact when final decisions have been made about the review.

6.0 AREA COMMITTEE FUNDED ACTIVITY

6.1 The Outer South Area Committee has funded the following projects through its wellbeing fund:

2009/10	Morley Smartwater	£4995
	Rothwell Smartwater	£2250
	Rothwell ASB project	£2750*

*The NPT Inspector was successful in attracting funding from within the police to provide additional ASB patrols. As a result it was agreed that the funding from the Area Committee would be rolled forward to be spent on additional patrols during 2010/11.

6.2 Wellbeing proposals for 2010/11

6.2.1 Speed Indication Device £2,516.58 Capital

To purchase a Speed Indication Device to reduce speeding, collisions and the ASB/nuisance associated with unlawful driving. It will be used by the Morley NPT and community groups to target speeding hotspots. It will also be available for use by Rothwell NPT to lend.

6.2.2 Tackling Speeding (Rothwell, Robin Hood, Woodlesford and Oulton) £5,000 revenue

The project is to reduce speeding, perceptions of speeding and road traffic collisions in the designated target areas. The Well Being Revenue allocation would be used to staff additional policing operations using speed enforcement techniques (including speed guns). The project would provide 214 hours additional policing operations (equivalent to £23.36 per hour) to reduce speeding and road traffic collisions in the designated target areas.

6.2.3 Morley Tasking £2,500 Revenue

As a pilot project, Morley NPT would like to have allocated £2500 of Well Being funding to be used as a reactive resource by the multidisciplinary, officer led Tasking meetings, to support problem solving in hot spot areas. Examples of the kind of project that could be funded would include: the provision of additional, targeted youth work intervention in ASB hotspots, following detailed advice and guidance agreed by the 'Tasking Team'.

6.2.4 Morley Smartwater £2,500

Building on the positive outcome from distributing smartwater kits during 2009/10, Morley NPT wish to purchase and distribute Smartwater kits to burglary victims in the Morley NPT area.

7.0 Implications for Council Policy and Governance

7.1 No specific issues are identified.

8.0 Legal and Resource Implications

8.1 No specific issues are identified

9.0 Recommendations

9.1 The Area Committee is asked:

- a) To note the contents of this report and to approve the proposal for enhancing the role of the Community Safety Champion

Background Papers

- Wellbeing report – Monday 30th November 2009 – Outer South Area Committee
- Area Managers report – Monday 19th October 2009 – Outer South Area Committee
- Area Managers report – Monday 21st June 2010 – Outer South Area Committee

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Area	Offence	2009/10	2008/09	Change
SOUTH AREA MANAGEMENT	Burglary Dwelling	1530	1630	-6.1%
SOUTH AREA MANAGEMENT	Burglary Elsewhere	1740	1835	-5.2%
SOUTH AREA MANAGEMENT	Theft From Motor Vehicle	1953	2103	-7.1%
SOUTH AREA MANAGEMENT	Theft Of Motor Vehicle	635	783	-18.9%
SOUTH AREA MANAGEMENT	Robbery	357	278	28.4%
SOUTH AREA MANAGEMENT	Other Thefts (inc Fraud & Handling)	7722	8867	-12.9%
SOUTH AREA MANAGEMENT	Violence	4835	4619	4.7%
SOUTH AREA MANAGEMENT	Criminal Damage	3732	3732	0.0%
SOUTH AREA MANAGEMENT	Drugs Offences	512	741	-30.9%
SOUTH AREA MANAGEMENT	Other Crime	696	681	2.2%
SOUTH AREA MANAGEMENT	Total Crime	23712	25807	-8.1%
SOUTH AREA MANAGEMENT	ASB WYP	13760	Not Available	

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Area	Offence	2009/10	2008/09	Change
ARDSLEY & ROBIN HOOD	Burglary Dwelling	141	129	9.3%
ARDSLEY & ROBIN HOOD	Burglary Elsewhere	149	118	26.3%
ARDSLEY & ROBIN HOOD	Theft From Motor Vehicle	120	118	1.7%
ARDSLEY & ROBIN HOOD	Theft Of Motor Vehicle	49	45	8.9%
ARDSLEY & ROBIN HOOD	Robbery	3	6	-50.0%
ARDSLEY & ROBIN HOOD	Other Thefts (inc Fraud & Handling)	204	172	18.6%
ARDSLEY & ROBIN HOOD	Violence	183	166	10.2%
ARDSLEY & ROBIN HOOD	Criminal Damage	204	204	0.0%
ARDSLEY & ROBIN HOOD	Drugs Offences	8	20	-60.0%
ARDSLEY & ROBIN HOOD	Other Crime	26	21	23.8%
ARDSLEY & ROBIN HOOD	Total Crime	1087	973	11.7%
ARDSLEY & ROBIN HOOD	ASB WYP	998	Not Available	

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Area	Offence	2009/10	2008/09	Change
MORLEY NORTH	Burglary Dwelling	204	166	22.9%
MORLEY NORTH	Burglary Elsewhere	151	122	23.8%
MORLEY NORTH	Theft From Motor Vehicle	145	105	38.1%
MORLEY NORTH	Theft Of Motor Vehicle	54	69	-21.7%
MORLEY NORTH	Robbery	9	8	12.5%
MORLEY NORTH	Other Thefts (inc Fraud & Handling)	432	474	-8.9%
MORLEY NORTH	Violence	186	183	1.6%
MORLEY NORTH	Criminal Damage	219	219	0.0%
MORLEY NORTH	Drugs Offences	11	20	-45.0%
MORLEY NORTH	Other Crime	50	27	85.2%
MORLEY NORTH	Total Crime	1461	1380	5.9%
MORLEY NORTH	ASB WYP	871	Not Available	

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Area	Offence	2009/10	2008/09	Change
MORLEY SOUTH	Burglary Dwelling	162	134	20.9%
MORLEY SOUTH	Burglary Elsewhere	192	150	28.0%
MORLEY SOUTH	Theft From Motor Vehicle	155	135	14.8%
MORLEY SOUTH	Theft Of Motor Vehicle	73	58	25.9%
MORLEY SOUTH	Robbery	12	8	50.0%
MORLEY SOUTH	Other Thefts (inc Fraud & Handling)	495	549	-9.8%
MORLEY SOUTH	Violence	308	312	-1.3%
MORLEY SOUTH	Criminal Damage	304	304	0.0%
MORLEY SOUTH	Drugs Offences	16	27	-40.7%
MORLEY SOUTH	Other Crime	36	29	24.1%
MORLEY SOUTH	Total Crime	1753	1727	1.5%
MORLEY SOUTH	ASB WYP	1111	Not Available	

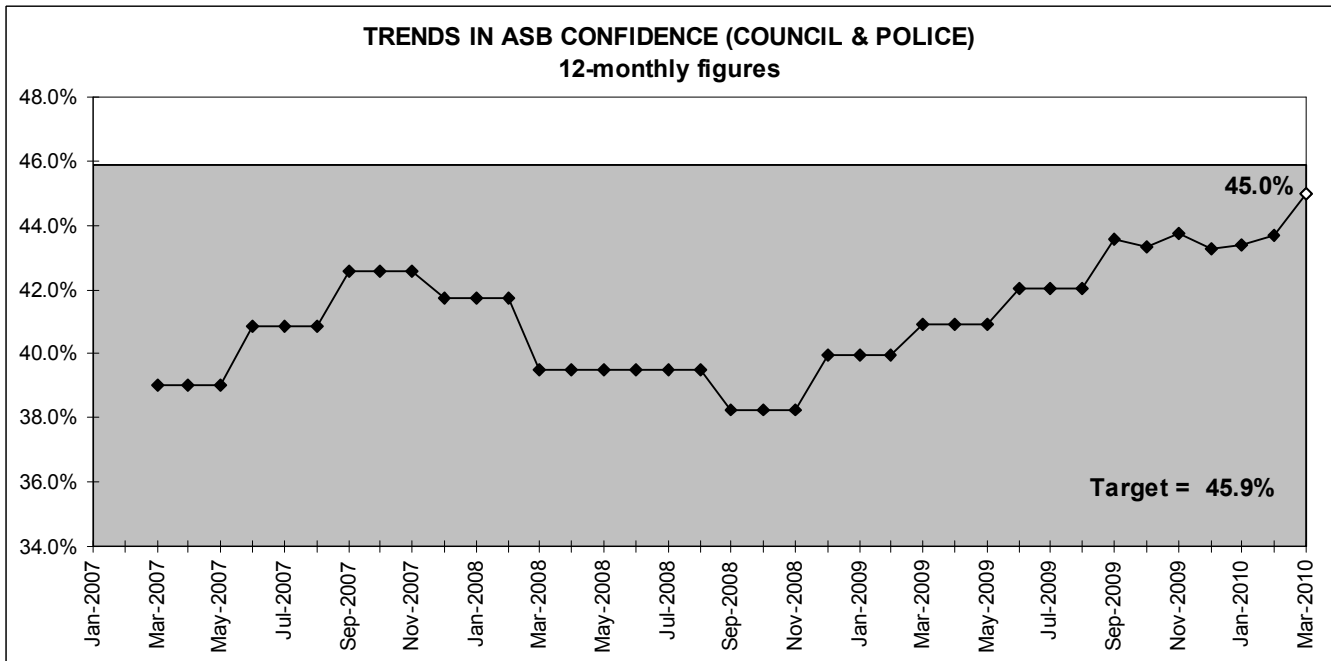
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Area	Offence	2009/10	2008/09	Change
ROTHWELL	Burglary Dwelling	151	150	0.7%
ROTHWELL	Burglary Elsewhere	132	147	-10.2%
ROTHWELL	Theft From Motor Vehicle	213	139	53.2%
ROTHWELL	Theft Of Motor Vehicle	59	76	-22.4%
ROTHWELL	Robbery	10	11	-9.1%
ROTHWELL	Other Thefts (inc Fraud & Handling)	233	283	-17.7%
ROTHWELL	Violence	202	233	-13.3%
ROTHWELL	Criminal Damage	221	221	0.0%
ROTHWELL	Drugs Offences	6	28	-78.6%
ROTHWELL	Other Crime	43	30	43.3%
ROTHWELL	Total Crime	1270	1358	-6.5%
ROTHWELL	ASB WYP	940	Not Available	

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TARGET - INCREASE THE CONFIDENCE OF POLICE & LOCAL COUNCIL DEALING WITH ASB

	2008/09	2009/10
Apr	39.5%	40.9%
May	39.5%	40.9%
Jun	39.5%	42.0%
Jul	39.5%	42.0%
Aug	39.5%	42.0%
Sep	38.3%	43.6%
Oct	38.3%	43.3%
Nov	38.3%	43.8%
Dec	40.0%	43.3%
Jan	40.0%	43.4%
Feb	40.0%	43.7%
Mar	40.9%	45.0%
Total to Mar	40.9%	45.0%



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Confidence and satisfaction

Public Confidence

	City	Holbeck	Morley	Rothwell	Other	City & Holbeck
Police and Local Council dealing with ASB and crime in your local area (%)						
12 mths to Jun 09	34.1%	42.0%	44.8%	43.2%		42.0%
12 mths to Jun 10	41.1%	41.0%	45.8%	45.7%		43.7%
Over time	↑	↔	↔	↔		↔
Confidence in Local Policing (%)						
12 mths to Jun 09	51.8%	44.7%	49.6%	46.7%		47.8%
12 mths to Jun 10	54.6%	46.4%	58.3%	53.7%		53.3%
Over time	↔	↔	↑	↑		↑
Perception of worsening levels of anti-social behaviour (%)						
12 mths to Jun 09	17.5%	21.4%	14.3%	21.2%		18.7%
12 mths to Jun 10	19.2%	28.2%	12.1%	16.9%		18.8%
Over time	↔	↓	↔	↑		↔
Public knowing how to contact neighbourhood team (%)						
12 mths to Jun 09	20.9%	42.0%	36.6%	38.9%		36.4%
12 mths to Jun 10	29.5%	44.2%	44.9%	42.6%		41.5%
Over time	↑	↔	↑	↔		↑
% Agreeing that their local area live together harmoniously						
12 mths to Jun 09	67.7%	51.4%	63.3%	54.7%		58.4%
12 mths to Jun 10	69.5%	55.9%	67.4%	61.3%		63.1%
Over time	↔	↔	↔	↑		↑

Crime Concerns (% fairly/big problem)

	City	Holbeck	Morley	Rothwell	Other	City & Holbeck
Using or Dealing drugs						
12 mths to Jun 09	26.3%	40.8%	16.8%	38.4%		31.0%
12 mths to Jun 10	19.2%	44.9%	19.3%	27.2%		28.1%
Over time	↑	↔	↔	↑		↑
Violent crime						
12 mths to Jun 09	27.1%	27.0%	5.8%	21.6%		19.6%
12 mths to Jun 10	16.9%	25.0%	5.0%	13.5%		14.6%
Over time	↑	↔	↔	↑		↑
People being attacked or harassed because of their race, religion or colour						
12 mths to Jun 09	14.7%	19.2%	4.0%	10.0%		11.7%
12 mths to Jun 10	10.1%	21.2%	4.5%	8.5%		10.8%
Over time	↑	↔	↔	↔		↔
Property crime e.g. burglary, vehicle crime						
12 mths to Jun 09	37.7%	50.5%	31.6%	48.9%		42.6%
12 mths to Jun 10	32.7%	51.8%	33.2%	42.3%		40.5%
Over time	↔	↔	↔	↑		↔

ASB Concerns (% fairly/big problem)

	City	Holbeck	Morley	Rothwell	Other	City & Holbeck
Drunk or rowdy behaviour						
12 mths to Jun 09	63.0%	32.2%	17.7%	30.6%		32.7%
12 mths to Jun 10	60.5%	35.9%	16.5%	22.1%		30.5%
Over time	↔	↔	↔	↑		↔
Traffic issues e.g. speeding, inconsiderate parking						
12 mths to Jun 09	40.8%	53.4%	51.5%	57.2%		51.8%
12 mths to Jun 10	42.9%	49.0%	49.3%	53.5%		49.3%
Over time	↔	↔	↔	↔		↔
Vandalism, graffiti and other deliberate damage to property or vehicles						
12 mths to Jun 09	36.1%	44.0%	23.6%	37.9%		35.6%
12 mths to Jun 10	29.4%	43.2%	23.5%	29.3%		31.2%
Over time	↑	↔	↔	↑		↑
Teenagers hanging around the streets						
12 mths to Jun 09	35.3%	51.3%	41.3%	55.0%		46.8%
12 mths to Jun 10	30.0%	52.8%	38.7%	42.0%		41.9%
Over time	↔	↔	↔	↑		↑

Note: All data relates to latest 12 months



95% significance - better over time



80% significance - better over time

↔ static
RESTRICTED



95% significance - worse over time



80% significance - worse over time

Appendix 3

User Satisfaction

	City	Holbeck	Morley	Rothwell	Other	City & Holbeck
Overall Satisfaction						
to Jun 09	79.9%	82.2%	83.5%	84.7%		82.6%
to Jun 10	76.6%	82.9%	76.9%	82.2%		79.7%
Over time	↓	↔	↓	↔		↓
Ease of Contact						
to Jun 09	90.5%	93.3%	91.5%	93.4%		92.3%
to Jun 10	91.2%	90.0%	86.7%	89.8%		89.3%
Over time	↔	↓	↓	↓		↓
Actions Taken						
to Jun 09	77.5%	78.6%	82.5%	79.6%		79.6%
to Jun 10	68.3%	74.8%	73.5%	77.6%		73.6%
Over time	↓	↓	↓	↔		↓
Being kept informed of progress						
to Jun 09	63.5%	66.8%	67.3%	70.4%		67.0%
to Jun 10	63.4%	70.9%	65.9%	68.4%		67.3%
Over time	↔	↑	↔	↔		↔
Treatment by police						
to Jun 09	90.7%	90.6%	93.0%	94.4%		92.1%
to Jun 10	89.9%	93.7%	90.4%	91.3%		91.4%
Over time	↔	↑	↓	↓		↔

Note: All data relates to latest 12 months

User satisfaction data relates to Burglary, Vehicle Crime, RTCs, Criminal Damage, Racial Incidents, ASB and Safety & Welfare cases

- ↑ 95% significance - better over time
- ↓ 95% significance - worse over time
- ↔ static
- ↑ 95% significance - worse over time
- ↓ 95% significance - worse over time

Developing the role of Elected Members in Tasking Meetings

Background

A review of Tasking Meetings across the city has been undertaken by the DCSP to seek to strengthen the process. One of the agreed actions was to engage more closely with Ward Members directly on targeted areas of work.

The Outer South Area Committee has nominated an Elected Member to be the Community Safety Champion. The Community Safety Champion attends DCSP meetings in order to create and develop links between the Area Committee and the DCSP. The DCSP is a strategic group and so the Members are involved in delivering and monitoring the Community Safety Action Plan for the areas they serve. This way of working also happens with the Cleaner Neighbourhoods Sub Group and Children and Young People Working Group in the Outer South.

Local Tasking meetings exist to problem solve crime issues in local communities. There are two Tasking meetings in Outer South in Morley and Rothwell. There is an opportunity to improve the way that community safety is addressed by supporting Members to be involved in Tasking meetings.

The role of the Community Safety Champion in Tasking meetings

It is proposed that a pilot is developed in order to:

- Provide a more direct link between Area Committee and Tasking Meetings across the Outer South (at Morley and Rothwell Tasking Meetings)
- Support the direct input and feedback at Tasking, from Ward Members via the nominated Area Committee representative
- Contribute funding resources for Tasking representatives to support targeted, additional provision.

Councillor Finnigan as (Community Safety Champion) has already attended a Morley Tasking Meeting, to test the principle of the direct engagement of Ward Members in officer forum. A similar exercise is planned for the Rothwell Tasking Meeting in due course.

The Area Committee Community Safety Champion is well placed to develop their role to include a responsibility for Member involvement in Tasking. The Champion has an understanding of the south wide community safety agenda in addition to a knowledge of local issues. S/he will be able to bring this perspective to discussions about local issues. Clearly the Community Safety Champion will be more familiar with the problems and solutions that have arisen in their own ward. However, for the majority of community safety issues similar responses can be applied irrespective of which neighbourhood they are in. The Chair of the Tasking meeting will work with the Community Safety Champion to ensure that the issues they raise are indicative of the issues raised by partners across the area. By developing Member

Appendix 4

involvement through the Community Safety Champion will help to ensure that their input retains a wider perspective than could be brought by individual ward member.

The key tasks that the Community Safety Champion will fulfil in Tasking are as follows:

1. To improve communication with residents
Members have dialogue with residents who raise issues with them directly rather than or sometimes as well as requesting a service from an agency. Their involvement in the Tasking process gives the Member a better understanding of what's involved in addressing these issues. It also gives an insight and up to date knowledge of what's being done which they can then share with the community. In turn, this will enhance Elected Members accountability to their constituents.
2. To give a different perspective
Local people have a relationship with Councillors that is different than the one they have with agencies. Councillors therefore represent a different perspective when working out ways to tackle issues affecting local people. Bringing this to the table can help find new ways of tackling old problems.
3. To encourage engagement and involvement of partner agencies
Councillors have a role to play in ensuring the quality of the service that's being delivered. They can help to get the right people around the table and also to ensure that action is being carried out.

The Community Safety Champion would be expected to link in with/attend both the Tasking meetings in the Area Committee area they serve. A communication mechanism will be established so that the Champion is able to raise issues on behalf of other Elected Members at the Tasking meetings. The nature of issues raised would need to be monitored in order to ensure they are appropriate for Tasking rather than straightforward requests for service or information that should be dealt with through the usual channels. In Outer South for example, a system has already been set up so that Members issues can be raised at Tasking by a member of the Area Management Team. The Community Safety Champion would also receive this information and have the responsibility to raise the issue and liaise with Area Management and their ward colleagues to provide a response.

It is proposed that this approach is piloted in the Outer South area for a period of six months and subject to ongoing review/discussion. This proposal has been developed in consultation with the NPT Inspectors who chair the Tasking meetings in Outer South. They have confirmed their support for this pilot.



Agenda Item:

Originator: Liz Jarmin / Trudie Canavan

Tel: 3952395

Report of the Director of Environment and Neighbourhoods

Meeting: Outer South Area Committee

Date: Monday 6th September 2010

Subject: Outer South Community Centres Report

Electoral Wards Affected:

Ardsley & Robin Hood
Morley North
Morley South
Rothwell

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call in Details set out in the report

Executive Summary

The management of Community Centres became a delegated function of area committees in 2006/07. Delivering the Community Centres function in the current financial climate will be extremely difficult. With budgets under increasing pressure over the next few years, it will be difficult to meet the expectations that were originally set out to Area Committees when this function was created.

A review of all the Area Committee delegated and enhanced functions will take place in the Autumn to assess progress to date and look at practical arrangements which make the functions more robust. It will also begin to look at how service efficiencies can be made through better integration and, in some service areas, rationalisation of locally based services. Central to the review will be the aim of putting Area Committees at the very heart of local decision making and service accountability.

The portfolio of centres to be managed by the Area Committees was created by the transfer of centres from the former Neighbourhoods and Housing and Learning and Leisure Directorates. The sponsoring service is currently the Regeneration Service. There are currently 71 centres across the city, 24 of which are leased out to voluntary organisations while 47 are directly managed by the council.

This report provides Area Committees with details of their actual expenditure for the 2009/10 financial year, information on the 2010/11 budget allocations for their centres, details of maintenance issues that have been dealt with by Corporate Property Management, rental support awarded to leased centres and other issues associated with the local portfolio of the Committee. The area committee is asked to consider the issues raised in the report and agree actions as appropriate.

1.0 Purpose Of This Report

1.1 This report provides:

- Actual spend against budgets for 2009/10
- Budget allocations for 2010/11
- Details of investment made via Corporate Property Management service (CPM) in 2009/10
- Rental support to leased centres for 2010/11
- Area specific information for each of the centres in the portfolio

2.0 Background Information

2.1 The Community Centres delegated function forms part of Leeds City Council's constitution, which provides the framework within which the council conducts its business and makes decisions. The constitution describes who is responsible for making decisions and how decisions are taken.

2.2 A detailed report outlining the delegation description was presented to all 10 Area Committees in October/November 2009. The delegation includes:

- The management of controllable revenue budgets
- Making investment decisions from their own Well Being budgets and applications for capital from the Councils Major Maintenance Fund
- Responsibility for setting charges and discounts for centres in their area within a common framework, and agree a schedule of charges for implementation.
- Allocating capital receipts arising from the disposal of a community centre to address category 1 (immediate) and 2 (essential) backlog maintenance on other Community Centres within the same area.

2.3 In addition, Area Management Teams on behalf of the Area Committees were given responsibility for the following functions:

- Liaising with users, user groups, Members and Area Committees on issues relating to centres in their area
- Developing proposals for re-shaping the portfolio
- Developing capital schemes and funding packages
- Monitoring the service level agreement for centres in their area and capital and revenue budgets
- Ensuring that leases and licenses are in place and reviewed periodically
- Developing, implementing and overseeing the administration of a new schedule of pricing and discounts for centre usage

3.0 2009/10 Budget Position

3.1 Table 1 sets out the year end budget position for 2009/10 for the city wide portfolio – budget versus actual plus income, while Table 2 shows the position for Outer South area committee for the same period. Appendix 1 provides detail of the budget versus actual plus income for each centre.

Table 1 – City Wide Year End Outturn 09-10

TOTAL COMMUNITY CENTRES		<u>Budget 09/10</u>	<u>Outturn 09/10</u>	<u>Variance</u>
		£	£	£
Controllable				
	Caretaking Costs	1,015,180	919,605	-95,575
	Premises Costs	581,330	555,937	-25,393
	Supplies & Services	41,140	161,141	120,001
		1,637,650	1,636,683	-967
Income				
	Internal	-260,590	-173,292	87,298
	External	-265,270	-210,100	55,170
		-525,860	-383,392	142,468
Net Controllable		1,111,790	1,253,291	141,501
Non-Controllable				
	CPM Management Fee	241,630	240,122	-1,508
	NNDR (Business Rates)	197,810	193,689	-4,121
	Insurance	26,100	27,390	1,290
	CPM Maintenance Charge	467,590	458,207	-9,383
	Capital Charges	1,082,230	1,212,460	130,230
		2,015,360	2,131,868	116,508
Net Budget		3,127,150	3,385,159	258,009

Table 2 – Outer South Year End Outturn 09-10

OUTER SOUTH		<u>Budget 09/10</u>	<u>Outturn 09/10</u>	<u>Variance</u>
		£	£	£
Controllable				
	Caretaking Costs	128,610	125,934	-2,676
	Premises Costs	69,540	55,650	-13,890
	Supplies & Services	6,790	2,627	-4,163
		204,940	184,211	-20,729
Income				
	Internal	0	0	0
	External	-77,670	-58,237	19,433
		-77,670	-58,237	19,433
Net Controllable		127,270	125,974	-1,296
Non-Controllable				
	CPM Management Fee	35,230	29,050	-6,180
	NNDR (Business Rates)	25,920	24,636	-1,284
	Insurance	2,580	2,640	60
	CPM Maintenance Charge	55,990	55,990	0
	Capital Charges	144,520	101,807	-42,713
		264,240	214,123	-50,117
Net Budget		391,510	340,097	-51,413

3.2 Savings to be retained

It has been agreed that Area Committees can retain controllable net revenue savings from across their portfolios, to support investment priorities within local centres. The table at 3.0 identifies that the net revenue balance for the Outer South committee at the end of 2009/10 was £51,413. However, £50,117 relates to non controllable capital charges, which fluctuate year on year and are not under the Area Committee's budgetary remit. This means that the Outer South Area Committee has £1,296 available to re-invest across the community centres portfolio. It is recommended that some of this funding is allocated to Blackburn Hall to provide new signage to go along with the improvements that have recently taken place at the facility. The Outer South Community Centres Sub Committee will then decide how the rest of the funding is allocated.

3.3 City wide budget information for 2010/11

Budget Heading	Controllable £,000	Non-Controllable £,000	Total £,000	Notes
Caretakers	£1,034,560			
Premises	£562,420			
Supplies & Services	£84,650			Licenses & telephones
Income (internal)	- £193,340			LCC depts.
Income (external)	- £332,130			
Management Fee		£242,320		CPM
NNDR (business rates)		£192,760		
Insurance		£39,950		
Capital charges		£1,214,580		Capital Charges represent charges to the revenue accounts in relation to capital assets, combining the cost of depreciation and the continuing cost of borrowing in support of capital works in previous years.
CPM Maintenance budget		£387,570		Budgets now devolved to CPM
CPM City Buildings Charge		£257,880		Morley Town Hall
Central Recharges		£151,690		Legal, professional fees etc
Grand Total	£1,156,160	£2,486,750	£3,642,910	

* Overheads budget for central recharges and support e.g. legal / professional fees, are not included within this budget.

- 3.4 The non-controllable budgets are managed by finance and include; capital charges, business rates, insurance and CPM service management costs.
- 3.5 For 2010/11 CPM have levied a management charge of £242,320 for services provided to directly managed centres. This will be allocated to community centres in proportion to their overall spend on staff and running costs. Centres with higher operational costs will therefore attract a higher proportion of the management fee. For example, If Centre A's staffing and running costs represent 5% of the total community centre budget then they will attract 5% of the management fee. If Centre B's running costs represent 10% of the total community centre budget then they will attract 10% of the management fee. This would continue until the full 100% has been allocated.
- 3.6 The Regeneration Service and CPM have recently renegotiated a Service Level Agreement (SLA) which sets out the roles and responsibilities covered by each service in relation to the management of community centres within the portfolio.
- 3.7 **Area Committee 2010/11 budget information**
For 2010/11 the Outer South Area Committee has been delegated (controllable budget) £158,120. A summary of the budget for each centre is outlined in the table below.

Centre Name	Delegated Budget 2010/11 £,000
Blackburn Hall	32,960
Gildersome YC	24,640
Lewisham Park	30,580
4 rooms at Morley Town Hall	-43,840
Rose Lund Centre	25,520
St Gabriel's	10,660
Tingley Y & C Centre	28,030
Windmill YC	48,820
East Ardsley (leased)	0
West Ardsley (leased)	-2,190
Churwell (leased)	50
Peel Street (leased)	-880

Appendix 2 of this document provides a detailed breakdown of the controllable budgets delegated to each of the centres in the committee's portfolio.

- 3.8 **Income**
All Area Committees have now agreed their pricing and lettings policies for the hire of space in community centres, the policies will be implemented from 1st October 2010.

In order to support Area Committees to generate income to invest in improvements to their local portfolio, it was agreed that a new procedure is put in place from 1st April 2010, which enables Area Committees to retain new income over and above the agreed income targets (based on previous years income).

For 2010/11 the Outer South Area Committee has an income target across the whole portfolio of £77,770. Subject to the overall revenue budget balancing, any income achieved over and above this amount, will be retained by the committee in 2011/12.

3.9 Capital Budgets

A ring-fencing arrangement for capital receipts arising from the disposal of community centre assets was agreed by Executive Board in 2006 and was incorporated into the Capital Strategy and Asset Management Plan 2007-08. This allows for up to 100% of the receipt to be retained by Area Committees to address category 1 (immediate) and 2 (essential) backlog maintenance on other Community Centres within the same area.

3.10 In 2009/10 there were no disposals in Outer South.

3.11 Area Committee proposals need to be supported by an individual business case which should be compiled prior to finalising the sale of the asset, for consideration by the Asset Management Board (AMB). Proposals with a total value of less than £100K require AMB support and final approval by the Director of Resources. Proposals for more that £100k require Executive Board approval. Further advice will be provided to Area Committees to develop their proposals on a case by case basis.

4.0 Rental Support

4.1 Rental Support for Leased Out Centres

A rental support programme for leased centres is currently administered by the Regeneration Service through an annual assessment process and is based on a market rental assessment of the property. In the Outer South Area the following organisation benefit from this arrangement:

Organisation	Centre	Market rent assessment	Rental Support Approved by RMT (30 April 2010)	Rent payable 2010/11	% of rent payable
East Ardsley Community Association	East Ardsley CC	£5,400	90%	£540	10%

4.2 Rental Support for Users of Office Accommodation

The Executive Board report of March 2006 specifies that Rental Support Agreements are put in place for organisations that are providing community services from Community Centres which meet local priorities.

Market rental assessments have now been carried out for all permanent occupiers of space, including offices and activity space, in community centres. No permanent occupiers have yet been identified in Outer South though from work carried out city wide, it is evident that most organisations do not pay for this type of space occupied.

Work is ongoing to develop a fair charging policy for organisations with permanent use of accommodation. This will be presented to a future area committee meeting for discussion.

5.0 Maintenance Update

The CPM Service, Resources Directorate is responsible for building maintenance of all Council buildings and miscellaneous land (except schools and ALMO housing property) and provides facilities management for community centres. All revenue maintenance budgets have been consolidated to form a corporate building maintenance budget which has been managed by CPM since 1 April 2009. As a result, the repair maintenance of community centres is no longer part of the delegated function for Area Committees.

6.0 Update on Outer South Area Committee Portfolio

The section below provides a building by building update on the progress made to date and any key tasks currently being undertaken at the facilities which form part of the Outer South Area Committee's portfolio:

Directly Managed Centres

Blackburn Hall – Refurbishment works have recently taken place at this facility. Work is to be undertaken to look at ways in which the temporary events notices for the sale of alcohol can be distributed amongst other users and not just on group taking them all on.

Gildersome Youth Centre – Work is continuing to look at ways in which community activities are provided in the area and how space in Gildersome Youth Centre and Gildersome Meeting Hall are best used.

Lewisham Park Centre – Key Holding with user groups needs to be explored further in order to reduce running costs at the facilities.

Morley Town Hall – Work is ongoing to strengthen relationships with users at the facility.

Rose Lund Centre – discussions are ongoing around whether this facility should remain as part of the Area Committees portfolio due to the current type of use from the facility.

St Gabriel's Community Centre – Area Committee have agreed that this facility is to remain open for three years, with an annual review, before assessing the future viability of this facility in terms of usage and running costs.

Tingley Youth & Community Centre – work is currently being undertaken to try and arrange a sub lease / licence for Tingley Brass Band to use a room in the facility exclusively for rehearsal space.

Windmill Youth Club - £142,000 Section 106 and Area Well Being Budget funded renovation project is complete. Work is ongoing to improve the relationship between

Rothwell Judo Club and LCC Youth Service activities taking place at the facility on a Friday evening. A protocol has been set in place to give the groups clear guidelines when using the facility at this time.

Leased Facilities

Churwell Community Centre / Stanhope Memorial Hall – Work is progressing to renovate Stanhope Memorial Hall and dispose of Churwell Community Centre. The specifications of the scheme have now been finalised and awaiting the outcome of the Council's capital projects review to have an idea of when the scheme will be able to go ahead.

East Ardsley Community Centre – building under the management of East Ardsley Community Association and the community association benefit from rental support of 90% (see 4.1)

Peel Street Centre – facility is leased to Joseph Priestley for the provision of training courses and rent is being paid in line with agreement in the lease.

West Ardsley Community Centre - Work is being undertaken to put the organisation on the Rental Support programme. This has been due to difficulties in increasing rental payments in line with the amounts detailed in the lease agreement between LCC and Kalidoscope. It is hoped that the rental support will commence in financial year 2011/12.

Outer South Community Centres Sub Committee – the community centres sub committee meeting on a quarterly basis to discuss the delegated portfolio of Outer South Centres. The committee has an action plan which has been in place since 2007 and has been successful in tackling problems with building management and between user groups. The committee membership consists of a councillor representing each ward – Councillor Dunn (Ardsley and Robin Hood), Councillor Gettings (Morley North), Councillor Grayshon (Morley South and Chairman of group) and Councillor Wilson (Rothwell). Area Management lead the group with Corporate Property Management Area Buildings Manager and Directorate Property Manager in attendance.

7.0 Performance Management and Reporting

7.1 Baseline Position and key targets for the Service

Area Committees will receive mid year and year end budget update reports. Reports on key issues affecting centres in the committee's area will be provided alongside these.

7.2 From April 2011 reports will be available on the level of bookings in each centre, potential income and level of waived fees. This will enable area committees to identify centres that are well / under used etc which can help inform future management and development plans.

7.3 Reporting Arrangements

Performance will be reported to area committees twice a year, at the June/July and Nov/Dec committee cycles.

8.0 Equality Considerations

There is a perception that some centres are only accessible to some sections of the community. All centres need to demonstrate that they comply with the Council's equality commitments. This applies to both directly managed centres and leased centres. Advice and guidance and appropriate monitoring procedures need to be developed and implemented to better address this issue. This work will be incorporated within the centre action plans as they are developed.

9.0 Implications for Council Policy and Governance

The community centre issues detailed in this report comply with agreed Council policy and governance arrangements.

10.0 Consultation

Members and centre users have been consulted on the delegation of community centres for a number of years. Discussion has also taken place with the 10 Area Chairs, Area Management Teams and colleagues from Corporate Property Management (CPM) in compiling this report.

11.0 Legal and Resource Implications

The Community Centres delegated function allows the Area Committees to retain revenue savings which are made within the financial year, to enable them to deliver on their investment priorities, as identified within their local action plans or Area Delivery Plan.

12.0 Recommendations

The Outer South Committee is asked to note the content of this report and to comment as appropriate.

Background Papers

- Community Centres Report 19th October 2009
- Executive Board Report, March 2006

Appendix 1:

	Expenditure			Income			Net
	Budget	Outturn	Variance	Budget	Outturn	Variance	Variance
	09/10	09/10		09/10	09/10		
£	£	£	£	£	£	£	
Rose Lund Centre	23,980	24,325	345	-500	-188	312	657
Gildersome Youth Centre	37,600	30,069	-7,531	0	0	0	-7,531
Windmill Youth Centre	17,760	27,907	10,147	-800	-882	-82	10,065
Tingley Youth Centre	27,490	23,606	-3,884	-1,000	-132	868	-3,016
Lewisham Park Community Centre	30,400	27,438	-2,962	-1,690	0	1,690	-1,272
Peel Street Centre	70	1,029	959	-900	-1,085	-185	774
St Gabriel's Centre	11,400	5,816	-5,584	-400	-60	340	-5,244
East Ardsley Community Centre	540	523	-17	-540	0	540	523
West Ardsley Community Centre	60	620	560	-3,000	-2,750	250	810
Blackburn Hall	51,150	42,442	-8,708	-25,000	-20,498	4,502	-4,206
Churwell Community Centre	0	256	256	0	0	0	256
Morley Town Hall (4 rooms)	4,490	180	-4,310	-43,840	-32,642	11,198	6,888
	204,940	184,211	-20,729	-77,670	-58,237	19,433	-1,296

Appendix 2:

OUTER SOUTH	Caretakers	Premises	Supplies	Total Expend	Intl Income	Extl Income	Total Income	Net Cost
ROSE LUND CENTRE	17,750	8,270	0	26,020	0	-500	-500	25,520
GILDERSOME Y.C.	13,600	9,540	1,500	24,640	0	0	0	24,640
WINDMILL Y.C.	41,330	8,290	0	49,620	0	-800	-800	48,820
WEST ARDSLEY (TINGLEY Y.C.)	21,490	7,140	400	29,030	0	-1,000	-1,000	28,030
LEWISHAM PARK C.C.	21,910	10,360	0	32,270	0	-1,690	-1,690	30,580
PEEL STREET	0	120	0	120	0	-1,000	-1,000	-880
ST GABRIEL'S CENTRE	6,390	4,670	0	11,060	0	-400	-400	10,660
EAST ARDSLEY CC (LEASED)	0	540	0	540	0	-540	-540	0
WEST ARDSLEY CC	0	90	0	90	0	-3,000	-3,000	-2,910
BLACKBURN HALL ROTHWELL	41,280	15,880	800	57,960	0	-25,000	25,000	32,960
CHURWELL CC (LEASED)	0	50	0	50	0	0	0	50
4 ROOMS AT MORLEY TOWN HALL	0	0	4,490	4,490	0	-43,840	43,840	-39,350
TOTAL OUTER SOUTH	163,750	64,950	7,190	235,890	0	-77,770	77,770	158,120



Originator:
Thomas O'Donovan
Tel: 224 3040

Report of the Director of Environments and Neighbourhoods

South Leeds (Outer) Area Committee

Date: Monday 6th September 2010

Subject: Outer South Area Committee Well being Budget Report

Electoral Wards Affected:
 Ardsley & Robin Hood
 Morley North
 Morley South
 Rothwell

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

This report seeks to provide Members with:

- a) the current position on the Well being Budget.
- b) details of the 2010/11 Well being budget allocations.
- c) details of revenue funding for consideration and approval.
- d) details of capital funding for consideration and approval.
- e) details revenue projects agreed to date (Appendix 1).
- f) details of capital projects agreed to date (Appendix 2).
- g) a summary of the revenue allocation for 2010/11 Well being Revenue Budget already approved and linked to the priorities and outcomes identified in the approved Area Delivery Plan (ADP).

Members are also asked to note the current position of the Small Grants Budget, and agree any actions.

1.0 Purpose of This Report

The report provides:

- An update on both the revenue and capital elements of the Area Committee's budget.
- Details of projects that require approval.
- A summary of all revenue and capital projects agreed to date.
- A summary of the revenue allocation for 2010/11 Well being Revenue Budget already approved and linked to the priorities and outcomes identified in the approved Area Delivery Plan (ADP).
- An update on the Small Grants budget.

2.0 Background Information

- 2.1 Each Area Committee has been allocated a Well being Budget which it is responsible for administering. The aim of this budget is to support the social, economic and environmental wellbeing of the area by using the funding to support projects that contribute towards the delivery of the Area Delivery Plan (ADP).
- 2.2 The Well being Budget for the Outer South is comprised of a revenue and capital allocation. The revenue allocation for 2010/11 financial year, approved by the Executive Board is **£207,960**. The capital allocation for the financial year 2010/2011 had initially been confirmed as **£20,000**. This allocation has now been altered, see 3.2.2.

3.0 Well being Budget Position

Members should note the following points: -

3.1 Revenue 2010/11

- 3.1.1 The revenue budget approved by Executive Board for 2010/11 was **£207,960**. A report proposing a change in the rationale for the allocation of Well Being funding from 25/75 (deprivation/population) to 50/50, was approved by Executive Board on 21st July 2010 with immediate effect. At present, this provides the Outer South Area Committee with a revised allocation of **£209,370**, this is a variance of £1,410. Appendix 1 has been updated.
- 3.1.2 **Appendix 1** shows a carry forward figure of **£33,888** this includes the remaining balance from last year, funding made available from converting some Lofthouse PB projects to capital and pension contributions saved from the town centre management budget.
- 3.1.3 Therefore the total amount of revenue funding available to the Area Committee for 2010/11 is **£243,258**.
- 3.1.4 The Area Committee is asked to note that **£241,815.71** has already been allocated from the 2010/11 Well being Revenue Budget as listed in **Appendix 1**. This leaves a balance yet to be committed of **£1,442.29**.

- 3.1.5 Having considered the revenue budget for 2010/11, the Area Committee approved the schedule detailed below which shows revenue funding aligned to ADP themes and priorities.
- 3.1.6 Members allocated £30,000 revenue funding for a 2010/11 Site Based Gardeners Project. However, Parks and Countryside have confirmed that the project did not commence until the 1st July 2010 and as a result there is a £7,500 underspend. To record this funding it has been updated in **Appendix 1** and the table below under 'Community Engagement'.
- 3.1.7 At the June Area Committee, Members agreed to end the Town Centre Management (TCM) project in its current form. The Area Committee Well being Budget will fund the salary of the current post holder during their period in Managing Workforce Change. This has been taken into account in compiling the budget for this current financial year, and should the current post holder remain in the post until 30th September 2011, funding will have to be allocated in the 2011/12 Well being Budget to support the salary.
- 3.1.8 Following the decision, discussions have been held between Area Management, Morley Town Council and Morley Town Centre Partnership regarding sustaining elements of the TCM project. These discussions identified the need for a further revenue Well being allocation to support elements outlined in the Morley Town Centre Management Board Work Programme. Area Management have identified £8,499 of revenue Well being to enable this. The figure includes a roll forward figure from 09/10 and the pension contributions for 2010/11. This Morley funding will be managed through Morley Town Council and Morley Town Centre Management Board. As outlined in the table below, the Town Centre Management Budget for 2010/11 includes a £5,300 revenue allocation to support work in Rothwell.

Town Centre Management Budget 2010/11			
Income		Expenditure	
Revenue Well Being	£42,500	TCM Salary	£38,240.04
Rothwell Roll Forward	£5,300	Invoices from 09/10	£405.00
Morley Roll Forward	£3,794.15	Rothwell Ringfence	£5,300
Morley Sky Income	£850	Morley Ringfence	£8,499
Total	£52,444.15	Total	£52,444.04

- 3.1.9 Members are asked to note that the £15,000 allocated from Aire Valley Homes to the Area Committee to deliver a Participatory Budgeting (PB) initiative during 2010/11 in Outer South Leeds has been secured and will support a PB in Gildersome.

INCOME	2010/11 Revenue Well being Budget	£209,370.00
	Roll Forward	£23,694.74
	Funding made available through conversion of PB projects to Capital	£10,193.26
	TOTAL	£243,258.00
RINGFENCED AMOUNTS		
ADP Theme	Projects	2010/11
Culture		£35,000
	Small Grants Scheme	£10,000
	Communications Budget e.g. printing, Community Charter	£5,000
	Morley Literature Festival	£10,000
	Rothwell 600	£10,000
Enterprise & Economy		£42,500
	Town Centre Management	£42,500
Learning		
Transport		
Environment		£33,500
	Site Based Gardeners	£22,500
	Community Skips	£3,000
	Conservation Area Reviews	£5,000
	Activity identified through the Cleaner Neighbourhoods Sub Group e.g. Out of Hours Dog Warden Patrols	£3,000
Health and Well Being		£33,000
	Garden Maintenance Scheme	£33,000
Thriving		£31,400
	Operation Champion	£400
	Activities for Children and Young People	£21,000
	Activity identified through the Divisional Community Safety Partnership and Neighbourhood Tasking such as reducing crime/fear of crime, tackling ASB crime prevention measures	£10,000
Stronger		£66,415.71
	PNW	£33,061.71
	NIPs	2 x £3,000 = £6,000 Thorpe Harrops & Bridge St Wood Lane = £2,854
	Supported Area Status	4X£500 = £2,000 Eastleighs Fairleighs Newlands & Denshaws John O'Gaunts Oakwell and Fairfax
	Community Engagement	£22,500
TOTAL		£241,815.71

3.2 **Capital**

3.2.1 At the June Area Committee, Members queried whether the 2010/11 capital allocation of £20,000 was the same for each Area Committee regardless of the number of wards per Area Committee. Capital finance team have confirmed that the decision was taken by the Corporate Leadership Team to allocate £20,000 to each Area Committee on the understanding that Environment and Neighbourhoods would secure additional funding.

3.2.2 Due in the main to the loss of the Local Public Service Agreement (LPSA) Reward Grant which was to fund the 2010/11 £20,000 capital allocation, this additional funding is no longer available. Appendix 2 and the table below have been updated.

3.2.3 Of the **£587,008** capital funding allocated to the Area Committee for 2004/10 a total of **£539,078.58** has been committed to date leaving a balance of **£47,929.42**.

3.2.4 Morley Elderly Action Project Manager has formally written to notify the Area Committee that the £40,000 capital funding allocated in December 2008 to support a building extension is no longer required due to match funding not being secured. **Appendix 2** and the table below have been updated to reflect this.

3.2.5 Members are asked to note the capital allocation by Ward. The spend broken down by Ward is as follows:

	Ardsley and Robin Hood	Morley North	Morley South	Rothwell
2004-08 allocation	£120,077	£120,077	£120,077	£120,077
2008/09 allocation	£26,675	£26,675	£26,675	£26,675
Total Allocation	£146,752	£146,752	£146,752	£146,752
Spend to date	£133,011.69	£137,810.36	£127,163.23	£141,093.30
New Balance	£13,740.31	£8,941.64	£19,588.77	£5,658.70

3.2.6 Members are asked to note that the NIP areas have not received a capital allocation and therefore any capital projects for the NIP areas must be submitted to the Area Committee for approval.

4.0 Well being Projects

4.1 **Appendix 1** details revenue projects that have been commissioned by the Area Committee to date, including a current position statement and project outcomes.

4.2 It is possible that some of the projects in **Appendix 1** may not use their allocated spend. This could be for several reasons including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement or failure to submit monitoring reports. Due to this the revenue balance may be greater than the amount specified in 3.1.4.

4.3 Details of projects agreed for the capital budget to date, including a current position statement and project outputs are listed in **Appendix 2**.

4.4 Members are asked to consider the following projects:-

4.4.1 **Project Title:** SID Device (Speed Indicator Display)

Name of Group or Organisation: Morley Neighbourhood Policing Team (NPT)

Total Project Cost: £2,516.58 capital

Amount proposed from Well Being Budget 2010/2011: £2,516.58 capital

Ward Covered: Morley North and Morley South

Project Summary: The project will be created around the purchase of a SID device, which then include deployment in joint partnership, with local community groups, the wider public, local schools and with the support of Elected Members. The Well Being Capital allocation would be used entirely to purchase a SID.

The project's aims are to reduce speeding, perceptions of speeding and road traffic collisions in Morley. The SID machine displays a smiley face if drivers are obeying speed limits but if drivers exceed the limit, an unhappy face is displayed.

Morley NPT are seeking to respond to Ward Member and local resident concerns around associated road safety issues. Some pilot enforcement testing was completed via a SID, with residents from Glen Road Residents Group, local Ward Members and deployed by one of the local PCSO's. This particular area had been highlighted by residents as a 'Hotspot' of which the SID device confirmed. Morley NPT then followed this with enforcement work using a pro laser speed gun, issuing enforceable tickets. These findings were then passed onto the Highways Department for consideration.

Using a SID device is a very quick way of confirming or disproving community concerns, with minimum resource implications. Further project work will include exploring the potential for non police personnel to utilise the equipment following appropriate training, which could be given by the police or Leeds Roads Safety Team. If this option was utilised, the police would not provide a follow up warning letter, but the information could still be fed back to the community through forums, surgeries etc. The training for non police personnel takes around an hour.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to 'reduce crime and the fear of crime' by 'investing in physical measures to help reduce crime', under the ADP theme of 'Thriving Places'.

4.4.2 **Project Title:** Speeding Prevention (Rothwell, Robin Hood, Woodlesford and Oulton)
Name of Group or Organisation: Rothwell Neighbourhood Policing Team (NPT)
Total Project Cost: £5,000.00 revenue
Amount proposed from Well Being Budget 2010/2011: £5,000.00 revenue
Ward Covered: Rothwell and Ardsley and Robin Hood (Robin Hood, Lofthouse)
Project Summary: The project is to reduce speeding, perceptions of speeding and road traffic collisions in the designated target areas. The Well Being Revenue allocation would be used to staff additional policing operations using speed enforcement techniques (including speed guns). A speed indicative device (SID) has been used in the past but has not had the long term desired effect, in these hot spot areas.

The project will include joint partnership work involving local community groups, the public, local schools and elected members. Rothwell NPT will actively publicise the initiative and respond to concerns raised at PACT meetings and other such forums. Without exception, the issue of speeding on local roads is raised at every PACT meeting in the Rothwell area. Following consultation, the selected target locations are:

- Robin Hood: Sharpe Lane and Leadwell Lane
- Woodlesford: North Lane and Holmsley Lane
- Rothwell: 4th/5th Avenue (John O' Gaunts), Wood Lane and A639 (Leeds Road)

The project would provide 214 hours additional policing operations (equivalent to £23.36 per hour). Rothwell NPT does not currently have the resources to fund the initiative as a stand alone project. West Yorkshire Police will ensure the required officers are correctly trained at no further cost.

The project will additionally provide a high visibility presence in the target areas and hence aspire to have a positive effect on antisocial behaviour and acquisitive crimes in these areas (all of which), have current antisocial behaviour projects in operation.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:
This proposal supports the Area Committee priority to 'reduce crime and the fear of crime' by 'identifying and supporting suitable crime prevention initiatives', under the ADP theme of 'Thriving Places'.

4.4.3 **Project Title:** Morley Crime Reduction Initiatives

Name of Group or Organisation: Morley Neighbourhood Policing Team (NPT)

Total Project Cost: £5,000.00 revenue

Amount proposed from Well Being Budget 2010/2011: £5,000.00 revenue

Ward Covered: Morley North, Morley South and Ardsley and Robin Hood (East Ardsley, Thorpe, West Ardsley and Tingley).

Project Summary: The project takes a two pronged approach (both proactively and reactively), to issues resulting from discussions at the multidisciplinary officer led, Morley 'Tasking' Forum and specifically, to burglary hot spots. The Well Being Revenue allocation would therefore be used to target the following:

Morley 'Smartwater' £2,500.00

Building on the positive outcome from distributing smartwater kits during 2009/10, Morley NPT wish to purchase and distribute 166 kits to burglary victims. Each kit costs £15.

One of the key priorities for the City and Holbeck Division is to further reduce offences of Burglary and to also reduce repeat offences. For the last four years Morley NPT has been re-visiting all domestic burglaries under the operational name of CASAC and SHEDACHE. The re-visits are seen as a valuable part of police operations, giving victims support and reassurance as well as helping reduce their fear of repeat victimisation. The free supply and application of Smartwater to household items of value has proven to be an excellent deterrent and plays a significant part in reducing repeat victimisation.

Area Committee funding will be matched with in-kind time from NPT officers to attend premises and mark residents property with Smartwater. This Smartwater project will support the target hardening devices provided and fitted by 'Safer Homes' funded, CASAC engineers.

The project aims to:

- Reduce burglary and repeat offences in the Morley Policing Area
- Increase detections of burglary offences
- Reduce the fear of burglary offences being committed and prevent repeat offences. Provide reassurance to vulnerable members of the community

Morley Tasking £2,500.00

As a pilot project, Morley NPT would like to earmark a contribution of Well Being funding to be used as a reactive resource by the multidisciplinary, officer led Tasking meetings, to support problem solving in hot spot areas. Examples of the kind of project that could be funded would include: the provision of additional, targeted youth work intervention in ASB hotspots, following detailed advice and guidance agreed by the 'Tasking Team'.

A review of Tasking Meetings across the city has been undertaken by the DCSP to seek to strengthen the process and in light of recent discussions, one of the agreed actions was need to engage more closely with Ward Members directly on targeted areas of work. Councillor Finnigan as (Community Safety Champion), has already attended a Morley Tasking Meeting, to test the principle of the direct engagement of Ward Members in officer forum. A similar exercise is planned for the Rothwell Tasking Meeting in due course. This way of working already happens with the

Cleaner Neighbourhoods Sub Group and Children and Young People Working Group in the Outer South. This level of engagement will seek to strengthen the link between the Area Committee and officers working on the ground.

The pilot project aims to:

- Provide a more direct link between Area Committee and Tasking Meetings across the Outer South (at Morley and Rothwell Tasking Meetings)
- Support the direct input and feedback at Tasking, from Ward Members via the nominated Area Committee representative
- Contribute funding resources (via Well Being), for Tasking representatives to support targeted, additional provision

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to 'reduce crime and the fear of crime' by 'identifying and supporting suitable crime prevention initiatives', under the ADP theme of 'Thriving Places'.

4.4.4 Project Title: CCTV Manor Road Shops

Name of Group or Organisation: Commercial Asset Management

Total Project Cost: £3,389 capital

Amount proposed from Well Being Budget 2010/2011: £3,389 capital

Ward Covered: Rothwell

Project Summary: Local residents and the Neighbourhood Policing Team identified that the current CCTV system fitted at Manor Road shops on the Wood Lane estate in Rothwell was not operating effectively. Area Management arranged a meeting with key partners; Commercial Asset Management, Property Management Service, Aire Valley Homes (AVH) and Rothwell Neighbourhood Policing Team (NPT) to discuss developing a proposal to Area Committee for Well being Funding. Improving the quality of the cameras, updating the recording system to DVD and moving the recording system to an LCC owned property, which is open during the day, were identified as the key actions to improve the system. Commercial Assist Management have led the project, meeting with an NPT Officer to view a selection of recordings from a variety of cameras to identify the most suitable system and working with partners to agree the most appropriate specification for the scheme. It is recommended to Members that they approve Capital Well being Funding from the Rothwell allocation to support the scheme, subject to confirmation that scheme is endorsed by the Community Safety Scheme CCTV Team to ensure that the scheme meets all Leeds City Council protocols.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priorities to 'reduce crime by identifying and supporting suitable crime prevention initiatives', under the ADP theme of 'Stronger Communities'.

4.4.5 **Project Title:** New Football Changing Facilities

Name of Group or Organisation: Robin Hood Athletic Football Club

Total Project Cost: £40,000 capital

Amount proposed from Well Being Budget 2010/2011: £16,905.17 capital

Ward Covered: Ardsley and Robin Hood

Project Summary: The project aims to build a single storey football changing rooms complete with showers, toilets, tea bar and disabled access. Previous facility was not up to West Yorkshire Football League Standard and as a result the club were unable to run a ladies and children's teams because of the inadequate facilities.

The external and internal walls and roof are virtually complete, paid for through funds raised through the club over the last ten years. To complete the project, the group still require a water supply and connection, sewage connection and internal plumbing and electrical wiring. Costs are outlined below:

Water supply: £ 4,480.72

Water and sewer pipe installation: £12,424.45

Total: £16,905.17

A number of organisations will benefit from the project including Rothwell Juniors FC, Rothwell Ladies FC and Northfields and Hopefields Residents Association. The club already have a ladies football team waiting to join on project completion and the junior teams currently training will have toilet and changing facilities. The project will provide an important facilities for local community groups and provide opportunities for physical activities for all ages.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal supports the Area Committee priority to 'support local facilities not within the Area Committee portfolio', under the ADP theme of 'Culture'.

5.0 Small Grants Update

5.1 The following small grants have been approved since the last meeting and are listed here for information.

Organisation	Project	Amount
Carlton Village Residents Assoc	Carlton Village Gala	£490
Newlands and Denshaws TARA	Community Outing	£220

6.0 Implications For Council Policy and Governance

6.1 There are no direct implications for the above as a result of this report.

7.0 Legal and Resource Implications

7.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded from the Well being Budget.

7.2 Resource implications will be that the remaining balance of the Well being Revenue Budget is limited and the remaining balance of the Well being Budget for capital will be reduced as a result of any projects funded.

8.0 Conclusions

- 8.1 The report provides up to date information on the Area Committee's Well being Budget.

9.0 Recommendations

- 9.1 Members of the Outer South Area Committee are requested to:
- a) Note the contents of the report.
 - b) Note the position of the Well being Budget as set out at 3.0.
 - c) Note the ring fence revenue amounts for 2010/11 as outline in Appendix 1.
 - d) Note the Wellbeing capital projects already agreed as listed in Appendix 2.
 - e) Consider the project proposals detailed in 4.4
 - f) Note the Small Grants situation in 5.1

Background Papers:

- Well Being Report 21st June 2010

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**Outer South Wellbeing Budget
2008 - 2010**

		2010 / 2011
Budget	Allocation	£209,370.00
	Carry forward	£33,888.00
	TOTAL	£243,258.00

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Outer South Skips To provide skips for community use.	South East Area Management	£3,000.00	£220.00	£1,130.00	£1,650.00	Community groups undertake clean-ups. Improved streetscene in local neighbourhoods. Increased community pride.
Outer South Small Grants Fund Provision of a small grants fund for small scale community based projects meeting Area Delivery Plan priorities.	South East Area Management	£10,000.00	£2,630.00	£0.00	£7,370.00	Voluntary and community groups supported through grant aid. Increased range of community activity. Increased community participation. Increased community pride. Delivery of Area Delivery Plan priorities.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Outer South Communications A budget to enable effective communication and consultation on Area Committee issues in the Outer South.	South East Area Management	£5,000.00	£282.99	£0.00	£4,717.01	5 newsletters, Questionnaires, Promotional material. Increased awareness of the Outer South Area Committee. Improved consultation that can inform local projects and plans. Public participation in projects / plans.
Supported Area - Eastleighs & Fairleighs A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£500.00	£0.00	£0.00	£500.00	Established TARA's continue to receive support to develop their skills to deliver projects to benefit the community.
Supported Area - Newlands & Denshaws A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management Team	£500.00	£0.00	£0.00	£500.00	Established TARA's continue to receive support to develop their skills to deliver projects to benefit the community.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Supported Area - John O'Gaunts A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management Team	£500.00	£0.00	£0.00	£500.00	Established TARA's continue to receive support to develop their skills to deliver projects to benefit the community.
NIP – Oakwells & Fairfaxes A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£500.00	£0.00	£0.00	£500.00	Projects aimed at the priorities identified of: ASB, environment, young people and community facilities. Narrowing the gap: improved services and wellbeing of the area.
NIP – Wood Lane A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£2,854.00	£542.50	£330.00	£1,981.50	Projects aimed at the priorities identified: the environment, young people and crime and ASB. Narrowing the gap: improved services and wellbeing of the area.
NIP – Harrops and Bridge Street Phase 2 A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£3,000.00	£0.00	£0.00	£3,000.00	Projects aimed at the priorities identified: Crime and ASB, Environment and young people. Narrowing the gap: improved services and wellbeing of the area.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Neighbourhood Improvement Area – Thorpe - Phase 2 A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£3,000.00	£0.00	£0.00	£3,000.00	Projects aimed at the priorities identified: Crime and ASB, Environment and young people. Narrowing the gap: improved services and wellbeing of the area.
Neighbourhood Improvement Area – Springbank – Phase 3 A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£0.00	£0.00	£0.00	£0.00	Projects aimed at the priorities identified: Crime and ASB, Environment and young people. Narrowing the gap: improved services and wellbeing of the area.
Neighbourhood Improvement Area – Ingles - Phase 3 A plan aimed at making improvements in Priority Neighbourhoods.	South East Area Management	£0.00	£0.00	£0.00	£0.00	Projects aimed at the priorities identified: Crime and ASB, Environment and young people. Narrowing the gap: improved services and wellbeing of the area.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Town Centre Management A Town Centre Manager employed to help bring improvements to Morley and Rothwell Town Centre.	South East Area Management Team	£42,500.00	£0.00	£0.00	£42,500.00	Town Centre Manager for Morley and Rothwell. Please
More for young people – Outer Activities Involve more young people in more activities. Approval Date: 14/04/2008	Children and Young Peoples Working Group	£21,000.00	£0.00	£1,000.00	£20,000.00	Summer activities for young people across the Outer South area. More young people involved in activities over the school holidays. Reduction in complaints of anti social behaviour in the area over the holidays.
Priority Neighbourhood Worker Review & implement the Neighbourhood Improvement approach for Eastleighs/ Fairleighs, Newlands/ Denshaws, John O'Gaunts, Wood Lane Estate, Fairfaxes and Oakwells, The Harrops. Approval Date: 25/02/2008	South East Area Management	£33,061.71	£8,211.92		£24,849.79	One worker to help progress NIP projects. Increased social capital through capacity building of small groups and the voluntary sector.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Site Based Gardeners Site based gardeners at community parks. <i>Approval Date: 02/07/2008 & 30/03/09</i>	Parks and Countryside	£22,500.00	£0.00		£22,500.00	3 full time Gardeners for 1 year. Crime reduction. Reducing fear of crime. Increasing voluntary and community engagement. Cleaner safer public green spaces.
Morley Literature Festival Contribution towards the general revenue costs of holding the event. <i>Approval Date: 28/02/2008</i>	South East Area Management	£10,000.00	£10,000.00		£0.00	A five day festival with a full programme. Increased community spirit, education and activities for families. Encourage partnership work between the public and private sectors. Engender a stronger community link with the town centre.
Rothwell 600 A programme of activities events to mark the 600th anniversary of Rothwell's Royal Charter. <i>Approval Date: 09/02/2009</i>	Rothwell 600 Committee	£10,000.00	£1,020.00	£3,000.00	£5,980.00	Several events and activities ran by local community groups. Encourage people from a wide variety of backgrounds to share and appreciate the culture and heritage of the area. Use the celebrations as vehicle to regenerate the Ward through a variety of methods, promoting community pride and identity.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Conservation Area Reviews To carry out a conservation area review in both Rothwell and Morley. <i>Approval Date: 05/11/2007</i>	South Area Management Team	£5,000.00	£0.00	£0.00	£5,000.00	Conservation study complete in both Rothwell and Morley. Study will be a document to support the maintenance of built heritage in the towns.
Community Engagment To support Engagement activities <i>Approval Date: 19/12/2007</i>	South Area Management	£22,500.00	£0.00	£0.00	£22,500.00	Communtiy Engagement initiative for Outer South. £15,000 to spend on priority issues in Wood Lane and evaluation of effectiveness of PB approach in 'Narrowing the Gap'.
Garden Maintenance Scheme Morley Elderly Action Provision of Garden Maintenance Scheme for elderly and disabled who are currently unable to maintain their gardens. <i>Approval Date: 25/02/2008</i>	Morley Elderly Action	£33,000.00	£16,500.00	£0.00	£16,500.00	100 gardens visited over the course of the year. Environmental improvements. People being helped to maintain their homes. Community Safety benefits.

**Outer South Wellbeing Budget
2008 - 2010**

Project	Delivery Organisation	2010/2011 Revenue Costs				Outcomes
		Approved	Actual	Committed	Balance	
Operation Champion To support the multi agency crime and crime initiative in the Outer South wards.	South Area Management	£400.00	£0.00	£0.00	£400.00	Two Operation Champions in the Outer South in 2008/09. Improved neighbourhoods as a result of the environmental actions carried out. Reduced crime and fear of crime as a result of targeted community safety work.
Community Safety To support NPT to deliver community safety <i>Approval Date: 30/03/09</i>	South Leeds Area Management	£10,000.00	£0.00	£0.00	£10,000.00	Reduce crime and fear of crime through initiatives such as target hardening, smartwater and operations tackling underage drinking and ASB.
Cleaner Neighbourhoods Sub Group <i>Approval Date: 15th March 2010</i>	AMT	£3,000.00	£0.00	£0.00	£3,000.00	Funding to support the cleaner neighbourhoods sub group to provide solutions to environmental issues identified by the Sub Group.
TOTAL	Projects agreed	£241,815.71	£39,407.41	£5,460.00	£196,948.30	
	Balance	£1,442.29				

2004-2010 Capital Budget

£587,008.00

Ardsley & Robin Hood

Project	Delivery Organisation	Projected Capital cost	Actual Spend	Outcomes	Complete
Sports Facility Development The development of a home ground site with training facilities and a club house for Tingley Athletic Junior Football Club <i>Approval date: 25/04/2005</i>	Tingley Athletic Football Club	£20,000.00	£20,000.00	Clearance of the existing site Levelling and drainage of the site. Provision of a new access point with car parking facilities. Build of a new clubhouse with changing facilities and multi purpose room. More people in the area benefiting from local sports facilities.	Complete
West Ardsley Community Centre Improvements Repairs to bring community centre back into active use <i>Approval date: 11/07/2005</i>	City Development/ Neighbourhoods & Housing	£16,564.00	£16,564.00	Restore outside lighting. Replace existing handrails. Additional fencing. Roller shutter door. Replace gutter and fall pipes. Connect gas supply to centre. Maintenance works to gents toilets. After school and youth provision provided in the area. More young people engaged in diversionary activities. A base for community groups to hold activities in the area.	Complete
Litterbins Ardsley & Robin Hood 2005/2006 Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 12/12/2005</i>	Environmental Services	£2,900.00	£2,900.00	17 Dual compartment, free standing litter bins. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
East Ardsley Community Centre Fence Security measures taken around the East Ardsley Community Centre which has been a hotspot for anti social behaviour. <i>Approval date: 12/12/2005</i>	City Development	£13,193.00	£13,193.00	A security fence to be installed around the Centre. Lighting to be installed on the exterior of the centre. Planning permission to be obtained from City Services. A reduction in the amount of vandalism the centre was experiencing.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2009**

<p>Westerton Road Allotments Fencing</p> <p>To erect steel fencing around the back of Westerton Road Allotments.</p> <p><i>Approval date: 06/11/2006</i></p>	Parks & Countryside	£10,071.75	£10,071.75	A steel security fence. Reduction in vandalism, and anti social behaviour.	Complete
<p>Litterbins 2007/2008</p> <p>Additional litterbins for areas identified as being problematic for litter</p> <p><i>Approval date: 25/02/2008</i></p>	Environmental Services	£2,325.00	£2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment.£2,400 ring fenced but actual project underspent.	Complete
<p>Tingley Athletic Junior Football Club – Car Park Provision</p> <p>To continue development of Tingley Junior Athletic FC by supporting the installation of a car park surface on the overflow car park.</p> <p><i>Approval date: 25/02/2005</i></p>	Tingley Junior Athletic Football Club	£12,000.00	£12,000.00	New Overflow car park for users of Tingley FC. Supporting community groups to improve local environment and involving more young people in activities.	Complete
<p>Smithy Lane Recreation Ground</p> <p>To develop play facilities at this Parks and Countryside owned recreational ground.</p> <p><i>Approval date: 09/02/2009</i></p> <p>Smithy Lane Recreation Ground Youth Equipment</p> <p>To purchase and install a 'Nexus' play unit</p> <p><i>Approved date: 30/11/09</i></p>	Parks and Countryside	£35,000.00	£0.00	New play facilities. Tenants and Residents Group supported in delivering a project requested from community consultation. Improvement to the environments. Reduction in ASB. Increased facilities for children and young people.	ongoing
<p>Improved Drainage to Public Footpath Number 20 Rothwell at Oakley underpass</p> <p>Installation of a gully to prevent a key public right of way being flooded.</p> <p><i>Approval date: 14/04/2008</i></p>	Parks and Countryside	£1,717.19	£1,717.19	Improved footpath. Improvement to the environment. Supporting local residents association to improve local environment.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2009**

<p>Lofthouse Cemetery Erect a new metal fence and a gate <i>Approval date: 15/03/10</i></p>	Parks and Countryside	£5,500.00	£0.00	Reduce ASB and vandalism, improve security and visual impact.	ongoing
<p>Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. <i>Approval Date: 15/3/10</i></p>	Lofthouse Brass Band and Carlton Scouts.	£2,540.75	£0.00	More activities for children and young people and improvements to the local environment.	ongoing
<p>Litterbins 2010/2010 Additional litterbins for areas identified as being problematic for litter <i>Approval date: 21/6/2010</i></p>	Environmental Services	£3,200.00	£0.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment.£2,400 ring fenced but actual project underspent.	ongoing
Ardsley & Robin Hood Total		£133,011.69	£78,770.94		

**Outer South Capital Wellbeing Budget
2004 - 2009**

All Morley

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Complete
Morley Community Radio A radio station to be established covering the Morley area <i>Approval date: 24/04/2005</i>	Morley Community Radio	£10,000.00	£10,000.00	Broadcasted 12 days in December and 10 days in July. 40 people were involved. Many voluntary and statutory organisations fed into this and gave interviews on air. More local people being aware and able to voice their opinion on local issues.	Complete
Morley Leisure Centre Disability Access Measures to make Morley Leisure Centre DDA compliant. <i>Approval date: 11/07/2005</i>	Leisure Services	£15,000.00	£15,000.00	New disabled changing facilities. Lowering of reception counter. More disabled people being able to access Morley Leisure Centre facilities and the health benefits that will come from that.	Complete
Town Centre Environmental Improvements Environmental Improvements in Morley Town Centre <i>Approval date: 25/02/2008</i>	Morley In Bloom	£1,000.00	£1,000.00	Purchase of flowers, shrubs, planters and tubs and gardening equipment for use in Morley Town Centre. A more pleasant environment in Morley Town Centre encouraging more people to shop there.	Complete
New Creation To run environmental projects in Morley schools until the end of 2008. <i>Approval date: 25/02/2008</i>	Groundwork	£1,000.00	£1,000.00	Yellow Woods Challenge. Recycled Christmas Decorations projects. Development of bring bank sites in Morley schools. Composting schemes in Morley schools. Litter pick with Seven Hills primary School. Increase Young people and their family's knowledge of environmental issues such as recycling. An increase in recycling rates in the Outer South. Environmental Improvements in the Outer South.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2009**

Morley Bottoms Regeneration Scheme Physical regeneration to the Morley Bottoms area. <i>Approval date: 25/09/2006</i>	City Projects Team	£30,000	£26,693.43	Improve appearance. Fencing. Landscaping. Stabilizing bank. Develop lay by. Improve appearance; quality and value of the local area as well improve the public realm and environment.	Ongoing
Scatcherd Park War Memorial Restoration of the war memorial <i>Approval date: 10/09/2007</i>	Parks and Countryside	£10,000	£10,000.00	Improve appearance. Protection of a local heritage site and improve the general appearance of the park while	Complete
Electrical Services to Bandstand Installation of an outdoor power point at the bandstand. <i>Approval date: 17/11/2007</i>	Civic Buildings	£936	£936	Develop the technical infrastructure of the town centre. Support outdoor entertainment such at the Morley light switch on and future events.	Complete
Glutton Street Cleanser Purchase of a mechanical sweeper <i>Approval date: 17/11/2007</i>	Environmental Services	£6,000	£6,000	Improve the appearance of the Town and surrounding area. Improved street cleaning of Morley town centre.	Complete
Car parking scheme at Queensway Car Park Installation of equipment providing time limited parking in car park. <i>Approval date: 17/11/2007</i>	City Development	£6,000	£6,000.00	Improved car parking provision in town. Support development of town through improved infrastructure.	Complete
Morley Heritage Society Provision of an archive for Morley Heritage Society <i>Approval date: 25/02/2008</i>	Corporate Property	£1,700	£1,700.00	New archive to house and show artefacts of Morley Heritage. Support development of community group. £1800 ring fenced but project underspent.	Complete
Morley Bring Site Improve and enhance existing recycling facilities in Morley <i>Approval date: 25/02/2008</i>	City Development	£6,162.25	£6,162.25	Improved recycling facilities in Morley. Encourage residents to recycle, reuse and reduce waste.	Complete
Morley Town Hall Improve facilities at Morley Town Hall. <i>Approval date: 25/02/2008</i>	Corporate Property Management	£31,000	£29,800.00	Four rooms in Town Hall to be improved and enhanced. Encourage Town Hall to be rented out by the public and increase rental income.	Ongoing

**Outer South Capital Wellbeing Budget
2004 - 2009**

Morley in Bloom Purchase of planters <i>Approval date: 11/07/2005</i>	Morley in Bloom	£1,835.40	£1,835.40	Increase number of planters in Morley and improved appearance of community. Cleaner neighbourhoods and vibrant town centres and creation of community spirit.	Complete
Morley Bottoms Install new layby along with seating and fencing. <i>Approval date: 25/09/2006</i>	City Projects Team	£8,006.57	£8,006.57	Significant regeneration scheme to improve the street scene and support economic development.	Complete
Morley Elderly Action Building extension at Morley Elderly Action. <i>Approval date: 08/12/2008</i>	Morley Elderly Action		£0.00	New space within the voluntary organisation to offer more services to the users of the centre and also provide additional funding streams for the charity and therefore increasing its sustainability.	CANCELLED due to no match funding secured
Morley Bottoms Phase 3 Public realm improvements including repainting and repairing seating, provide ornate street lighting and spotlight on war memorial. <i>Approval date: 30/11/10</i>	City Projects Team	£5,400	£0.00	Improved street scene and better link between town centre and Morley Bottoms.	ongoing
Morley Bottoms Phase 3 Public realm improvements including repainting and repairing seating, provide ornate street lighting and spotlight on war memorial. <i>Approval date: 15.03.10</i>	City Projects Team	£1,200	£0.00	Improved street scene and better link between town centre and Morley Bottoms.	ongoing
All Morley Total		£135,240.22	£124,133.65		

Morley North

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Complete
Gildersome Springbank Green Doorstep Project The transformation of an area of under used public green space that is subject to fly tipping and vandalism into a community resource. <i>Approval date: 24/10/2005</i>	Gildersome Action Group	£5,000.00	£5,000.00	Clearance of area. Litter bins in area. Benches in the area. Soft landscaping. An improvement to the physical environment of the area.	Complete
Gildersome CCTV Scheme The installation of a CCTV system around Gildersome Meeting Hall to reduce incidences of ASB and vandalism. <i>Approval date: 11/07/2005</i>	Gildersome Action	£12,600.00	£12,600.00	7 high resolution day / night cameras to be installed. A reduction in the incidents of crime and ASB in the area. A reduction in the fear of crime amongst local residents.	Complete
Drighlington Library Disability Improvements to Drighlington Library and meeting hall to make the building more DDA compliant and improve access to disabled users. <i>Approval date: 12/12/2005</i>	Learning & Leisure	£4,500.00	£4,500.00	Two additional disabled parking bays. An increase number of people being able to take advantage of facilities at Drighlington Library and meeting hall.	Complete
Minibus A new mini bus for the school to help continue the pupils sporting success and achievements <i>Approval date: 12/12/2005</i>	Birchfield School	£5,000.00	£5,000.00	Contribution towards mini bus for the school. More young people involved in diversionary activities.	Complete
Drighlington Meeting Hall Improvement to Drighlington Meeting hall <i>Approval date: 05/11/2007</i>	Learning and Leisure	£7,500.00	£7,500.00	Upgrade of Kitchen. Upgrade of toilets. New storage. Continued and developed use of Drighlington Meeting hall by community groups.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2009**

Litterbins 2007/2008 Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 25/02/2008</i>	Environmental	£2,325.00	£2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete
Springfield Mill Park Environmental Improvements to Springfield Mill Park <i>Approval date: 07/07/2008</i>	Friends of Springfield	£5,000	£5,000	New footpath, hedging and plants. New notice board and bases for picnic benches. Improved habitats for wildlife. Increased community involvement and ownership of the site. Improvements to the local environment.	Complete
Churwell Park Improvements to Churwell Park <i>Approval date: 14/04/2008</i>	Parks and Countryside	£5,000	£5,000	New benches and plants for shrub beds. Improvements to the environment.	Complete
Churwell Park CCTV Installation of CCTV at Churwell Park <i>Approval date: 30/11/09</i>	Churwell Action Group	£14,757.00	£0.00	New CCTV system installed. Local community group Churwell Action Group supported in deterring vandalism to improvement works.	Ongoing
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. <i>Approval Date: 15/3/10</i>	Lofthouse Brass Band and Carlton Scouts.	£2,540.75	£0.00	More activities for children and young people and improvements to the local environment.	ongoing
Removal of Walton Drive Steps Removal of steps and replacement with ramp and triangle of mortar along wall. <i>Approval date 01/02/2010</i>	Transport Strategy Team	£2,767.50	£0.00	Improve access from Oakwell and Fairfax estate to services on Wakefield Road and reduce ASB on the estate by preventing congregation of young people by footpath.	Ongoing
Litterbins 2010/2011 Additional litterbins for areas identified as being problematic for litter <i>Approval date: 21/6/2010</i>	Environmental Services	£3,200.00	£0.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	ongoing
Morley North Sub Total		£70,190.25	£46,925.00		
All Morley (50%)		£67,620.11	£62,066.83		
Morley North Total		£137,810.36	£108,991.83		

Morley South

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Complete
Neighbourhood Improvement Area – Newlands & Denshaws A plan to aimed at making improvements in Priority Neighbourhoods. <i>Approval date: ?</i>	South Area Management	£25,100	£19,000.00	Albert Drive Shop Improvements. Kick around area in Newlands. Lewisham Park Improvements. More diversionary activities for young people in the area. A safer neighbourhood with a reduction in the fear of crime amongst residents.	Complete
		£2,000.00	Complete		
		£4,100.00	Complete		
Rein Park – Morley South An efficient hand over of the Public Open Space on the Rein Road development in Morley South, from the developer to Parks and Countryside Department in an area with a high level of ASB. <i>Approval date: 12/12/2005</i>	Parks & Countryside	£3,000.00	£3,000.00	Land adopted. Fencing. Trees planting. Reduction in the number of reported incidents of anti social behaviour in the area.	Complete
Morley South Litterbins 2005/06 Additional litter bins for areas identified as being problematic for litter. <i>Approval date: 12/12/2005</i>	Environmental Services	£4,700.00	£4,700.00	14 additional dual compartments, free standing litter bins for Morley South. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
Magpie Lane – Morley South Environmental improvements to secure Magpie Lane and prevent travellers from re entering the site. <i>Approval date: 12/12/2005</i>	Leeds South Homes	£8,000.00	£8,000.00	Measures taken to prevent travellers from re-entering the site on Magpie Lane. Improvements in the physical environment of the area. Residents of the area feeling more secure.	Complete
Lewisham Park Youth Centre CCTV CCTV scheme for Lewisham Park youth centre. <i>Approval date: 12/12/2005</i>	City Services	£8,500	£8,500	CCTV. A decrease of ASB in the area. Safer communities.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2009**

Litterbins 2007/08 Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 25/02/2008</i>	Environmental	£2,325.00	£2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete
Denshaw Grove Landscaping Clear fly tipping, level the area and seed, create path and install a fence with lockable gate. <i>Approval date: 07/07/2008</i>	Groundwork	£2,214.97	£0.00	Safer stronger community. A safe and pleasant place to play.	Ongoing
Improvements to Footpath 79, Wide Lane Resurface footpath <i>Approval Date: 30/03/09</i>	Parks & Countryside	£3,162.40	£3,162.40	Improved Environment for local residents and allow better access of public right of way.	complete
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. <i>Approval Date: 15/3/10</i>	Lofthouse Brass Band and Carlton Scouts.	£2,540.75	£0.00	More activities for children and young people and improvements to the local environment.	ongoing
Morley South Sub Total		£59,543.12	£54,787.40		
All Morley (50%)		£67,620.11	£62,066.83		
Morley South Total		£127,163.23	£116,854.23		

Rothwell

Project	Delivery Organisation / Description	Projected Capital cost	Actual Spend/ Completion Status	Outputs	Complete
Neighbourhood Improvement Area – John O’Gaunts A plan to aimed at making improvements in Priority Neighbourhoods <i>Approval date: ?</i>	South Area Management	£20,600.00	£9,000 £11,600	Diversionary activities for young people. Pathways Initiative. Gardening Initiative. Youth Shelter. More diversionary activities for young people in the area. A safer neighbourhood with a reduction in the fear of crime amongst residents. An improvement in the physical environment of the area.	Complete Complete
Litterbins Rothwell 2005/06 Additional litter bins for areas identified as being problematic for litter. <i>Approval date: 24/10/2005</i>	Environmental Services	£5,000.00	£5,000.00	17 Dual compartment, free standing litter bins. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
Oulton & Woodlesford Sports & Social Facilities The refurbishment and extension of the existing changing facilities / club house at Oulton and Woodlesford Sports and Social Club. <i>Approval date: 06/02/2006</i>	Parks & Countryside	£20,000.00	£20,000.00	Two new changing rooms. Officials room with toilet and shower activities. More young people involved in more sporting activities. Facilities meeting Sports England Requirements for health and safety.	Complete
Rose Lund Centre Improvements The extension of the Rose Lund Centre. <i>Approval date: 25/02/2008</i>	Parks & Countryside	£20,000.00	£20,000.00	2 new changing rooms. Officials room with toilet and shower facilities. More young people involved in sporting activities. Facilities meeting Sports England Requirements for health and safety.	Complete
Litterbins 2007/08 Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 25/02/2008</i>	Environmental	£2,325.00	£2,325.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	Complete

**Outer South Capital Wellbeing Budget
2004 - 2009**

Rothwell Litterbins Additional litterbins for areas identified as being problematic for litter. <i>Approval date: 25/02/2008</i>	Environmental	£4,800.00	£4,800.00	Additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment.	Complete
Rothwell Bring Site Improve and enhance existing recycling facilities in Rothwell. <i>Approval date: 25/02/2008</i>	City Development	£6,452.80	£6,452.80	Improved recycling facilities in Rothwell. Encourage residents to recycle, reuse and reduce waste.	Complete
Windmill Youth Club Improve facilities at Windmill Youth Club. <i>Approval date: 25/02/2008</i>	Corporate Property	£30,707	£12,500.00	Enhance and develop a community centre. Increase community use of building.	Ongoing
Recycling Bring Sites (additional) Resurfacing of the site. <i>Approval date: 25/02/2008</i>	City Development	£3,914	£3,914	Improved recycling facilities in Morley. Encourage residents to recycle, reuse and reduce waste.	Complete

**Outer South Capital Wellbeing Budget
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Manor Road Shops Improvement works to area on Manor Road, Wood Lane Estate. <i>Approval date: 25/02/2008</i>	Groundwork	£19,453.75	£19,453.75	Improve retail area on Manor Road in Wood Lane, Rothwell.	Complete
Rothwell Competitive Music Festival - Staging Purchase temporary and portable staging <i>Approval date: 1st February 2010</i>	Rothwell Competitive Music Festival	£2,100	£0	Improve experience of participants and audience members to Rothwell Competitive Music Festival and provide an income to the group by hiring staging out to users of Blackburn Hall for a nominal fee.	Ongoing
Lofthouse PB Projects decided by the community through participatory budgeting to receive funding. <i>Approval Date: 15/3/10</i>	Lofthouse Brass Band and Carlton Scouts.	£2,540.75	£0.00	More activities for children and young people and improvements to the local environment.	Ongoing
Litterbins 2010/2011 Additional litterbins for areas identified as being problematic for litter <i>Approval date: 21/6/2010</i>	Environmental Services	£3,200.00	£0.00	6 additional litter bins. A reduction in the amount of litter in the area. Improvements to the environment. £2,400 ring fenced but actual project underspent.	ongoing
Rothwell Total		£141,093.30	£115,045.55		
TOTAL					
Projects agreed		£539,078.58	£419,662.54		
Balance		£47,929.42			

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Report of the Director of Environments & Neighbourhoods

South Leeds (Outer) Area Committee

Date: Monday 6th September 2010

Subject: Area Managers Report

<p>Electoral Wards Affected:</p> <p>Ardsley & Robin Hood Morley North Morley South Rothwell</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report details a range of activities taking place within the Outer South Leeds Area, some of which are dealt with in greater detail elsewhere on the agenda.

This report provides Members with an update on actions and achievements of the Area Management Team relating to priorities and work of the Area Committee since the Area Committee meeting in June 2010.

1.0 Purpose of Report

1.1 To bring to Members' attention in a succinct fashion, brief details of the range of activities with which the Area Management Team are engaged based on the Area Delivery Plan priorities, that are not addressed in greater detail elsewhere on this agenda. It provides opportunities for further questioning or the opportunity to request a more detailed report on a particular issue.

2.0 Background Information

2.1 Members will recall at the March Area Committee, a new format for this report was introduced based on the Area Delivery Plan themes and priorities. Ward Members confirmed priorities for 2010/11 during the recent round of ward member briefing meetings and the 2010/11 Area Delivery Plan was approved at the last Area Committee.

3.0 Updates by Theme: Culture

3.1 Morley Literature Festival

- 3.1.1 The Director and Festival Committee are working hard to promote the 2010 festival, and the Morley Observer continues to be a strong partner in promoting the festival locally. The Committee have a promotional team who are developing a marketing campaign leading up to the festival. The brochure, leaflets and posters were completed by 20th August. 10,000 leaflets were delivered by the printers to Audiences Yorkshire for a targeted distribution around West Yorkshire. Further leaflets are planned to be distributed by the Friends to the Morley Family of Schools during September.
- 3.1.2 Further to recommendations in the 2009 evaluation report, online ticket sales are available this year through the website at www.morleyliteraturefestival.co.uk. Tickets are also available from The Grand, Althams Travel Morley, Morley Library and the Morley Observer.
- 3.1.3 An in service session with teachers is now set for 9th September from 3.30 at Morley Library. Partners from Find Your Talent, Library Services and the Director will facilitate this and use the session to place authors in schools. Schools have responded well to this session and a good attendance is expected.

3.2 Community Centres

3.2.1 Community Centres Sub Committee

The Outer South Community Centres Sub Committee last met on 11th August and the minutes and action plan are attached at **Appendix 1 & 2**. Members are asked to confirm the move to rental support for Kaleidoscope at West Ardsley Centre and the development of a new doorway. The full cost of the work to be met by Kaleidoscope. Area Committee to agree nomination to the sub group for 2010/11 as outlined in **Appendix 3**.

4.0 Updates by Theme: Enterprise and Economy

4.1 Changes to the role of Town Centre Management

The Area Committee at its last meeting agreed to cease to operate the Town Centre Management Project in its current form and move to develop a new model of delivery. The Area Committee agreed to end the project on the 30th September 2010 at which time the current post holder will enter the Managing Workforce Change process. The Area Committee Well being Budget will fund the salary of the current post holder during their period in Managing Workforce Change. This has been taken into account in compiling the budget for this current financial year, and should the current post holder remain in the post until 30th September 2011, funding will have to be allocated in the 2011/12 Well being Budget to support the salary. Area Management understand from colleagues in Human Resources, there is currently a high success rate for finding alternative employment for colleagues moving through the Managing Workforce Change process.

- 4.1.1 Work in Rothwell continues to take shape. Earlier in the year the Area Committee allocated funding to a number of key groups and events. This exercise would seem to have been a success in supporting and motivating groups who organise and lead events in the Rothwell area. A full update is given elsewhere in this report. In addition to this work a small group of people are developing a traders group in the town. Area Management will continue to support this group and the £5,300 revenue Well being funding rolled forward from 2009/10, will be used to support town centre management in Rothwell.
- 4.1.2 Discussions have taken place with Morley Town Council with a view to presenting to the Morley Town Centre Management Board (MTCMB). The discussions follow the pattern of activities laid out in the Morley Town Centre Management Board Work Programme attached at **Appendix 4**. It is expected that following discussions within the Town Council and with the Morley Chamber of Trade that a new delivery structure will be agreed by the end of September. As previously reported Morley Town Council have agreed to continue funding operational costs for town centre management which will be managed through Morley Town Council and Morley Town Centre Management Board. Area Management have identified a revenue Well being figure of £8,499 that will support a Morley 2010/11 operations budget and the new Morley town centre management work outlined below. This will be managed through Morley Town Council and Morley Town Centre Management Board.
- 4.1.3 A key area for consideration will be the appointment of a Town Events Co-ordinator. The role would be to organise events agreed by the board such as St George's day, Business Award Evening, Yorkshire Day and other events as required.
- 4.1.4 It is expected that the Morley Town Council Finance & General Purposes committee will consider forming a Business Enterprise Sub Committee; this group would be responsible for the administration of the Town Events Co-ordinator and budget. The person would also act as the liaison between the Chamber of Trade, the Town Council, the Morley Town Centre Partnership Committee and the MTCMB.
- 4.1.5 A further proposal will be presented for consideration to the Staffing Sub Committee of the Town Council for additional administrative support. This would support the work of the Business Enterprise Sub Committee while offering additional support to assist the administration of the Morley Town Council. Area Committee funding to support this measure is presented in the Wellbeing Report for consideration.
- 4.1.6 It is proposed to develop an enhanced role for the Morley Town Centre Partnership (TCP) which is Chaired by Morley Town Councillor Steve Jones. The intention being to underpin the role of the Town Centre Management as well as ensuring a smooth transition to the new arrangements. In their new role the TPC will act as filters and co-ordinators for any incoming query and signpost on to the relevant person or agency.
- 4.1.7 The new approach will build on the positive relationships developed by the out going Town Centre Manager and will include all businesses in Morley, including the service sector, manufacturing as well as retail. Each will be encouraged to communicate any grievances, suggestion or thoughts by email, phone, or verbally at any of the meetings of the TCP. The benefits of this change in role:
- Business concerns are dealt with by business people.
 - Events are co-ordinated by one experienced person

- Council matters are dealt with by elected councillors town/or city
- Cost saving
- More individuals involved which will bring more skills and enthusiasm

4.2 Investment Partnership South Leeds (IPSL)

4.2.1 The second Partner Engagement Group (PEG) took place at Tiger 11 Thursday 8th July 5.30 to 8.00pm. Nearly 40 people attended and the group continued the scoping work initiated at the earlier meeting. The product of this session has been reviewed by the IPSL Management Group and presented to the Steering Group. This has allowed the work on the draft investment strategy to progress. A further and possibly final PEG meeting will take place on Thursday 23rd September. Efforts to engage hard to reach groups, particularly BME, continues led by the PEG Chair Steve Williamson. A report on the draft investment strategy is expected to be presented to the October Area Committee.

4.3 Town & District Centre Regeneration Scheme

4.3.1 Local Shops Initiative

Currently one applicant is expected to begin work approved to the value of £2,600. We still await further information requested from two further applicants which were agreed in principle.

4.3.2 Pedestrian Trail

The painting and replacement of street furniture along Queen Street in the town centre is progressing and expected to be completed by August.

4.4 Town & District Centre Regeneration Scheme: Morley Bottoms

The Project Team continues to meet to coordinate this scheme.

The current scheme in Morley Bottoms has 3 operational components:

1. Affordable Housing

- Sod cutting ceremony took place 30th July.
- Demolition complete
- Lettings plan to develop

2. Enforcement

- 1-3 Brunswick Street still to resolve.
- 2a Queen Street work complete.

3. Planning

- No current issues

4.5 South Leeds Employment, Education and Training Group (SLEET)

To further strengthen links between the SLEET group and the Outer South Area Committee, the most recent minutes available are attached at **Appendix 5**.

4.6 Rothwell Inter Agency

Rothwell Inter Agency was relaunched in March 2010. At the meeting it was agreed that the group should pursue a themed agenda of work that would allow it to focus on areas of concern for local residents living in the Rothwell Ward. A second meeting was held in July and the Youth Service Manager and Extended Services Cluster Coordinator led a positive discussion regarding 'Children and Young People'. Area Management are continuing to work on attendance as it is recognised for the group to be successful it requires representation from key services and groups who live and work in the Rothwell area.

5.0 **Updates by Theme: Learning**

5.1 Children Leeds South Leadership Team

To further strengthen links between the Children Leeds South Leadership Team and the Outer South Area Committee, the most recent minutes available are attached at **Appendix 6**.

6.0 **Updates by Theme: Environment**

6.1 Cleaner Neighbourhoods Sub Group

6.1.1 The Cleaner Neighbourhoods Sub Group met on Thursday 22nd April to discuss Environmental issues and actions highlighted in the Area Delivery Plan (ADP). The Minutes at **Appendix 7** and Action Plan at **Appendix 8** are presented for Members information. Members are asked to confirm the Area Committee Ward nominations to the sub group for 2010/11 as outlined in **Appendix 3**.

6.1.2 Ginnel Mapping

The Rothwell Ginnel Map has been completed and circulated to Members and partners. Following Members at the June Area Committee, agreeing to Morley North becoming the next Ward to be mapped, Area Management have begun work with partners in the Information Team to complete this work.

6.1.3 Additional Litterbins

Members approved capital Well being funding at the June Area Committee to support 32 additional litterbins in the Outer South. Area Management Team are liaising with Ward Members and Streetscene to identify locations to be audited as suitable sites. Morley South requires 13 locations as litterbins have already purchased and as a result, no funding is required from Well being. The remaining 3 wards have capital Well being allocated to support 8 litterbins each. A city wide review of capital funding may have an impact but Streetscene and AMT continue to progress the project.

6.1.4 Well being Funding

The Cleaner Neighbourhoods Sub Group, have identified anti littering educational workshops for schools and out of hours patrols as projects that could be funded with the £3,000 revenue Well being Funding.

Out of Hours Patrols

Highways and Environmental Enforcement have confirmed project costs for additional out of hours patrols to tackle dog fouling. £66 provides two officers from either the Dog Warden or Health and Environmental Action Service Teams for an hour a half patrol, so £2,376 would provide 36 patrols. **Appendix 9a** outlines the suggested locations where the patrols will target in Outer South. Members are asked to discuss and agree this list.

An Area Committee in East North East are piloting a stronger message to tackle dog fouling, by producing metal signs of the poster presented in **Appendix 9b**. A4 metal signs for lampposts and fencing in parks and green spaces can be produced for £25 including a bracket. Members are asked to discuss and agree that the poster at **9a** to be adapted for use in the Outer South and for Area Management to include the production of 16 metal signs for the Outer South in a funding proposal.

Keep Britain Tidy Group run an annual, national campaign against dog fouling. Leeds City Council, with four other West Yorkshire authorities, have secured funding from Keep Britain Tidy to run a national campaign across the five authorities. This national campaign is high profile and effective and includes using posters on billboards and bus shelters to raise awareness. This campaign will be in September 2010 and the Highways Team will ensure a link to this national campaign with any local schemes funded through Well being funding.

Anti Littering Workshops

Groundwork have put together a proposal to target litter problems through educating primary school pupils. At a cost of £225 per school they will organise a local clean up and an hour long workshop on the environment and litter with pupils.

6.2 Conservation Audits

6.2.1 Morley Conservation Area Appraisal: Work continues on the appraisal in light of the comments received during the public consultation.

6.2.2 Woodlesford Conservation Area Appraisal: Initial research and site visits are underway on the designation and appraisal of this new conservation area. Community contacts have been researched and they will shortly be approached for the initial phase of community involvement in the assessment of the area and the creation of the proposed boundary. It is proposed to take the draft proposed boundary to Planning Board for approval in September.

6.3 Site Based Gardeners

6.3.1 The Site Based Gardeners Scheme for 2010/11 did not commence until the 1st July 2010. This delayed start has created a £7,500 underspend which is highlighted in the Wellbeing Report.

6.4 Garden Maintenance Service

6.4.1 The Garden Maintenance Service Scheme operated by Morley Elderly Action commenced on the 1st April 2010 with 223 clients. Area Management are working with MEA to provide a detailed breakdown per ward.

6.4.2 In response to Members requests, MEA have been targeting promotion of the scheme to new clients. This has included a visit to Westerton Walk and Westerton Close, Tingley, to discuss the scheme with residents and producing a leaflet to promote at Drighlington and Morley Luncheon Clubs. 11 new clients for Ardsley and Robin Hood Ward have signed up to the scheme. Further promotion is planned with the help from Aire Valley Homes Customer Involvement Officer and the Priority Neighbourhood Worker.

- 6.4.3 MEA have identified issues with the operation of the service in Rothwell and the need to bring the Rothwell Gardeners subsidy in line with the Morley subsidy. Area Management are supporting MEA to work resolve these issues.

7.0 Updates by Theme: Health and Well Being

7.1 Health and Well being Partnership

- 7.1.1 The South East Health and Wellbeing partnership met on the 27th May and 22nd July. Minutes from both meetings are available at **Appendix 10a and 10b**.

8.0 Updates by Theme: Thriving

8.1 Divisional Community Safety Partnership (DCSP)

A full update on the DCSP and community safety work in the Outer South, including CCTV, is provided for Members on the agenda under the community safety report.

- 8.1.1 The DCSP are keen to maintain a strong link between the partnership and the Area Committee. Councillor Robert Finnigan attends the DCSP as the Outer South Area Committee representative. An executive summary of the July meeting is available at **Appendix 11**.

8.2 Children and Young People Working Group

- 8.2.1 The Children and Young People Working Group met on 7 May 2010, to discuss issues and actions highlighted in the Area Delivery Plan (ADP) relating to children and young people. The minutes at **Appendix 12** are presented for Members information. Members are asked to confirm the Area Committee nomination to the sub group for 2010/11 as outlined in **Appendix 3**.

- 8.2.2 Following the rationale developed in the Area Committee Reports presented on 15 March 2010 and 21 June 2010, Extended Service Managers successfully moved to commission other partners, including representative Community Voluntary Sector organisations, to offer a range of activities for children and young people (ages 5-18), initially for the summer holiday, moving to spread provision at other peak periods of 'need' across the year.

- 8.2.3 Activities have been planned to combine both The 'Activities Grant' (offering specific targeted opportunities for school identified vulnerable groups and individuals) and 'Well being Funding' (providing 'universal' opportunities for a wider group of children and young people), linked to gaps identified through the developing Activities Grant work.

- 8.2.4 At the start of the break for summer on 23 July 2010, in excess of 40 activities had been commissioned as part of this provision across the Outer South. Approximately 10% of remaining activity is still to be confirmed, as part of Cluster Steering Group arrangements. Activity provision will therefore run; annually, during term time, before and after school, at key other holiday periods, including one off community days, mini 'breeze events' and (under the requirements of the Activities Grant), provide targeted and intensive family support.

- 8.2.5 20,000, A5 colour, 'Activity Summer Booklets' were produced for every school age child in the Outer South. These were distributed via schools ahead of the summer break, as part of joint publicity funded via a contribution from Area Committee.

8.2.6 A full summary evaluation of summer activities including the numbers of participants at each activity, will be presented at Area Committee in November via the three Outer South Extended Service Clusters.

9.0 Updates by Theme: Harmonious Communities

9.1 Year of Volunteering

9.1.1 Area Management continues to support the South East Area Management link with Leeds Year of Volunteering and to deliver the Outer South Area Committee programmed for Year of Volunteering, including; attending the monthly Theme Leads Meeting at Enterprise House and promoting the City Wide Volunteering Awards; The Owls, to groups in the Outer South.

9.2 Rothwell Events

Members ringfenced £10,000 revenue Well being Funding to support a number of Rothwell events during 2010/11.

9.2.1 **Rothwell May Day Celebrations** Allocated £1,020 revenue funding. The project was successfully delivered and the funding has been paid. A final report is due on the 30th September.

9.2.2 **Rothwell Carnival** was allocated £3,000 revenue funding. The project was successfully completed and the received invoice is being processed. A final report is due on the 30th September.

9.2.3 **Rothwell Beer Festival** was allocated £500 revenue funding. Application for funding was received in April and a successful festival held in May. Group responded to additional information request made and sent information to Area Management Team, however this was not received. AMT and the group are liaising on completing paperwork for the project and concluding payment.

9.2.4 **Rothwell Competitive Music festival** £2,100 capital Well being allocation approved in February 2010 towards the cost of a stage. Group contacted AMT in August 2010 to inform the Area Committee that they have identified the stage that they wish to purchase. On receipt of an invoice and confirmation that relevant insurance is in place, the project will be completed. The Competitive Music Festival also received £3,000 revenue allocation. A completed application form has been received and the project is progressing.

9.2.5 **Christmas Fayre** at Blackburn Hall was originally allocated £1,000 revenue Well being funding. Group have submitted an application form and demonstrated a need for £1,122 Well being Funding to support their event. Members are asked to approve this increase in funding.

9.2.6 **Rothwell Horticultural Show** Small Grant application details have been sent to secretary of Rothwell and District Garden and Allotment Association. AMT responded to queries from the group regarding completing the form but no application has been received as yet.

9.2.7 The funding detailed above gives a remaining balance of £1,358 from the £10,000 revenue well being funding allocated.

9.3 Community Engagement

- 9.3.1 The March Area Committee, approved the Outer South Community Engagement Plan for 2010/11. The plan outlined community engagement activities that would provide opportunities for residents to identify their priorities and so inform and influence the Area Delivery Plan.
- 9.3.2 To complement the Area Committees Community Engagement Plan, the Area Management Service have been piloting the use of the Council's Citizens' Panel and Website.
- 9.3.3 Area Management teams, including south east, are currently working to implement the positive outcomes of the pilot by March 2011; this work will include adopting the use of the Citizens Panel as a basis from which to undertake resident consultation, and to develop web content to underpin other engagement activities.
- 9.3.4 This work complements the Area Committee's engagement with local communities by increasing the number and demographic representation of local people contributing. It also allows for some consistency of approach within Leeds. There will only be a short term temporary impact on the capacity of the team to deliver the current Outer South Community Engagement Plan. Officers will continue work in key areas such as Neighbourhood Improvement Plans, Community Charter and Participatory Budgeting. It is proposed however, that the Community Heroes event planned for late Autumn this year is replaced by the Leeds Year of Volunteering OWLS event as an opportunity to promote and celebrate Outer South volunteers.
- 9.3.5 Members are asked to note that consideration is also being given to the development of a South East Public Sector Community Engagement Strategy which Area Management are coordinating. The strategy would aim to avoid duplication of engagement work by partners, identify barriers and how to remove them, and develop ways for partners to work better together on engagement activities.

9.4 Community Charter

- 9.4.1 Area Management continue to move forward with design and publication of the Outer South Charter, which will provide the public facing, resident friendly version of the Area Delivery Plan (ADP). At the last meeting Members approved the draft content, as well as the Area Committee Chair signing off the final version before printing.
- 9.4.2 To reaffirm the agreed position on Area Committee 'joint publicity', the circulation of the 'Outer South Newsletter' which was sent out to the outer south community, voluntary and faith sector, ceased with the Spring 2010 Edition.
- 9.4.3 The Chief Regeneration Officer has confirmed the Community Charter is being produced across the 10 Area Committees. This is being funded from a central budget. We are awaiting the final draft designs from other Area Management Teams, which will enable the joint design and print process to commence. It is expected that Outer South Area Committee Chairperson will sign off the final version in mid August, with publication and circulation in early October 2010.

9.5 Harrops and Bridge Street Neighbourhood Improvement Plan

9.5.1 The Harrops and Bridge Street Neighbourhood Improvement Plan (NIP) Steering Group, chaired by Cllr Grayson, commenced on the 21st May 2010 and have held 4 steering group meetings to date. Consultation has taken place with residents who live within the NIP area and identified the following priorities:

- Environmental improvements
- Health and Well being (healthy eating and increase physical activity)
- Community Safety (targeting hate crime, speeding traffic and ASB)
- Establishing a Tenants and Residents Association (TARA)
- Activities for Children and Young People

9.5.2 Following the consultation the steering group have overseen a variety of actions including:

- a community clean up on 11th June 2010
- promotion of the Morley Elderly Action Garden maintenance scheme
- AVH tenancy management addressing untidy gardens
- Consultation plans on improvements to gardens
- NPT Speed Indicating Device caught 17 speeding vehicles on Britannia Road and all vehicles have been sent warning letters.
- Youth Service delivered 10 weekly sessions to educate young people about other cultures and ethnicities and challenge inappropriate attitudes. Full attendance and interest has seen an improvement in attitudes amongst the young people.
- Detached Youth Workers in the area have encouraged young people to engage with the Youth Service Programme.
- NIP funding is supporting a Junior Wardens Scheme and a family photography project.
- Residents group formed under the name 'Tingley Bar Community Group'. As a result of the TARA meetings a letter drop was completed within the area by the ASB Unit and AVH, detailing how to report ASB incidents. The third meeting is arranged for the 20th September 2010 at Fountain Primary School and Neighbourhood Watch have been invited as a guest speaker.

9.6 Thorpe Neighbourhood Improvement Plan

9.6.1 The Thorpe Neighbourhood Improvement Plan Steering Group commenced on the 26th April 2010, and have held 4 steering group meetings to date.

9.6.2 A detailed consultation has taken place, including a door knocking survey within the NIP area and at Thorpe Primary School on their annual Sports Day. A picture display board was designed by Yorkshire Housing and Thorpe Residents Association for the event to generate interested and promote ideas whilst completing the questionnaire. The following priorities were identified:

- Environment (litter, dog fouling, community clean up)
- Community Facilities
- Transport
- Establishing an 'In Bloom' group

9.6.3 Following the consultation the steering group have overseen a variety of actions including:

- meetings have been set up with Thorpe Residents Association and Aire Valley Homes to discuss making improvements to the Stanhope Community Centre. So far Aire Valley Homes have completed a fire survey.

- a community clean up was organised on the 29th July 2010. The event was attended by 12 local residents of all ages. In support staff attended from Yorkshire Metropolitan Housing, Area Management and the Police. Groundwork provided equipment for the clean up and Yorkshire Metropolitan Housing and Area Management ensured skips were located within the area.
- Thorpe Primary School have designed posters around the Hazards of litter and dog fouling. The Steering Group are hoping the posters can be displayed around the village to educate people.
- Thorpe Residents Association has designed a newsletter detailing the achievements of the NIP which has been delivered to every household in the NIP area.
- Metro attended the steering group meeting in July and noted the Steering Group concerns over the transport service within the village. Metro have asked for the results of the residents consultation.
- The Youth Service previously identified a limited transport service for young people
- who lived within isolated areas of the villages within the Outer South. Mini bus's were provided by the Youth Service and additional transport was provided to two events the Carton Fun Day and Mini Breeze via Ward Councillors MICE Funding.
- Residents highlighted speeding traffic within the village and a walk around was arranged with Simon Booker from Highways on the 17th June 2010.
- A list of potential volunteers have been drawn up for an In Bloom Group and the Residents Association is planning to hold a meeting to move the project forward.

9.7 ADP Consultation at Community Days

9.7.1 Five community days have been planned and delivered by Residents Association in the Outer South.

- Newlands and Denshaws held their Community Day on the 22nd May 2010 at Newlands Primary School funding raising from this event went towards funding a residents outing to Southport.
- The John O'Gaunts Residents Association Community Day took place on the 5th June 2010 at the Rose Lund Centre and funding raised supported four coaches to Bridlington.
- Tingley Tara Residents Association took place at Blackgates Primary School on the 31st July 2010. Funding raised at the event will support an outing to a pantomime at Christmas.
- The Oakwell's and Fairfax Residents Association organised a Tombola Stall at Drighlinton Parish Councils Community Day on the 17th July 2010. Funding raised will support a residents outing to Flamingo Land.
- Wood Lane Community Day was organised through the Wood Lane Neighbourhood Improvement Plan and funding raised from this event will be donated to the Wood Lane Teatime Club.

9.8 Rothwell Families Project

9.8.1 Over the last 3 months, the Rothwell Family Project has been building capacity of engagement with local people through volunteering opportunities and new activities in the area for all ages.

- 2 new youth clubs have been running and engaging with new children at Wood lane. The groups will continue after September but the John O'Gaunts club will be more geared towards adventure play following the Holiday Adventure play scheme.
- Multisports sessions for children at Rose Lund have continued and will continue after the summer holidays.
- New 'Cook and Eat' sessions for families (parents/carer's and children cook and eat together) have taken place – more to follow but aimed at different age groups by popular demand.
- Temple Lawn luncheon club has started at John O'Gaunts Community Centre.
- Mother's pride Tea Time Club have been providing a lunchtime café on Tuesdays and will continue afternoon TT Club from 7th September.
- The Internet café will also resume in September but with some IT sessions as Rose Lund is now a UK Online Centre.
- Salsa Aerobics has been running for a term and a new dance aerobics class will be starting after September to continue the exercise classes.
- A volunteer has come forward with an idea to develop a 'Slimming Club' which is in progress.
- A holiday activity scheme on Tuesdays has been running at Rose Lund and a holiday adventure scheme has been running on Thursdays, also at Rose Lund. Mother's Pride Tea Time Club has been supporting the Tuesday scheme with a cafe, and Rothwell Children's Centre have also been providing activities for under 5's on both days. Over 30 children are attending these sessions weekly.
- The Wood Lane Tea Time Club is moving on and due to launch on Sept 23rd at the Baptist Church. The volunteers are about to start some trial runs at the Church before opening to the public.
- Wood lane Fun Day has taken place and was a great success. The local residents at Wood lane worked alongside residents from John O'Gaunts estate to create a really fantastic day. A feedback meeting has been held and the group would like to do this on a regular basis and team up with the Tenants and Residents Association.
- Extra funding was secured through Extended Schools Activities Fund to run the Tuesday 'Creative Kids' holiday scheme, and to support the Fun Days. Extra funding through the Play Network was also secured to provide the holiday adventure scheme which will continue into February 2011.

10.0 Recommendations

10.1 The Area Committee is asked to:

- a) note the above information and make comment as appropriate.
- b) agree the move to rental support for Kaleidoscope at West Ardsley as well as the development of a new door way.
- c) agree Member nominations to Area Committee sub groups presented in Appendix 3.
- d) discuss and agree locations for the out of hours patrols to target dog fouling as outlined in Appendix 6a.
- e) agree to the use of the promotional poster as outlined in Appendix 6b and for the production of 16 metal signs to be included in an Out of Hours Dog Warden Patrols project.
- f) agree £1,122 revenue Well being Funding for Rothwell Christmas Fayre as outlined in 9.2.5.

Background Papers:

- Area Managers 21st June 2010
- Well Being Report 21st June 2010
- 'Department of Communities and Local Government: Extra Support for Town Centres', Regeneration Management Team Meeting, 14th October 2009
- Conservation Area Reviews 10th September 2007

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Outer South Community Centres Sub Committee
Wednesday 11 August 2010
Morley Town Hall 10.00am
MINUTES OF MEETING

PRESENT: Councillors: Bob Gettings (Chair), Don Wilson and Karen Renshaw
 In attendance: Sharon Smith, Carl Sawyer, Trudie Canavan

APOLOGIES: Councillors: Terry Grayshon and Jack Dunn, Sheila Crossley, Malcolm Fisher

1.0 Introductions & Apologies

ACTION

Councillor Renshaw was welcomed as a substitute for Councillor Dunn. Carl Sawyer and Trudie Canavan were welcomed to the meeting. The following staff changes were noted, Sheila Crossley would be replaced by Malcolm Fisher. Sharon Smith would no longer be covering Rothwell. Alan Broughton (07891 272 805) would be the new officer for that area.

2.0 Minutes of the last meeting

Minutes of the last meeting held on 12 May were agreed as an accurate record.

3.0 Matters Arising

Councillor Dunn queried capital receipt from former Blackgates. Shelagh Crossley to follow up. **SC/MF**

4.0 Property maintenance

Monitoring of individual facility maintenance would be recorded in the Action Plan.

An update on all maintenance schedules and backlog would come to next meeting **MF**

5.0 Pricing & Lettings

Sample lettings had been carried out to test the new policy and process. This had not identified any major issues, although some fine tuning would be required. Hirers would be encouraged to provide more information.

Members while looking forward to seeing improvements to the system did expressed concerns about the operations of the lettings unit which centred on delays in processing paperwork and double bookings.

It was noted that a future review would look at the free use policy when groups might be receiving funding support for facility hire.

6.0 Outer South Community Centres Action Plan

An updated action plan was presented to the committee. Please see Action Plan. **TPO**

- 7.0 Community Centres Report to September Area Committee** **SM**
This report would provide an overview of all buildings in the Outer South portfolio. It would also give a city wide view of community centres and their operation.
- 8.0 AOB** **SM**
The issue of a 12 month block booking of Blackburn Hall was raised, this was in relation to the 12 temporary event notices that were available. There was a strong feeling locally that this was unfair, although it was noted that the hirer did cooperate fully when asked. A request to limit to 9 months was made.
- Councillor Don Wilson confirmed that Blackburn Hall would again be required this year. **SS**
- 9.0 Time and date of next meeting** **TPO**
The date of the next meeting is below and a forward schedule of meetings for 2011 would be tabled for agreement at that time.
- Wednesday 10th November, 10am, Windmill YC

Outer South Community Centres Action Plan – August 2010

Strategic Target	Key Actions / Facilities	Progress to date
To ensure the community centres portfolio is operating effectively	Review the usage pattern of all community facilities in Outer South Leeds and compare with the caretaking hours currently operated in the centres	Ongoing as and when particular issues come up at facilities.
	Look at the list of backlog maintenance for all community facilities and prioritise for any funding which may become available	To be an agenda item at a future meeting
Maintenance and management issues	Blackburn Hall	Major refurbishment under way.
Page 123	Churwell Community Centre / Stanhope Memorial Hall	Approval given to ring fence the capital receipt from Churwell to invest in Stanhope refurbishment. Business case assessed by Corporate Finance then signed off by AMB in March. This should cause release of funding to do work at Stanhope prior to sale of Churwell.
	East Ardsley CC	No issues at present
	Morley Town Hall (Morelian, Alexandra Hall, Small Banqueting and Large Banqueting)	Friends of Morley Town Hall being scoped before being established. Work being undertaken with Morley Amateur Operatic Society to support a bid they are putting together to improve the stage area. Heating breakdown recently was a concern.
	Lewisham Park	No issues at present
	Rose Lund Centre	No issues at present
	Tingley Youth & Community Centre	Councillor Dunn queried capital receipt from former Blackgates. Shelagh Crossley to follow up.

	West Ardsley Community Centre	Verbal update given. Jane Dwan felt business not strong enough for increase agreed. Possible some increase if numbers improve. Local Councillors will contact Jane to get further background. Officers will review finance & numbers information from Jane.
	Windmill Youth Club	Judo Club to carpet toilet area agreed, liaise with George Hartley. Screening at toilet and windows required. Review meeting held and new protocol agreed. However, some issues ongoing.
Rationalisation of community facilities portfolio	Gildersome Youth Club	Valuation completed and some information on usage received but, not complete. Gloria Jessop had requested permission to build a structure to house large toys. Structure should be permanent for security and may require planning approval.
	St Gabriel's Community Centre	Work with Management Committee has begun to prepare Area Committee report for March meeting
Pricing and Lettings Policy for South Leeds	Implementation of a revised Pricing & Lettings Policy for South Leeds	Revised policy approved and endorsed by Outer South Area Committee, likely implementation October 2010. Morley Town Council and other users reminded not to make bookings on behalf of third parties.
Promote the facilities we have on offer to local people, businesses and organisations	Develop marketing and promotional strategy for Outer South Leeds Community Centres	Leaflet for the Large & Small Banqueting Suites, Morelian and Alexandra Hall is to be finalised once Friends of Morley Town Hall has been established. The leaflet will follow a similar format of the one designed for Otley Courthouse

Please note, this table covers all community facilities delegated to the Area Committee to be managed on a local basis

**Outer South Area Committee
Ward Member Nominations to Sub Groups
2010/11**

Sub Group	Ward Member
Community Centres Sub Committee	Cllr Grayshon
Cleaner Neighbourhoods Sub Committee	Cllr Elliott (Chair)
	Cllr Dunn
	Cllr Gettings
	Cllr Golton
Children and Young People Working Group	Cllr Gettings

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MORLEY TOWN CENTRE MANAGEMENT
July 2010

- **ADP 2008-11 Theme:** Enterprise and Economy
- **LSP Strategic Outcome:** P1: Increased entrepreneurship and innovation through effective support to achieve the full potential of people, business and the economy.
- **Red** – Priority for Action
- **Amber** – Action required
- **Green** – No special action needed (Progressing or non priority)

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WORK AREA	ADP Priority	ACTION	LEAD	TIMESCALE	PROGRESS
Morley Town Centre Partnership		Discussion and exchange of information	Steve Jones	Quarterly: Meetings to be held	<ul style="list-style-type: none"> • Next partnership meeting is October 4th
		Morley Summit / Town Awards	Chamber	Annual	<ul style="list-style-type: none"> • Summary to TCP & Area Committee.
		Monitor Car Parks	TBC	Annual	<ul style="list-style-type: none"> • Board to consider future car park monitoring.
		Business Audits	Chamber	July 09	<ul style="list-style-type: none"> • Audits being reconsidered by Board
		Health checks	Chamber	After budget approval	<ul style="list-style-type: none"> • Not agreed for action
Marketing & Promotional Strategy		Develop Strategy	Chamber & MTCMB	Following budget approval	<ul style="list-style-type: none"> • Strategy to be considered by board
Press & Media		Regular press releases.	Chamber & MTCMB	Ongoing	<ul style="list-style-type: none"> • Regular articles – ongoing • Shop Local campaign

**Work Programme
Appendix 4**

WORK AREA	ADP Priority	ACTION	LEAD	TIMESCALE	PROGRESS
Business Promotion		Develop website	Chamber	July 09	<ul style="list-style-type: none"> Chamber Website re launched.
		Shop Local campaign	Chamber	May 09 – end of TCM project	<ul style="list-style-type: none"> New drive through Morley Observer – opportunities being progressed
		Distribute pick-up information to shops in 2 mile radius	Town Centre Manager	June 09	<ul style="list-style-type: none"> Update on Town Guide – to discuss at July 9th meeting
		Business promotion through Estate Agents	Town Centre Manager	May 09 – end of project	No progress – but still liaising with Estate Agents over empty properties and best uses
		Develop visitor potential	Town Centre Manager		<ul style="list-style-type: none"> No progress (but see Town Guide above)
Events		Co-ordinate programme of events	Chamber & Town Council	June 09 – 2011	<ul style="list-style-type: none"> Events agreed – for year
		Quarterly events calendar	Town Centre Manager	May 09 – end of project	<ul style="list-style-type: none"> Morley Chamber website as liaison point for calendar of events
		Establish regular street markets	Chamber	April (<i>St George's</i>) July (<i>Yorks Day</i>) October (<i>Lit Fest</i>) Nov (<i>Lights</i>) Dec (<i>Christmas</i>)	<ul style="list-style-type: none"> Chamber now running street markets with developing themes, Also launched monthly craft markets in town and Park

**Work Programme
Appendix 4**


WORK AREA	ADP Priority	ACTION	LEAD	TIMESCALE	PROGRESS
Encourage private sector role within TCM Development			TCM	May 09 - Jan 2011	<ul style="list-style-type: none"> Chamber business plan drafted
Encourage Partnership working with Public Sector to improve Town Centre		SEE BELOW			<ul style="list-style-type: none"> Painting non illuminated street furniture – complete Street light replacement, pin spot for War Memorial – ongoing with illuminated street furniture painting to follow – aim for completion by end of July 2010 - chase
Strategic					
		Complete Morley Bottoms T&DC Project	TPO	May 09	<ul style="list-style-type: none"> TCM to assist as required - ensuring businesses have been notified of how demolition will occur
		Explore direct bus link to train station	Town Centre Manager	May 09 – Oct 09	<ul style="list-style-type: none"> Metro have completed diagrammatic outline for Lord Datmouth – chase it has been sent – if Board approve
		Explore opportunities for more car parking	TBC	June 09 – June 2010	<ul style="list-style-type: none"> Increase capacity for daily needs and special events
		Develop gateways	Town Council	May 09 – June 2011	<ul style="list-style-type: none"> Town Council progressing
		Town centre maps	Town Centre Manager	June 2009 – June 2010	<ul style="list-style-type: none"> Get price for variety of options – Board to approve concept for

**Work Programme
Appendix 4**

WORK AREA	ADP Priority	ACTION	LEAD	TIMESCALE	PROGRESS
					August TCMB
		Explore options to site bus station	Town Centre Manager	2010 - 2011	<ul style="list-style-type: none"> Consideration being given of two interchanges – one by Town Hall and larger one adjoining High St
		<u>Develop Park as focal point</u>	Town Centre Manager	June 09 - June 11	<ul style="list-style-type: none"> First shops promotion in the park held on 19th April – next 31 July
		Develop a leisure offer	Town Centre Manager	May 09 – August 12	<ul style="list-style-type: none"> Develop a strong leisure and hospitality offer in the town centre Folk group ongoing Discussions held over new milk bar/internet café legality
Misc					
		Establish managed framework for street selling.	Town Centre Manager	May 09 – August 09	<ul style="list-style-type: none"> Ongoing
		Develop opportunities for street cafes	Chamber	June 09 - August 10	<ul style="list-style-type: none"> TCM advised Queen Hotel to prepare an application for LCC street café group
		Monitor on-street licensing	Town Centre Manager	Ongoing	<ul style="list-style-type: none"> Positive meeting with Shopwatch over new scheme – progressing ideas with cctv

	<p style="text-align: center;">SLEET Meeting 18 June 2010-9.30</p> <p style="text-align: center;">Learning Partnerships Hillside, Room 13, Beeston Road, Holbeck Leeds LS11 8ND</p>
	<p><u>Present</u></p> <p>John Clare-Learning Partnerships</p> <p>Sarah Suess - Learning Partnerships</p> <p>Angela Higgins– Learning Partnerships</p> <p>Angela Goodyear - Re'new</p> <p>Nasreen Akhtar - Hamara Centre</p> <p>Naveed Khawaja – ESG</p> <p>Hannah Postance - Construction Leeds</p> <p>Akvinder Sohanpaul - A4e</p> <p>Cllr Geoff Driver</p> <p>Vanessa Lenzionowski- Working Minds</p> <p>Al Garthwaite - South Leeds community radio</p> <p><u>Apologies</u></p> <p>Judith Hickman - Health 4 All</p> <p>Helen Easter – Best</p> <p>Shelley Riley - Leeds Ahead</p> <p>Kam Sangra – Jobs & Skills</p> <p>Fiona Deveney - Working Minds</p> <p>Tina Boden - Winning Moves</p> <p>Michael Canning - HUV Business Development Manager</p> <p>Linda A Warriss – Connexions Leeds</p> <p>Jo Rowlands-Leeds City Council</p> <p>Rosmarry Sheen - J.P. College</p>
1.0	<p>Welcome and introductions</p> <p>Diana Towler welcomed members to the meeting.</p>
2.0	<p>Minutes and Action Points from last meeting</p> <p>Previous minutes agreed & action points cleared</p>

3.0	Jobcentreplus Update
3.1	<p>Diana gave an update & overview on proposed changes within Jobcentre Plus following announcement of the new Work Programme which is expected to commence from Summer 2011</p> <ul style="list-style-type: none"> • Flexible New Deal (FND) will not be introduced in West Yorkshire. In districts across the country where FND commenced last year the programme will be rolled into the new Programme. • The commissioning for the Community Task Force (part of the Young Person's Guarantee) has been withdrawn. • Expectation that existing programmes such as New Deal & Pathways will be extended until new Work Programme commences • Work will commence to migrate customers from Incapacity Benefit to ESA/JSA as appropriate in 2011. <p>Diana led some healthy discussion around proposals for the framework of new contracts under the Work Programme, with the expectation that contracts issued would be based around financial stability & ability to deliver.</p>
4.0	Leeds Job Stop
4.1	<p>John gave the group an update on the "Job Stop". He advised that Learning Partnerships have decided to locate to another unit due to the last one being too small and outstanding issues with the risk assessment.</p> <p>The new unit is in a more advantageous area of the market on terms of footfall, while the size & location will offer much more potential for focussed partner activity.</p> <p>However, as a consequence of opting for a larger unit he would appreciate any further financial donations to meet increased overheads.</p> <p>Angela Higgins asked to note with thanks that a further contribution of £1,000 has been received from the Hamara centre.</p> <p>An update of resource for the unit was given & Learning Partnerships would still welcome additional partner support, particularly for Wednesday & Saturdays.</p> <p>John was anticipating refurbishment to start next week and for the stall to open either WC 9th or 16th of July, with an official launch of the site on the 10th September</p>
5.0	<p>Worklessness Action plans</p> <p>These were discussed & Sarah Suess advised that although activity has been agreed, work has not progressed to take activity forward.</p> <p>A/P1 Simon to arrange & coordinate meeting to determine & ensure that activity is progressed</p>
6.0	<p>Think Positive</p> <p>Naveed Khawaja gave partners an update around provision the Think Positive</p>

	<p>provision. He issued a handout & advised that customers can now self-refer to think positive & rather than having to be referred via JCP Disability Employment Advisors as previously required</p> <p>Here is the Contact for:</p> <p><u>ESG</u></p> <p>Naveed Khawaja Esg Programme Manager Tel: 0113 2457067 Mob: 0759520162</p> <p>It was also noted that Working Minds are also delivering this programme in Leeds, as a sub contractor of ESG.</p>
7.0	<p><u>Construction Leeds</u></p> <p>Hannah gave an overview of what construction Leeds does to support to support trainees & employers (see attached slide presentation)., Hannah wanted to know how partners could receive vacancies other than via Jobcentre plus advertised vacancies & it was agreed that all future vacancies, together with training opportunities & site visits would be distributed to partners via Simon Betts. Hannah also welcomed the opportunity to network with attendees in looking to promote her service. Her contact details are:</p>  <p>C:\Documents and Settings\10006210\D</p> <p>Hannah Postance Construction Leeds</p> <p>Tel: 0113 8814815 Mob: 07891760378</p>
8.0	<p>A.O.B</p> <p>Al Garthwaite from South Leeds community radio updated partners on how they can promote programmes & local initiatives using local radio. She also advised of the scope for training & volunteering for careers in the media & advised of opportunities available. Al is welcomed the opportunity to network with existing partners to determine how she can support the local worklessness agenda.</p> <p>Vanessa Lenzionowski – Working Minds gave an update to partners around the Public Sector Agreement 16. She advised that they are now leading on a project for customers with mental health issues, which aims to integrate both JCP & NHS route ways for customers & make it clearer for these customers to understand & access support.</p> <p>Diana advised of a local working Pathfinder workshop to be held for the South East Area on 16/07/10. This aims to look at strengthening partnership working across the area & Diana advised that Jobcentre Plus would attend & that other members are welcome.</p>

Appendix 5

8.0	<u>Date of next meeting:</u> July 10 T.B.A.

MINUTES - SOUTH CHILDREN'S SERVICES LEADERSHIP TEAM

Meeting held 12th May 2010 (@ The Belle Isle Centre)

Present:

Shaid Mahmood	Locality Working Pathfinder – LCC, South East Area Management
Louise Megson	Cluster Chair – J.E.S.S
Anne-Marie Holdsworth	Head Teacher & Cluster Chair – Middleton
Bernadette Young	(CHAIR) Head Teacher – Royds Specialist Language College
Dave Bache	Project Director – South Area Management Board
Satbinder Soor	Youth Service Senior Youth Officer
Josh MacDonald	South Leeds Youth Hub
Doreen Escolme	NHS Leeds
Mary Owen	Confederation Manager - South
Lesley Schofield	Youth Offending Service
Cathy Gurney	Integrated Services Leader
Tom O'Donovan	Area Management Officer – South East
Dennis Fisher	Governors Representative - South
Jeanette Morris Boam	VCFS – Leeds Voice

In Attendance:

Martyn Stenton	DCSU – Project Lead – CTA Review
Jancis Andrew	Head of Service – Attendance Strategy Team
William Newham	DCSU – Support

Apologies:

Maura Laverty	Head Teacher and Cluster Chair – Upper Beeston and Cottingley
Pat McGeever	VCFS – South Leeds Health & Cluster Chair – LS10XS
Gill Austerfield	Head Teacher and Cluster Chair – Morley
Jim Reid	Head Teacher & Cluster Chair – Ardsley and Tingley
Maria Townsend	Head Teacher & Cluster Chair – Rothwell
Karen Stanford	Integrated Services Leader
Barbara Temple	Extended Services Adviser – South
Christine Street	Job Centre Plus
Liz Snelling	Head Teacher
Sue Morgan	Education Leeds – Integrated Children's Services
Sally Blunt	Joseph Priestley College
Keith Lander	Deputy Area Manager
Munaf Patel	Signpost – Project Coordinator
Pauline Ward	Head Teacher
Cllr Bob Gettings	Children's Champion – Outer South Area Committee
Chris Halsall	Education Leeds – School Improvement
Simon Costigan	Aire Valley Homes Leeds – Housing
Cllr Angella Gabriel	Children's Champion – Inner South Area Committee
Jeanette Scott	CYPSC – Service Delivery Manager
Louise Drury	VCFS – South Leeds Health For All
Deborah Kenny	Education Leeds (SIA/SIP)
Everton Wattley	Community Sports Officer – South
Diane Drury	CYPSC – Service Delivery Manager – South
Beverley Carter	NHS - CAMHS
Rosaline Morley	Integrated Processes Coordinator – South
Johnathan White	Head Teacher

1 Welcome apologies and introductions.

- 1.1 Shaid Mahmood welcomed colleagues to the meeting and introductions were made.

2 Minutes of the last meeting and matters arising.

- 2.1 The minutes were agreed as an accurate record of the meeting. Minor amendments were made to the attendance and apologies section.
- 2.2 **Re: Attendance:** Shaid Mahmood introduced Jancis Andrew (Head of Service – Attendance Strategy Team) who updated the Leadership Team that a piece of work is underway to collate data on persistent absence both city-wide and at an area level to determine the deployment of attendance officers.
- It was agreed that Jancis will work with Shaid Mahmood to pull together a small working group to negotiate how officers will be distributed in the South and report back to the next meeting. **Action: SM/JA**
- 2.3 **Re: Police Representation:** Shaid Mahmood updated that as part of the new pathfinder there will be a review of police representation and partnership activity arrangements.
- 2.4 **Re: Review of Children's Services:** Shaid Mahmood updated that Eleanor Brazil will be invited to attend the next meeting providing an opportunity for discussion with the Interim DCS around improvements to date within Children's Services and progress with the Children's Services Review.
- 2.5 **Re: ISLs:** Cathryn Gurney updated that Louise Snowden has been appointed as the Morley ISL.
- 2.6 **Re: HOCCS:** Shaid Mahmood commented that Amanda Ashe is the new Head of Children's Centre Services for the South. Amanda has moved from the same position in the NE following the appointment of Cathryn Gurney to ISL.
- 2.7 **Re: Cluster Business Plans:** Shaid Commented that in his capacity as the chair of the Extended Services Partnership Board he has noticed a significant increase in the quality of the business plans in the South and city-wide. All South plans have been approved subject to minor amendments. As we may be in the last 18 month of funding coming from Extended Services Partnership Board cluster business plans will need to have a contingency for the redundancy of cluster staff built in.
- 2.8 **Re: New DCS:** Martyn Stenton updated that the advert for the new Director of Children's Services has now been published and we expect to have a new DCS in post by September / October 2010. In addition, advert is out for a new Independent Chair of the LSCB.

3 Progress on the revised Children's Trust Arrangements

- 3.1** Martyn Stenton delivered a brief presentation in which he covered the key messages from the new Leeds Children's Trust Board (CTB). Full report circulated with agenda and papers.
- 3.2** A number of members of the Leadership Team reiterated that they thought it was essential to have at least one representative from the leadership teams on the new Children's Trust Board to represent the voice of the Leadership Teams
- 3.3** Cathy Gurney requested further information re: Integrated Locality Working.
- 3.4** Martyn called for Leadership's Team's feedback on communication. Dave Bache commented that there needs to be more effective communication with Head Teachers possibly through Secondary Heads Forum. Bernadette Young stated that it was essential that communications reached Primary Heads that were not as well engaged with the changes proposed. Martyn Stenton agreed to consider how best to communicate with Head Teachers in the south.
- 3.5** Cathryn Gurney commented that as part of the development of the supporting partnership arrangements of the Children's Trust Board where this partnership sits within the city needs to be clearly defined. Martyn commented that work will look into key locality partnership arrangements over the year.
- 3.6** A number of members of the Leadership Team raised concerns around the implications in terms of Children's Services in schools following the change in government and the likelihood of more schools becoming academies with successful schools being able to federate and take over seemingly underachieving schools. It was agreed that a wider discussion is needed within the Leadership Team as it is likely that the changes will test partnership working. Shaid Mahmood commented that the David Young Community Academy in the East and the South Leeds Academy has good connections with the Local Authority.
- 3.7** Martyn Stenton agreed to come back to the next meeting of the Leadership team to provide a further update on development of the Children's Trust Arrangements.

4 Preventing NEET Project

- 4.1** Louise Megson updated that she will be attending as the J.E.S.S cluster chair in the future and Jeannette Morris-Boam from Leeds Voice will be attending as the VCFS representative on the South Leadership Team.
- 4.2** Louise Megson circulated a report on the Preventing NEET before 16 project and delivered an update on what has happened so far. The project was set up following the identification of the need to develop a more coordinated approach to preventative NEET work in South Leeds. Summary of activity / progress in 2010:

January 2010 - The first cohort of children (66) started in their after school clubs at the Hamara HLC, The Works Skatepark and The Hunslet Club. Providers initially met with the children and families to establish a positive relationship. Transport from the school to the venue and then back to home addresses was provided for each child.

April 2010 - The clubs finished and reports received. Initial responses from schools and providers demonstrated that in some way each child's aspirations, self confidence, behavior or attendance has improved. The first Activity Fund briefing document was sent to potential providers.

May 2010 - Showcase Event at the Works Skate-park – providers and schools came together in a celebration event. Examples of good practice and success stories were shared. Two pupils from Ingram Road attended and gave their feedback. Short listing of the first brief takes place on 12th May, nine applications have been received.

Summer 2010 - The initial brief will provide further opportunities for the children from May-August 2010 to attend out of school activities. Additional briefs will be released in July 2010 to cover September 2010 – August 2010.

- 4.3 Louise also commented that it will be key to have tracking of how funding is spent and outcomes that have been affected. The project is very inclusive and can incorporate families moving about.
- 4.4 Shaid Mahmood commented that it is important to extend the learning of this piece of work to other parts of the South. If NEET is an area of focus then we should be looking to target resources accordingly. Cross working between clusters is essential in the roll out such programmes. Dave Bache commented he is planning with ISLs a meeting in Rothwell to coordinate activity around the NEET agenda.

5 Items for update

- 5.1 **Children Leeds Panels:** No panel held since last meeting - no further update. Munaf Patel to provide an update at the next meeting.
- 5.2 **Area Inclusion Partnership:** Dave Bache delivered an update in which he presented an overview of where the funding for the wedges comes from paying particular attention to the South.

It was agreed that Dave will come back to the next meeting of the Leadership Team with a detailed breakdown of services available in the South. **Action: Dave Bache**

- 5.3 **South KS3/KS4 Pilot:** Bernadette Young – progress has been slow due to issues of governance of the PRU. Dave Bache - there has been a long lead up to this which has left CYP at risk. We have been trying to do something different as the PRU is not currently delivering outcomes. Bernadette Young commented that the proposals will go to Schools Forum on the 13th May and the next step in resource discussions is key.

Dave Bache commented that there may be an opportunity to use the South Leeds Youth Hub in co-locating such services. Shaid Mahmood commented

that a paper that went to Vulnerable Groups Commissioning Partnership has provided centre with clarity where we are going in commissioning sense. Shaid added that he will be meeting with Satbinder Soor to work together on identifying revenue streams for the South Leeds Youth Hub.

It was agreed that developments and opportunities at the South Leeds Hub will be added as an agenda item for the next meeting (Josh MacDonald).

5.4 Post 14 Confederation: Mary Owen delivered a brief update

- Following the last Confederation meeting big steps have been made towards reducing not knowns in the South. We have been able to dramatically reduce the numbers of not knowns by better use of information from schools and by talking to pupils who have.
- On 5 Fridays this summer there will be a Prospects PA and Igen PA available on a stand at the White Rose Centre. The support is specifically for learners in the south but is open to CYP from other areas also. (Fri 25th June – Fri 23rd July).

5.5 Integrated Services Leaders: Update from Cathryn Gurney

- May 2010 City Wide Integrated Processes Update.
- The Integrated Response Groups (IRGs) will no longer be meeting as the screening team at the contact centre is working effectively and the need for such meetings is no longer there. The IRGs were an interim solution set up following the inspection. They will however remain as a virtual team.
- So far the South Intervention Panel has only met once to discuss one child. It has become clear that the current remit of the Intervention Panels is not appropriate and the scope of the meetings needs to be considered as local integrated teams begin to develop. Review work including ISLs from across the city and the Children Leeds and Intervention Panel Team is underway.
- Cathryn updated that she and Rosaleen Morley have started running CAF refresher sessions in the South. By the end of term the aim is to have all those CAF trained in the South to have been on the refresher course.

5.6 Extended Services Update: Barbara Temple was unable to attend the meeting. Barbara to provide an update to the next meeting. **Action: Barbara Temple**

6 AOB

6.1 No additional items were raised.

7 Forward Plan

7.1 It was agreed the following items would be raise at the next meeting:

- Update on Children's Trust Arrangements (Martyn Stenton)

- Children's Services Attendance Strategy (Jancis Andrew)
- South Leeds Youth Hub (Josh MacDonald)
- AIP & South Pilot (Dave Bache / Bernadette Young)
- Update from Integrated Services Leaders (ISLs)
- Eleanor Brazil – Introduction and opportunity for questions.

8 Date and time of next meeting / future confirmed meeting dates.

- 8.1** It was agreed that proposed dates for the rest of 2010 will be circulated to the South Leadership Team. **Action: Will Newham**

DRAFT



Cleaner Neighbourhoods Sub-Group
 10.30am Thursday 22nd July 2010
 Small Banqueting Room
 Morley Town Hall

ATTENDANCE	
Cllr Elliott	Ward Councillor (Chair)
Cllr Gettings	Ward Councillor
Cllr Finnigan	Ward Councillor
Cllr Golton	Ward Councillor
Robert Tindall	Street Scene
Roy Greaux	Parks and Countryside
Guy Smithson	Parks and Countryside
Kevin Vaughan	Aire Valley Homes (Morley)
Allan Dixon	Aire Valley Homes (Morley)
Phil Diamond	Aire Valley Homes (Rothwell)
Fiona Clark	Environmental Enforcement Action Team
Sarah Henderson	Area Management Team

1.0	Welcome and Introductions	ACTION
1.1	Introductions were made and everyone was welcomed.	
2.0	Apologies	
2.1	Cllr Dunn, Ward Councillor; Chris Young, Street Scene Communications.	
3.0	Minutes and Matters Arising	
3.1	Minutes were agreed as an accurate record.	
3.2	8.5 visit requested by Members to Mytum and Selby Recycling plant, on hold.	
3.3	9.1 confirmation requested by Morley Councillors that waste soil removed from Fountain Street.	RT
4.0	Outer South Area Committee Well being Funding	
4.1	No funding decision made, AMT to look at proposals for funding.	
4.2	Environmental Services confirmed to the group that the limited schools education work around littering that the communications team has delivered on an ad hoc basis previously, does not fall under the core service of the team which is to promote recycling and waste management activities. Current capacity in the team means that the limited service previously available will no longer be there.	

4.3	The School's recycling programme known as 'Sort it' delivered by Groundwork and BTCV will end in July. Core service will focus schools education work to support Recycling Improvement Plan and targeting it into the schools where the recycling levels are low or where new services are being rolled out. Limited resources being targeted into the areas where need is greatest.	SH
4.4	Based on this information, the group requested AMT to scope the cost and benefits to using the Well being Funding towards an anti littering educational programme for schools and communities in the Outer South.	
4.5	Group also highlighted the persistent issue of dog fouling. Additional out of hours Dog Warden patrols agreed as a second proposal to be developed. Wood Lane estate noted as area that requires targeting by dog warden service	SH /FC
4.6	AMT to forward list of locations targeted by additional dog warden patrols in 2009/10 scheme to Environmental Enforcement Officers, as they are able to administer fixed penalty notices for dog fouling and will carry out patrols if in the areas for other work.	SH
4.7	Stacey Campbell, HEAS Service Manager to be invited to the next meeting. Group had queries regarding number of wardens, what performance measurements they have, hours core service available and when out of hours patrols would cover. AMT highlighted previous additional hours were in the evenings, early mornings and at weekends. Patrols were in plain clothes.	
4.8	Councillors identified need to link with their street letters to raise awareness to residents of how they can raise their concerns with neighbourhoods regarding dog fouling.	
5.0	Action Plan	
5.1	See Action Plan for updates.	
5.2	<u>Litterbins</u>	
5.2.1	AMT requested list of litterbins locations from Ward Members. Street Scene will then undertake audits of locations.	
5.2.2	Morley South requires 13 locations as litterbins have already purchased – so no funding required from Well being. Remaining 3 wards require 8 locations and capital Well being ward allocations will fund £3,200 each.	
5.2.3	City wide review of capital funding may have an impact but Street Scheme and AMT continue to progress project.	
5.3	<u>Ginnel Mapping</u>	
5.3.1	Cllr Golton happy with final production of Rothwell ginnel map. SH stressed that the information available on the map, is strictly for Members and Officers use only and not for circulation or viewing by members of the public.	

5.3.2	Members at June Area Committee agreed for Morley North to be the next ward to have a ginnel map produced.	
5.4	<u>Waste Segregation Pilot</u>	
5.4.1	3 streams of material removed under the recycling banner i.e. garden waste, food waste and dry recyclables have achieved a recycling rate for the ward of 55.65% and diverted 263.45 tonnes of food waste from land fill.	
5.5	<u>Garden Maintenance Scheme</u>	
5.5.1	Scheme operated by Morley Elderly Action Group started on 1 st April 2010. Group requested if it was possible to received a list of clients for Rothwell. AMT to request.	SH
5.6	<u>Skips</u>	
5.6.1	Area Committee Community Skip provision continues to be well used. Enforcement requested that AMT notify them of any community clean ups where skips being provided so that they can monitor them for illegal disposal of trade waste and scrap metal merchants.	
5.7	<u>CAST</u>	
5.7.1	Group requested locations on default CAST list. To monitor CAST referrals better, Scott Howell adding new column to CAST monitoring sheet to include Cllr who made referral. SH cc Scott in on referral emails. First new monitoring on 1 st August.	RT
5.8	<u>Green Spaces</u>	
5.8.1	Smithy Rec play area completed. Parks and Countryside to confirm whether there will be an official launch.	GS
5.8.2	MUGA at Thorpe Rec due to start in August and be completed by September. Landscaping works at Thorpe to be completed by Parks and Countryside as tenders over budget when including the landscaping works.	
6.0	Any Other Business	
6.1	Chris Firth new Area Manager alongside Rob Tindall. Area now covers South East wedge.	
6.2	Litterbin on Hope Street, Morley, lock broken. Street scene to repair.	RT
6.3	AMT asked group for issues and barriers they face as services and how the group can work together to resolve.	
6.3.1	Group requested information on service team structures. AMT to request.	SH
6.3.2	Street Scene identified that it would help their service to receive funding from penalties secured through successful enforcement prosecutions to help them tackle the issues the penalties are for. Where does enforcement penalties go? AMT to request information.	SH

Appendix 7

6.3.3	Street Scene Manager identified that Parks and Countryside generate income from selling scrap metal, could Environmental Services implement?	
10.0	Date of the Next Meeting	
10.1	10.30am Thursday 4 th November, Small Banqueting Room, Morley Town Hall	SH

Outer South Cleaner Neighbourhood Sub Group Action Plan

	ADP Action 2009/10	CN Action	Who responsible	Target Outcome	PROGRESS
Litterbins	Support environmental initiatives to target street cleanliness	Streetscene to confirm position on additional litterbins for Outer South, including criteria used, capacity to install and maintain, and delivery timescale.	Streetscene	Streetscene criteria for installation and maintenance agreed to inform a funding proposal	Streetscene and AMT working together to deliver project. AMT requested locations from Members, deadline 30th July. Streetscene will audit locations. Morley South had 13 litterbins already agreed, which now incorporated into this scheme. City wide review of capital schemes and funding.
Ginnels	Support environmental initiatives to target street cleanliness	Map ginnels in Outer South	Environmental Services / Area Management Team / Aire Valley Homes / P&C / Land Records / Highways /PROW	Definitive list of ginnel locations and ownership.	Rothwell Ginnel map completed. Map circulated to Partners and Members and will be updated periodically. June Area Committee agreed Morley North to be next Ward to be mapped.
Waste Segregation Pilot	Reduce amount of waste sent to landfill	Support Communications Team in delivery of Waste Segregation Pilot as appropriate	Environmental Services	Residents in Rothwell ward using scheme and contributing to reduction in waste to landfill sites.	Official roll out of bins on 15 th Feb including full information pack. First collection on 22 nd Feb. 50% recycling rate, Waste Doctors have been very successful at answering residents queries. Report planned for Executive Board. Visit to Mytum and Selby Plant on hold until guidance from new Lead Member given.

Garden Maintenance Scheme	Support garden maintenance provision for vulnerable members of the community across the Outer South	Support delivery of Garden Maintenance Scheme in Outer South.	Parks and Countryside / Morley Elderly Action / Care & Repair Leeds / Area Management / Aire Valley Homes.	Increased number of people benefiting from garden maintenance scheme in Outer South Leeds. Improved appearance of gardens. Vulnerable residents in Outer South supported in independent living.	MEA commissioned to deliver single outer south scheme in 2010/11. AMT met with MEA. MEA agreed targeted promotion in priority areas. Monitoring meeting arranged for 23rd July.
Operation Champion	Deliver multi agency Crime and Grime initiatives in targeted neighbourhoods	Support delivery of two Operation Champions in the Outer South	Area Management / Aire Valley Homes / Environmental Services / Police / Fire Service / Youth Service	Operation Champions implemented with clear aims and outcomes achieved	Two Operation Champion in Outer South per year. Delivered on ward rotation bases. One completed on 16th and 17th March in Oulton and Woodlesford. Evaluation to June Area Committee. Ardsley and Robin Hood due to receive one on 12th and 13th October.
Community Skips	Provide Skips for Community Clean Ups	Agree criteria and promote use of skips to community groups.	Area Management / Aire Valley Homes / Environmental Services	Community Groups benefited from the use of skips to improve the appearance of their neighbourhood.	Area Committee approved £3,000 Well being Funding for a community skips budget. Sub Group agreed criteria at April meeting and received at June Area Committee
Environmental Pride	Deliver Environmental Pride Initiatives to priority areas.	Monitor and influence Environmental Pride days.	Aire Valley Homes / Area Management / Environmental Services	Number of Environmental Pride initiatives held. Improved appearance of local neighbourhoods	Programme of Environmental Prides for 2010 being developed. All partners signed up to initiative. Updates from partners to be given at meeting.

CAST	Target the CAST Team to tackle hotspots across the outer south following referrals from Elected Members, Area Management, Police. Fire and other Agencies	Monitor results of CAST referrals and refer hotspot locations to Environmental Services.	Environmental Services / Area Management Team / Environmental Action Teams	Number of Cast Referrals completed.Improved environmental appearance of hotspots in Outer South.	Hard files of CAST monitoring received at last meeting. AMT working with Streetscene on monitoring system.
Green Space	Support maintenance and development of green space areas and access to green space e.g. Site Based Gardeners.	Deliver schemes in Outer South that support green space development and maintenance.	Parks and Countryside / Area Management	Number of projects to support and develop green spaces in Outer South.Improved quality of green space.	Work started on Smithy Rec and aim for official opening soon. Retendering carried for Thorpe but budget from Section 106 funding can not support landscaping works. Parks and Countryside started Site Based Gardeners project for 2010/11 on 1st July.

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Locations for Outer South Out of Hours Dog Warden Patrols 2010/11

Ward	Location	Hotspot Streets to be included
Rothwell	Wood Lane area	Spibey Lane, Albany Rd, Wood Ln, Cornwall Crescent Cotswold Dr & Rd, Manor Cr (including rec ground) & Rd
Rothwell	Park Lane area	Commercial Street, Park Lane (inc playing fields) Mill Hill Square & surrounding streets
Morley South	Denshaws area	Denshaw Grove, surrounding streets, Newlands Dr, Wide Lane, Quarry Lane,
Morley South	Town Centre & Ingles	Queen St, Little Lane behind woolworths), Ingle Grove & surrounding area
Morley North	Gildersome	Chruch St (in and around graveyard of St Peter's Church), surrounding area
Morley North	Drighlington	Moorside Road and surrounding area
Ardsley & Robin Hood	Robin Hood	Milner Lane, Leeds Rd in locality of Robin Hood Primar School
Ardsley & Robin Hood	Ardsley	Smithy Lane, Playing Fields & Ardsley Reservoir
Rothwell	Wood Lane area	Spibey Lane, Albany Rd, Wood Ln, Cornwall Crescent Cotswold Dr & Rd, Manor Cr (including rec ground) & Rd
Rothwell	Park Lane area	Commercial Street, Park Lane (inc playing fields) Mill Hill Square & surrounding streets
Morley South	Denshaws	Denshaw Grove, surrounding streets, Newlands Dr, Wide Lane, Quarry Lane,
Morley South	Town Centre & Ingles	Queen St, Little Lane behind woolworths), Ingle Grove & surrounding area
Morley North	Gildersome	Chruch St (in and around graveyard of St Peter's Church), surrounding area
Morley North	Drighlington	Moorside Road and surrounding area
Ardsley & Robin Hood	Robin Hood	Milner Lane, Leeds Rd in locality of Robin Hood Primar School
Ardsley & Robin Hood	Ardsley	Smithy Lane, Playing Fields & Ardsley Reservoir
Rothwell	Wood Lane area	Spibey Lane, Albany Rd, Wood Ln, Cornwall Crescent Cotswold Dr & Rd, Manor Cr (including rec ground) & Rd
Morley North	Gildersome	Chruch St (in and around graveyard of St Peter's Church), surrounding area

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Minutes of South East Leeds Health and Wellbeing Partnership Meeting 27th May 2010

Present:

Cllr Terry Grayshon (Chair) – Leeds City Council Health Champion
Bash Uppal – Leeds City Council Adult Social Care, Health & Wellbeing
Keith Lander – Environment and Neighbourhoods
Shaid Mahmood – Children's Services
Bridget Emery – Leeds City Council, Environment and Neighbourhoods
Julie Bootle – Leeds City Council Adult Social Care
Judy Carrivick – NHS
Bob Mason – LINK
Aneesa Anwar – LCC Support to Health & Wellbeing Partnerships

In attendance:

Karen Newbould, Jacky Pruckner.

1. Welcome, introductions and apologies

Round table introductions were made.

2. Minutes of meeting held on 18th March 2010

Agreed as an accurate record.

3. Matters arising

Feedback from referral pathway sub group – Bash circulated briefing note update see attached. Judy informed that health trainers new contract has been renewed now with Health for All in place for another year and they will be connecting with GP practices.

Feedback on hospital discharge assessment processes – Julie updated work taking place with regard to intermediate care and Reablement services by Adult Social Care and the NHS. Issue of improving communications being picked up by the Intermediate Tier Programme Board, which includes ASC and Health. Bridget added about housing pilot work around mental health with a more proactive response to ensuring minor adaptations and practical support which has shown an improved service response prior to discharge. Julie to keep partnership updated on progress.

Communication between hospitals and social care is being addressed.
Housing elements have been addressed linking with Adult Social Care and NHS.

4. Chair 2010 – 11

Bash updated the group on the need to confirm a Chair for the partnership meetings for the 2010 – 11 period and thanked Cllr Grayshon for having undertaken this role from the start to date. The process suggested is for partnership members to email Bash with their nominations and for appointment to be confirmed at the July meeting, giving time for the Inner South and Outer East area committees an opportunity to appoint health and wellbeing champions.

Action: Aneesa/Bash to send membership details round in mid June so members are aware of which services are being represented which will help identify the nomination of a Chair.

Action: All to send nominations to Bash before July meeting.

5. NHS Health check programme roll out

Karen informed the group that there are significantly higher rates of people (35%) diagnosed with Cardiovascular diseases in the inner city area.

The NHS health check roll out is being rolled out to 40-74 year olds under the 'putting people first' policy with full rollout by 2012/13.

In other parts of the country pharmacies are doing checks but when consulted most patients in Leeds have said they prefer to have the check done at the GP practice.

The Health checks are being rolled out on invitation only basis across the city with priority given initially to practices with over 30% of their practice population living in the most deprived super output areas but excludes those already receiving treatments for high blood pressures, diabetes and cardiovascular diseases.

It was noted that an annual baseline of data will be provided., with approximately 40,000 people seen a year. Karen circulated leaflet used to promote the programme.

There's a need to develop a strategy to ensure that key disadvantaged groups in particular those who aren't registered with a GP such as gypsy traveller groups etc are offered and can access the NHS Health Check Programme. Initial consultation has been undertaken and valuable insight has been obtained.

Action: Bash, Karen, Julie, Bridget and any others interested in work to support people with mental health problems and disadvantaged groups etc in relation to the NHS Health Check and healthy living opportunities.

6. Inner South Area Delivery Plan

This item was deferred to next meeting at which a presentation on all 3 ADPs will be made by the area management team.

Keith gave a brief update that ADPs are a reflection of strategic plans but at a

local area. Noted that Area Management are looking at developing a charter which outlines meaningful information of events and projects taking place in the area and a pledge of key actions.

7. South pathfinder – Shaid Mahmood

Shaid informed the group that the pathfinder is to look at how directorates work together to deal with problem families and where there are disadvantaged groups.

A team of chief officers are being pulled together to look at 2 things that have come up on national agendas: Think family and Total place.

Looking at people centred agendas linking in with community groups, Children Leeds, South East Health and Wellbeing Partnership, worklessness group.

A number of issues identifying blocks and barriers have been discussed by Keith and Bash. Keith highlighted the example of alcohol and its impact on individuals, families and a range of key agencies.

8. Cancer bid update – Bash Uppal

Noted that a steering group has been set up looking at signs of lung cancer. Due to changes in government the NAEDI bid is on hold but the steering group will continue to meet.

Bash thanked all for their comments for the submission of the bid and agreed to feedback on proposed plans for activity to support early diagnosis and intervention.

9. Commissioning & Communications discussion

Commissioning - Bash informed the partnership that the health & wellbeing improvement managers have taken a report to SLT and JSCB which was supported by Practice Based Commissioning managers. See attached briefing note from Bash.

Action: Bash/Aneesa to circulate the report that went to JSCB along with the minutes. Also all to read key issues JSCB want partnerships to consider and cover at the next meet regarding their priorities.

The locality managers have been invited back to the September meeting. Bash asked if anybody would like to go and support the meeting in September.

Action: All need to feedback before next meeting to Bash with suggestions of questions they want Adult Social Care Mick Ward and NHS commissioning Manager Nigel Gray to consider and address. Housing supporting people commissioned services manager to also present at the July meeting. Bridget to send Aneesa details.

Communications - Lisa went through the diagram which outlined work packages. There are 20 work packages that have been identified, this list will be broken down

to a manageable list. See attached summary paper which includes a proposal to develop a portal for all partners to have access to information.

The mechanism for local intelligence will be developed with support from a member from Paul Sandom's team to move this forward.

Action: All to recommend the diagram and put names forward of people who can help shape the packages.

Noted that area management can support several of the packages.

10. Neighbourhood Index – Jacky Pruckner

Jacky mentioned that there are 26 neighbourhood indices within which 3 are health indices (cancer, low birth weight and circulatory disease). Opportunity exists to expand to have a further 3 indicators with suggestions made about looking at mental health aspects / dementia.

Ongoing discussions are being held further updates to follow.

Action: Jacky/Aneesa to circulate indicators used by other authorities for consideration along with minutes.

11. Any other business

The IAPT (Increased Access to Psychological Therapies) service is now available and a link will be put to this on the extranet.

12. Next meeting

22nd July agenda items

- South East Health & Wellbeing activity overview – **Joanne Davis**
- ASC Commissioning – **Mick Ward**
- NHS Commissioning – **Nigel Gray**
- ADPs Inner South, Outer South & Outer East – **Sheila / Tom / Martin**

30th September agenda items

- Environment & Neighbourhoods – **Andy Beattie**
- Smoke Free Homes – **Gemma Mann**
- First Contact – **Bash Uppal**

Update from working group looking at Improved local intelligence through communications and community involvement

A couple of meetings have taken place which lead to five potential work areas being identified.

A paper was taken by Bash to the Leeds Strategic Involvement Leads group as the activity planned under this priority directly links to the programme of work of LSIL , hence the need to join this up between corporate and local levels. The partnerships sub group have identified a number of key activity components that need to take place as follows:

- Firstly partners having a one shared communication portal – this has been established using the Councils extranet system supported by Leeds Initiative. Each partnership has a shared folder that all members of the 3 partnerships can access. The aim is for this system to be the hub that holds information and hyperlinks to key health and wellbeing locality priorities.
- The second ambition is to have a shared mechanism for community engagement – to create a joined up approach to future consultation, involvement, empowerment etc. This element is also the most crucial in ensuring robust mechanisms for gathering local intelligence that can better inform future service delivery and commissioning.
- The third element is relating to fieldwork staff from a range of disciplines receiving training to equip them with the necessary skills to undertake more effective engagement activity – some initial meetings are being pulled together of officers with responsibilities for delivering training both within Adult Social Care and within NHS to consider mechanisms for taking this forward.
- Linked to staff have the skills is the need to have some effective toolkits that they can use when undertaking engagement activity relating to health and wellbeing. This is likely to look at brief interventions work that staff from all disciplines can undertake to clearer signposting pathways information.
- Finally the partnerships in addressing inequalities are keen to develop their roles within localities as the hub for tackling barriers to accessing services. The intention in the early stages is to focus on real case studies and multi disciplinary responses as a method for strengthening partnership relationships.

The working group identified over 20 potential work packages which not need to paired down to half a dozen key areas – see attached diagram. To undertake prioritising the group considered what might already be taking place and through meetings with colleagues from corporate communications have been able to pair down to the following:

Community Capacity Building (to put on hold)

Community (volunteer) health and wellbeing champions programme

Workforce Development (lead Lisa Mallinson)

Council health and wellbeing champions programme

Council induction programme health and wellbeing briefings and packs

Community engagement skills package – training and toolkits

Appendix 10a

Health and wellbeing core messages toolkit and link to brief interventions

Mechanisms for Gathering Local Intelligence (lead Kuldeep Bajwa with support from Kathryn Williams)

Co-ordinated consultation events – using talking point

Inclusion in citizens panels health and wellbeing questions

Review resident survey to ensure key questions on health and wellbeing

Develop proforma for gaining effective evaluation and feedback for the partnership as key contact point

Next steps

To liaise and work closely with officers in roles of communications, training, research and involvement.

Summary

Partners are asked to consider the diagram and potential work packages and any gaps

To put forward names and actively engage in developing this work programme

To identify solutions including any best practice they are aware of that the partnership working group could review.

Update on Commissioning Workstream

Key Focus - Influencing commissioning to ensure local service delivery better meets the needs of communities living in deprived neighbourhoods.

Actions

1. Bash pulled together a report on the work of the three partnerships and this was presented to SLT (strategic leadership team) and then subsequently to JSCB (joint strategic commissioning board) at which PBC reps from both SE and ENE also attended to support the item.

In relation to commissioning the extract in the report stated:

The health needs challenges for the 10% super output areas (SOAs) have some common features as well as differences relating to particular communities of interest. Lower life expectancy, higher levels of COPD, increased alcohol related hospital admissions and high levels of deaths due to smoking can be found in many of the inner city areas and are a major concern. Added to this are the issues in SOAs of high unemployment, low education attainment, increased crime and community safety fears, all of which have a bearing on people's health and wellbeing. These pressures have been further exacerbated by the current economic climate. Consequently, the partnerships are working with key stakeholders to address local social infrastructure, planning and environmental factors, collectively reviewing local service delivery and decision making processes.

The partnerships will deliver on this priority by having a shared overview of current local service delivery; aligning this against both hard data and local intelligence to identify gaps and service accessibility issues including equality and diversity aspects and setting agreed impact monitoring measures that can be used to review existing services. Ultimately this process will require consistent arrangements for integrating locality partnerships within future local commissioned activity decisions.

Key outcome of this work would be more intelligent and responsive needs led commissioning.

The recommendations presented to JSCB for consideration included:

- Formalise reporting arrangements linked to commissioning activities
- Confirm area partnerships role in informing strategic priorities
- Consider resource implications of partnership working delivery plans
- Standardise intelligence gathering and community engagement across the wedges
- Clarify focus of health and wellbeing partnerships linked to cross cutting agendas e.g. Children; community safety etc.

Appendix 10a

A number of key questions were raised by JSCB which partnerships need to give more thought to as follows:

Evidence base for chosen priorities – this was in particular linked to ENE partnership focus on COPD.

To clarify added value of partnerships and their unique contribution to health and wellbeing.

The need to raise the profile of partnerships and the 3 wedges – it became evident that membership of JSCB had evolved since the development of the partnerships and not all members were aware of what areas were covered by the 3 wedges (although a map was attached to the report) or of the role of the partnership.

We have been invited to attend JSCB again in September to give time for partnerships and JSCB an opportunity to consider way forward.

2. Next meeting of SE partnership has a key focus on the commissioning component and will be attended by lead officers from ASC and NHS commissioning teams.

The partnership need to identify what key messages they wish these partners to address when they attend which would support us in delivering our commissioning priority.

Next Steps

How do we take forward delivering on this priority. Through regular business at the partnership meetings or do we need to pull together a working group?

**Minutes of South East Leeds Health and Wellbeing
Partnership Meeting
22nd July 2010**

Present:

Dave Mitchell (Chair) – Practice Based Commissioner
Bash Uppal – Leeds City Council Adult Social Care, Health & Wellbeing
Keith Lander – Environment and Neighbourhoods
Shaid Mahmood – South Pathfinder
Tom O'Donovan – Area Management Outer South
Martin Hackett – Area Management Outer East
Joanne Davis – NHS Health Improvement Specialist South Leeds
Bob Mason – LINK
Mick Ward – Adult Social Care Head of Commissioning
Nigel Gray – NHS Leeds Head of Commissioning
Cllr Kim Groves – Health Champion Inner South
Aneesa Anwar – LCC Support to Health & Wellbeing Partnerships

1. Welcome, introductions and apologies

Round table introductions were made.

Apologies were received from: Bridget Emery, Julie Bootle, Judy Carrivick, Sheila Fletcher, Cllr Lewis and Cllr Renshaw.

2. Minutes of meeting held on 27th May 2010

Agreed as an accurate record.

3. Matters arising

Item 6 – Keith asked for a revision to the minutes to include a note outlining the that the partnership supported the approach being taken to develop an area management charter.

Not to use abbreviations in the minutes in the future.

4. Chair 2010 – 11 – Bash Uppal

It was agreed following the nomination process that Dave Mitchell will chair future partnerships and that Councillor Groves will be the Deputy Chair.

5. South East Health & Wellbeing activity overview – Joanne Davis

Joanne presented about health and wellbeing activities / projects currently taking place in inner South Leeds. It was noted that the neighbourhood team within Public Health focuses on:

Appendix 10b

- Lowest 10% super output areas
- Partnership working
- Building capacity
- Coordinate the work to address health inequalities

A lot of work has been done to address health inequalities and support key agendas such as the tackling excess winter deaths. Some examples included the sloppy slipper campaign, the change 4 life work programme and activities promoting a healthy diet and uptake of physical activity in the local community .

There is work underway around community health development and healthy lifestyles. Health and wellbeing working groups have been established in Belle Isle; Holbeck, Beeston Hill and Cottingley with action plans. With plans to develop a similar action plan for Hunslet. Examples of work delivered are included in the attached presentation.

Joanne highlighted that a number of SLAs were currently under review to which the partnership recommended renewed agreements should only be established on a short term basis to provide an opportunity for the partnership to engage in influencing and informing future priorities.

Noted that the infant mortality rates in the most deprived areas is significantly higher. To work to address this the Beeston Hill and Holbeck demonstration site has been set up. The work programme in this demonstration site includes Making Every Penny Counts programme.

Discussion took place about impact of the current service delivery and user feedback. Joanne confirmed the feedback from service users has been used in determining service delivery and had significant impact.

Generally the partnership agreed the their were communication gaps in key areas and the need for a robust communications structure.

Joanne outlined the national framework model used for developing the work programme of the Beeston Hill and Holbeck IM demonstration site. (As this was not readable on the slide action was agreed to circulate presentation with minutes) Joanne also confirmed that NHS Leeds had a clear monitoring framework / tool in place that was used to assess the impact of current service delivery that was currently commissioned, which included service user and worker feedback. Case studies as well as quantifiable data on numbers of sessions, outcomes and impact.

The partnership expressed interest in seeing this monitoring system including detail on how numbers of people benefiting from the activity were quantified.

Actions: Aneesa to circulate Joanne's presentation with the minutes as well as the local monitoring criteria that Joanne referred to.

6. ADPs Inner South, Outer South & Outer East – Sheila / Tom / Martin

Tom O'Donovan (South Outer Area Management Officer) and Martin Hackett (Outer East Area Officer) Outer East went through the Area Delivery Plans for their area.

Appendix 10b

They explained that the plans are developed by liaising with community groups, elected members outside agencies and council partners. This work is framed in a community engagement plan for each area. The plan is a working document and can be revised at Area Committee meetings during the year. The current format is being reviewed, along with a review of the Leeds Strategic Partnership (LSP) themes that currently provide the structure of the plan. This may see a shorter more focused document in future years. A public facing document called a 'Charter' is also being developed for distributing to local residents. One of the challenges in managing the plan is in accessing appropriate and up to date monitoring information to set against actions in the plan to demonstrate progress.

Tom exemplified the Area Committee investing £20,000 for out of school activities through the school clusters. This money contributed to a larger pot of over £200,000 which was being invested in out of school activities across outer south.

Noted that £36,000 funding has been provided for school holiday activities.

Noted that the leisure activities take up is very good in the area.

Area Committees support 11 luncheon clubs.

The allotments are being used with high demands of the use of space, waiting lists are set up for the Council allotments.

A bid for the first green gym in Leeds is currently being put forward.

Keith informed the group that the Inner South has the same set up as the above with some additional priorities under health and wellbeing.

The Neighbourhood index informs the plan.

Noted that in general NHS and the Council work to specific pieces of work but in some areas there is a good link in with both departments.

Actions: Tom, Martin and Sheila to send in summary copy for circulation with minutes of health and wellbeing priorities for the wedge.

7. ASC Commissioning – Mick Ward

Mick presented Adult Social Care commissioning framework and process. He highlighted the breadth of the commissioning process.

He gave examples of how commissioning supported the whole putting people first agenda:

- Choice and control – personalisation, self directed support (giving people a choice to the services available)
- universal services - same rights for all people regardless of their impairment or age
- Early intervention and prevention - more proactive services e.g. free swimming in Leeds has seen a 40 % rise, although Government funding for

Appendix 10b

this is now coming to an end. Libraries do a range of innovative work with disabled people and older people.

- Social capital – organising and potentially purchasing things as a community. Mick informed the group that Leeds is one of Department of Health pilots in regard to Social Capital, with work done thorough neighbourhood networks.

Need to ensure that all services are accessible and not just the responsibility of any one organisation.

There are significant challenges ahead: e.g. There is an increased demand on homecare, also whilst the dementia strategy evaluation of Leeds demonstrated good practice we want to develop this further.

There are radical efficiencies to be made and the dialogue between colleagues/agencies is even more important than it has been.

Action: A full copy of Mick's presentation is attached.

8. NHS Commissioning – Nigel Gray

Nigel presented about commissioning in health care. The strategic planning is done 3 – 5 years in advance with partners, the contracts are made in multimillion pounds budgets.

Nigel explained how a lot of pathway redesigns are done to ensure the needs of the patient are met and how patients are given more choice of decision making in the care that they receive in hospitals, decisions met by professionals can be challenged by the patients.

Continuous performance management processes are in place. It is clear that the finance coming in is significantly lower than previous years.

Specific work is underway in the South due to high numbers of lung and breast cancer in LS10 and LS11 (as these are fast growth cancers intervention needs to be better in the South).

Following the publication of the white paper discussions are being made about the options of where Provider Services will fit in the future, the NHS Board meeting has discussed some potential options this week.

Nigel encouraged the group to read the NHS White Paper which is a must read, a summary and a consultation paper are also available. The timeframe for the changes of the white paper to take place are:

- GP consortia – shadow – 11/12, full responsibility – 12/13
- NHS Commissioning Board – shadow – April 2011 live April 2012
- Strategic Health Authority & Primary Care Trusts abolished – April 2013.

Action: See attached full presentation.

9. Sub group updates – Bash Uppal

Bash updated the partnership that the communications sub group is looking at service design. The West North West area management team are developing a citizens panel and running themed surveys with one on health and wellbeing in September. The draft will be shared with the 3 partnerships to help shape this as a robust mechanism for gathering local views that can then be used to shape local health and wellbeing plans in the wedges. Bash to keep partnership posted on any drafts and timescales for roll out in the south.

Referral Pathways sub group met recently with wide range of stakeholders present. Decision was taken at the meeting to liaise with public health colleagues in developing a whole systems approach and engaging their support in taking this forward. Subsequently a working group to scope the programme has met. Dave and Bash are to be involved on the steering group and feedback on progress at future meetings.

10. Any other business

Locality pathfinder workshop was held on 16th July looked at cross cutting issues using case studies. Clear messages came out about the need for a more integrated working approach. A paper is to go to the programme board outlining proposed delivery plan in the near future and this is to be shared with partners. Ian Cameron is a member of the programme board.

Action: Shaïd to keep partnership updated on progress of pathfinder in south east area.

Bash went through next meeting agenda items and asked that as lead officers from outside authorities are coming to the meeting to present 'first contact' initiative that has been mainstreamed as a best practice model for joint referral toolkit that this be the initial item with 45 minutes slot followed by partnership business.

11. Next meeting

30th September 1.30 – 4 at Civic Hall (timings may change and will be confirmed asap)

Agenda items

- Environment & Neighbourhoods – **Andy Beattie**
- Smoke Free Homes – **Gemma Mann**
- First Contact – **Bash Uppal/Aneesha Anwar** (colleagues from Newcastle and Nottinghamshire invited to present their approach)

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1. Matters Arising

Gerry Shevlin and Jo Rostron told the group that they are working with the CAF team to ensure that all young people who are on the Tasking table are considered for a Common Assessment Framework referral. This will help to ensure that young people's safeguarding and support needs are being addressed. An agreement was also reached to ensure that young people on Tasking are referred to the Positive Activities for Young People team (PAYP) to help them find diversionary activities and support.

2. ASB Quest Review

There was a brief update about the review that is taking place of ASB responses. The Police, Anti-Social Behaviour Unit and housing providers are looking at ways of improving how they jointly respond to ASB cases. The review team will be making its recommendations in the near future.

3. Thematic Crime Groups

Hate Crime MARAC – has a new chair. It will be lead from Safer Leeds in order to ensure that good practice is shared across the city.
Burglary – has developed an action plan for Beeston and Holbeck.
Domestic Violence – has not met due to staff absence.

4. Tasking Highlight Reports

All groups functioning well. Issues raised included reviewing involvement of some partners, changes to Youth Service managers, participation in Operation Champion and involvement of partners at Partners and Communities Together (PACT) meetings.

5. Operation Flame

A planning meeting will take place in early September. It will focus on ensuring a range of diversionary work for young people is available during the week leading up to bonfire night. It will also look at what the reporting processes will be for removing illegal bonfires and/or gatherings of rubbish.

6. Any other business

The restructure in Leeds Community Safety has been announced. Staff and unions are being consulted on the proposals.

Date of next meeting: Friday 22nd October 2010.

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Outer South Area Committee
Children and Young People Working Group

Friday 7 May 2010, 11:00am
 Rodillian School, WF3 3PS
 Conference Room, Ground Floor

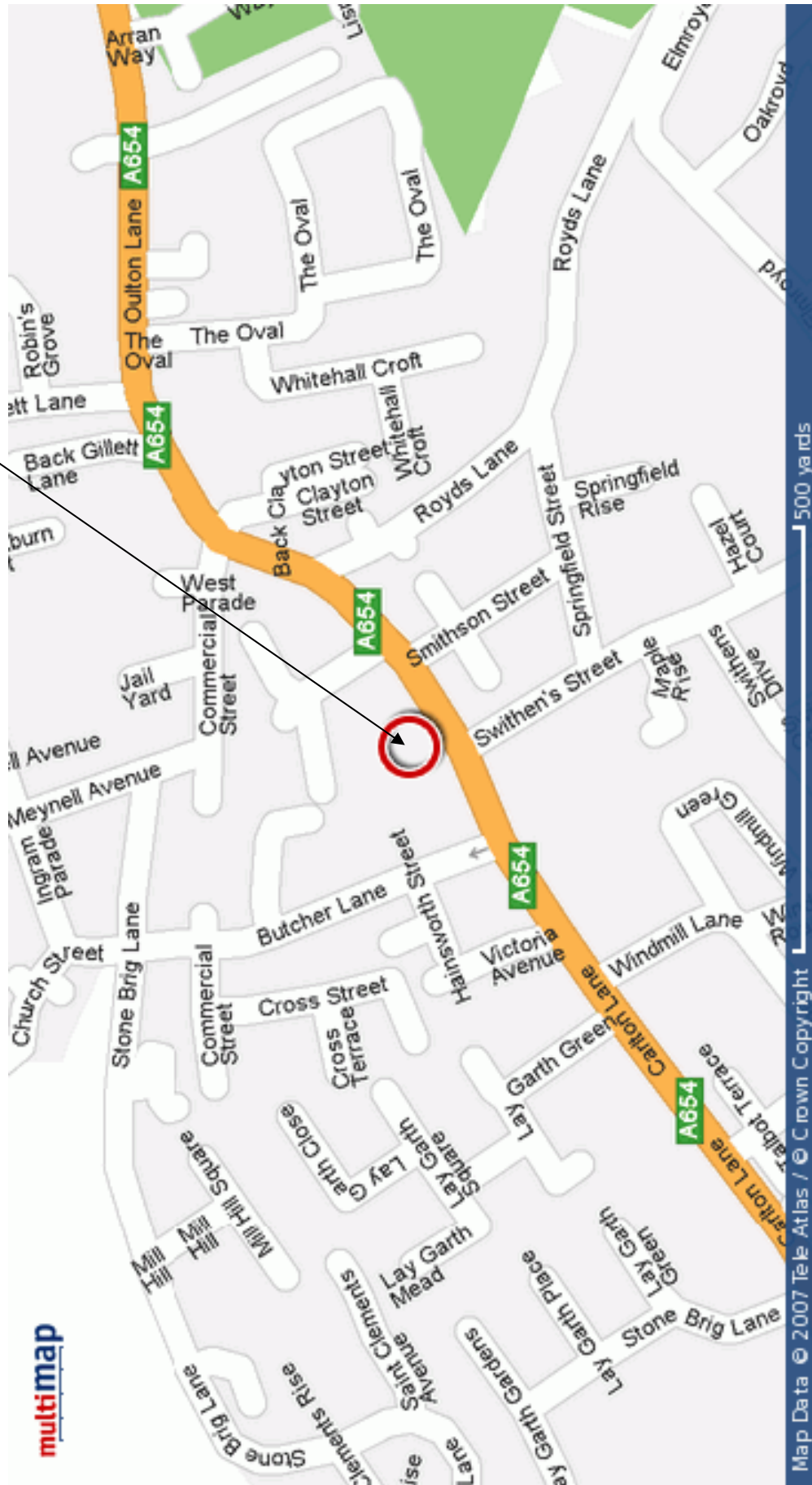
ATTENDANCE	
Jason Tabor	LCC Integrated Youth Support Service
Everton Wattley	LCC Sport Development
Janet Fox	LCC Sport Development
Nick Prica	LCC Youth Service
Jo Shiffer	Rothwell Extended Services Cluster
Cathy Forster	Morley Children's Services Cluster
Jamie Ware	South East Area Management Team (AMT)

Apologies: Cllr Bob Gettings JP (Ward Councillor – Outer South Children's Champion), Sue Jenkinson (Rothwell NPT), Glen O'Malley (LCC Youth Service)

		ACTION
1.0	Introductions and Apologies	
1.1	Apologies noted. JS was thanked for both hosting the meeting and providing the ample array of refreshments.	
2.0	Minutes and Matters Arising	
2.1	The previous Minutes were agreed as a correct record.	
2.2	With reference to St Lukes Cares, regarding the Mobile Play Provision and linking up of work in Morley North, it was confirmed that on behalf of the group, a message of thanks was sent and confirmed received via AMT.	
2.3	The Prevent Training Funding position was confirmed. The funding is secured and plans are being put in place with lead partners for Induction Sessions scheduled for 27 May and 15/16 June.	JS
3.0	Joint Commissioning Discussions	
3.1	The next steps for commissioning 2010-11 children and young people out of school activities via the three Outer South Extended Service Clusters, was confirmed.	
3.2	The opportunity to link closely 'Well Being' Funding and Extended Services Activities Fund, which balances 'need' based on clear evidence had been debated and developed in partnership at the locality level, following Outer South Area Committee approval (March 15). An updated Briefing Paper for Extended Service Cluster Managers was circulated to clarify the procedure, including contract arrangements and reporting schedules.	
3.3	Extended Services Managers reported they had worked together to produce an online (and paper version) 'Activity Brief', for potential activity providers. A copy had been circulated. This was now finalised and was being hosted on the Breezeculture Network (https://culturenetwork.breezeleeds.org). All partners agreed to work on piloting the system, including the provision of support for local CVFS organisations that might be able to provide activities during 2010-11. As requested, AMT had shared the CVFS contact lists for Cluster Managers to merge with their records.	
3.4	In the event of repeating this process next year, partners agreed to work together to refine the 'Activity Brief' to make it more 'reader friendly' for community and voluntary sector partners. Extended Services Managers were thanked for their diligence and	

	commitment in making the process work in the very tight timeframe.	
3.5	Each of the three cluster areas were developing processes for scoring projects and would report the outcomes at the next meeting. Partners were reminded that financial provision for marketing activities was included in the 'Well Being' funding package and that Extended Services Managers would be contacting successful providers for data/logos for publication/distribution in the Outer South Booklets.	ALL
4.0	Annual Review of 2009-10 Activities	
4.1	It was reported that the end of year Area Committee Report which would combine a review of partner activities and the operation of the Working Group would be prepared for Outer South Area Committee (21 June). The deadline for submissions is 14 May.	ALL
5.0	Community Voluntary & Faith Sector Representation	
5.1	Following initial discussions about possible representation at the Working Group and with a view to finding permanent representation via democratic voting process, a request was made by AMT to discuss the position further with Leeds Voice, in the interests of developing more significant engagement with the CVFS.	
5.2	The consideration that Leeds Voice be approached to discuss how this position could be fulfilled in the interim was supported by the group and discussions should come forward to a future meeting.	JW
6.0	Future Agenda Items	
6.1	A brief discussion was held around the future focus for the Working Group. In particular, the relative frequency of meetings in respect of commitments locally to Cluster Steering Groups and the developing sub groups beginning to operate within cluster structures. This was noted and agreement was reached to retain flexibility in the meeting timetable.	
6.2	Otherwise, there was agreement that the 'connectivity' between activities and provision in the outer south and the Leeds Youth Hub, be brought to a future meeting.	JW
7.0	Partner Updates	
7.1	Youth Service discussed the imminent start of the Morley 'Young Persons Project' which would see targeted youth provision for between 10-15 young people regarding community cohesion and extremism. This work ties into the Neighbourhood Improvement Plan (NIP) initiative, in the Harrops Estate.	NP
8.0	Any Other Business	
8.1	None	
9.0	Date, Time and Venue of Next Meeting	
9.1	Wednesday 7 July, 11:00 Venue TBC	JW

Rothwell One Stop Centre, Civic Chamber, Marsh Street, Rothwell, LS26 0AD



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